



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, January 14, 2021

WebEx Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration.

(Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section F).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. CLOSED SESSION

None

D. TRAINING/ADVOCACY ISSUES

None

E. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

E-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – December 10, 2020

E-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – December 3, 2020

E-3 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Council Committee Meeting – December 8, 2020

E-4 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Policy Council Committee Meeting – December 9, 2020

E-5 Review and consider accepting the Bank of America Credit Card Statements:
• December 2020

E-6 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:
• November 2020
• December 2020

E-7 Review and consider approving the following **Madera Regional Head Start Reports**:
• Monthly Enrollment Report – November 2020
• In-Kind Report – November 2020
• CACFP Program Report – November 2020

- E-8 Review and Consider approving the following **Madera Early Head Start** Reports:
- Monthly Enrollment Report – November 2020
 - In-Kind Report – November 2020
- E-9 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:
- Monthly Enrollment Report – November 2020
 - In-Kind Report – November 2020
 - CACFP Program Report – November 2020
 - Program Information Report (PIR) – November 2020
- E-10 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – November 2020
 - In-Kind Report – November 2020
- E-11 Review and consider approving the following **Fresno Migrant Early Head Start** reports:
- Monthly Enrollment Report – November 2020
 - In-Kind Report – November 2020
- E-12 Review and consider approving the 2020-2021 final bylaws for the Madera/Mariposa Regional and Early Head Start Policy Council.
- E-13 Review and consider approving the 2020-2025 Madera/Mariposa Regional Head Start and Early Head Start Community Needs Assessment Update.
- E-14 Review and consider approving the 2020-2025 Goals and Objectives updates for the Madera/Mariposa Head Start and Early Head Start Program.
- E-15 Review and consider approving the results of the 2020-2021 Madera Migrant/Seasonal Head Start Quarterly Report/Self-Assessment.
- E-16 Review and consider approving the 2019-2020 Fresno Migrant Seasonal Head Start and Early Head Start – Family Child Care Home Self-Assessment Program Plans of Action for any findings and recommendations.
- E-17 Review and consider accepting Fresno Migrant & Seasonal Head Start’s 2019-2020 Program Information Report (PIR).
- E-18 Review and consider approving the Fresno Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.
- E-19 Review the Madera County Child Advocacy Center (CAC) Program Report for December 2020. (Informational Only)
- E-20 Review the Child Care Alternative Payment and Resource & Referral Program Report for December 2020. (Informational Only)
- E-21 Victim Services Center Program Report for December 2020. (Informational Only)
- E-22 Review the Community Services Report for December 2020. (Informational Only)

E-23 Review the Homeless Engagement for Living Program (H.E.L.P.) Report December 2020. (Informational Only)

F. DISCUSSION ITEMS

F-1 Review and consider accepting the auditor reports and the audited financial statements for the year ended June 30, 2020.

F-2 Review and consider approving the agency-wide budget required by the CSBG Organizational Standards adopted by the State of California Community Services Division.

F-3 Consider authorizing a 5% discretionary employer contribution for the CAPMC 403(b) Retirement Plan for all eligible employees for calendar year 2021.

F-4 Review and consider approving the 2020-2021 Basic and Blended Comparison Budget Revisions to Stanislaus County Office of Education.

F-5 Review and consider authorizing the Executive Director to enter into a contract with the County of Madera for CAPMC to administer the Project Roomkey Round II program.

G. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

G-1 Finance Committee Report – January 4, 2021

G-2 Personnel Committee Report – None

G-3 Executive Director Monthly Report – (December 2020)

G-4 Financial Statements (December 2020) – Informational

G-5 Head Start Policy Council/Committee Reports

G-6 Work Related Injury Report – (December 2020)

G-7 CAPMC Board of Directors Attendance Report – (December 2020)

G-8 Staffing Changes Reports for: December 1, 2020 – January 5, 2021

H. CORRESPONDENCE

H-1 Correspondence dated December 4, 2020 from the Office of Head Start regarding the interim final rule on flexibility for head start designation renewals in certain emergencies

H-2 Child and Adult Care Food Program (CACFP) Center Summation Report from California Department of Education Nutrition Services Division for the month of October 2020

H-3 Final Desk Review Report from Department of Community Services and Development Community Services Division (CSD) completed December 10, 2020

H-4 2021 Board of Directors Meeting Schedule

I. ADJOURN

I, Cristal Sanchez, Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for January 8, 2021, near the front entrance of CAPMC as well as on the agency website by 5:00 p.m. on January 14, 2021.

Cristal Sanchez
Assistant to the Executive Director