



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Agenda

**Thursday, July 14, 2022
CAPMC Conference Room 1 / 1a
1225 Gill Avenue
Madera, CA 93637
5:30 pm**

Supporting documents relating to the items on this agenda that are not listed as "Closed Session" are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as "Closed Session" may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – June 9, 2022.

D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – June 2, 2022.

D-3 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Council Meeting – June 7, 2022.

D-4 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Executive Policy Council Committee Meeting – June 8, 2022.

D-5 Review and consider accepting the Bank of America Credit Card Statements:

- May 2022
- June 2022

D-6 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- May 2022

D-7 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – May 2022
- In-Kind Report – May 2022
- CACFP Program Report – May 2022

D-8 Review and consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – May 2022
- In-Kind Report – May 2022

D-9 Review and consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – May 2022
- In-Kind Report – May 2022
- CACFP Program Report – May 2022
- Program Information Report (PIR) – May 2022

- D-10 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – May 2022
 - In-Kind Report – May 2022
 - CACFP Program Report – May 2022
- D-11 Review and consider approving the 2022-2023 *Madera Migrant/Seasonal Head Start* Planning Process Policy/Procedure and Calendar.
- D-12 Review and consider approving the *Madera Migrant/Seasonal Head Start* No Fee Policy per Head Start Performance Standards.
- D-13 Review and consider approving the 2022-2023 Reimbursement Policy for the Policy Committee Members representing the *Madera Migrant/Seasonal Head Start* program.
- D-14 Review and consider approving the 2022-2023 *Fresno Migrant/Seasonal Head Start* Planning Process Policy/Procedure and Calendar.
- D-15 Review and consider approving the *Fresno Migrant/Seasonal Head Start* No Fee Policy per Head Start Performance Standards.
- D-16 Review and consider approving the 2022-2023 Reimbursement Policy for the Policy Committee Members representing the Fresno Migrant/Seasonal Head Start program.
- D-17 Review the Equal Employment Opportunity Report (EEO-1).
- D-18 Review the Madera County Child Advocacy Center (CAC) Program Report for June 2022 (Informational Only).
- D-19 Review the Child Care Alternative Payment and Resource & Referral Program Report for June 2022 (Informational Only).
- D-20 Review the Community Services Report for June 2022 (Informational Only).
- D-21 Review the Homeless Engagement for Living Program (H.E.L.P) Center Report for June 2022 (Informational Only).

E. DISCUSSION ITEMS

- E-1 Elect a Nominating Committee to prepare a slate of nominations for Board Officers, the Executive Committee, the Finance Committee, and the Personnel Committee.
- E-2 Review and consider ratifying the submission of the 2022-2023 State Budgets to Stanislaus County Office of Education.
- E-3 Review and consider ratifying the submitted grant application to the California Office of Emergency Services (Cal OES), to support the Transitional Housing Program due July 5, 2022 and authorize the Executive Director to sign and submit any amendments or extensions during the funding period.

E-4 Review and consider authorizing the Executive Director to sign and submit the application to the California Office of Emergency Services (Cal OES), to support the Domestic Violence Assistance (DV) Program, including any extensions and/or amendments during the funding period.

E-5 Review and consider authorizing the Executive Director to sign and submit the application to the California Office of Emergency Services (Cal OES), to support the Rape Crisis (RC) Program, including any extensions and/or amendments during the funding period.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

F-1 Finance Committee Report – None

F-2 Personnel Committee Report – None

F-3 Executive Director Monthly Report – (June 2022)

F-4 Financial Statements (June 2022) – *To be distributed at the Board of Directors meeting.*

F-5 Head Start Policy Council/Committee Reports

F-6 Work Related Injury Report – (May & June 2022)

F-7 CAPMC Board of Directors Attendance Report – (June 2022)

F-8 Staffing Changes Report for May 4, 2022 – June 30, 2022

G. CLOSED SESSION

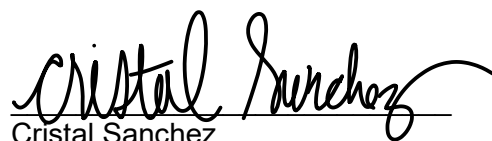
None

H. CORRESPONDENCE

H-1 Correspondence dated June 21, 2022 from the Office of Head Start regarding competitive bonuses for the Head Start Workforce.

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for July 14, 2022, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on July 8, 2022.



Cristal Sanchez
Strategic Plan Coordinator &
Assistant to the Executive Director