



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, July 8, 2021

**1225 Gill Avenue
Madera, CA 93637**

Webex Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – June 10, 2021

D-2 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Committee – June 8, 2021

D-3 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Policy Committee Meeting – June 18, 2021

D-4 Review and consider accepting the Bank of America Credit Card Statements:

- May 2021
- June 2021

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- May 2021

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – May 2021
- In-Kind Report – May 2021
- CACFP Program Report – May 2021

D-7 Review and Consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – May 2021
- In-Kind Report – May 2021

D-8 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – May 2021
- In-Kind Report – May 2021
- CACFP Program Report – May 2021
- Program Information Report (PIR) – May 2021

- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – May 2021
 - In-Kind Report – May 2021
- D-10 Review and consider approving the following **Fresno Migrant *Early* Head Start** reports:
- Monthly Enrollment Report – May 2021
 - In-Kind Report – May 2021
- D-11 Review and consider approving the 2021-2022 Reimbursement Policy for the Policy Committee Members representing Madera Migrant/Seasonal Head Start program.
- D-12 Review and consider approving the 2021-2022 Madera Migrant/Seasonal Head Start Planning Process Policy/Procedure and Calendar.
- D-13 Review and consider approving the Madera Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.
- D-14 Review and consider approving the Fresno Migrant/Seasonal Head Start 2019-2020 Annual Report.
- D-15 Review and consider approving the Fresno Migrant/Seasonal Early Head Start 2019-2020 Annual Report.
- D-16 Review and consider approving the Fresno Migrant/Seasonal Head Start 2021-2022 Planning Process Policy/Procedure and Calendar.
- D-17 Review and consider approving the 2021-2022 Reimbursement Policy for the Policy Committee Members representing Fresno Migrant/Seasonal Head Start program.
- D-18 Review and approve the Fresno Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.
- D-19 Review the Madera County Child Advocacy Center (CAC) Program Report for June 2021 (Informational Only)
- D-20 Review the Child Care Alternative Payment and Resource & Referral Program Report for June 2021. (Informational Only)
- D-21 Review the Community Services Report for June 2021. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider ratifying the submission of the Migrant/Seasonal Head Start 2021-2023 COVID Response and Relief Appropriation and American Rescue Plan Act budgets.
- E-2 Review and consider authorizing the Executive Director to sign and submit the 2021 American Rescue Plan Act Contract and enter into a sub-recipient agreement for Weatherization Services with the Merced County Community Action Agency.

- E-3 Review and consider authorizing the Executive Director to sign the Emergency Solutions Grant Contract Amendment.
- E-4 Review and consider authorizing the Executive Director to submit the 2021 Community Services Block Grant Discretionary Grant application.
- E-5 Review and consider authorizing the Executive Director to sign and submit the COVID-19 Aid, Relief, and Economic Security Act (CARES Act) Federal Emergency Solutions Grant Application.
- E-6 Review and consider ratifying the policy secured to provide Director and Officer and Employment Practices Liability insurance coverage to CAPMC.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (June 2021)
- F-4 Financial Statements (June 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (June 2021)
- F-7 CAPMC Board of Directors Attendance Report – (June 2021)
- F-8 Staffing Changes Reports for: June 2, 2021 – June 29, 2021

G. CLOSED SESSION


None

H. CORRESPONDENCE

- H-1 Correspondence dated June 2, 2021 from the Office of Head Start regarding group health insurance plan premiums for furloughed employees.

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for July 8, 2021, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on July 2, 2021.


Strategic Plan Coordinator &
Assistant to the Executive Director