



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, July 8, 2021

**1225 Gill Avenue
Madera, CA 93637**

Webex Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – June 10, 2021

D-2 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Committee – June 8, 2021

D-3 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Policy Committee Meeting – June 18, 2021

D-4 Review and consider accepting the Bank of America Credit Card Statements:

- May 2021
- June 2021

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- May 2021

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – May 2021
- In-Kind Report – May 2021
- CACFP Program Report – May 2021

D-7 Review and Consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – May 2021
- In-Kind Report – May 2021

D-8 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – May 2021
- In-Kind Report – May 2021
- CACFP Program Report – May 2021
- Program Information Report (PIR) – May 2021

- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – May 2021
 - In-Kind Report – May 2021
- D-10 Review and consider approving the following **Fresno Migrant *Early* Head Start** reports:
- Monthly Enrollment Report – May 2021
 - In-Kind Report – May 2021
- D-11 Review and consider approving the 2021-2022 Reimbursement Policy for the Policy Committee Members representing Madera Migrant/Seasonal Head Start program.
- D-12 Review and consider approving the 2021-2022 Madera Migrant/Seasonal Head Start Planning Process Policy/Procedure and Calendar.
- D-13 Review and consider approving the Madera Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.
- D-14 Review and consider approving the Fresno Migrant/Seasonal Head Start 2019-2020 Annual Report.
- D-15 Review and consider approving the Fresno Migrant/Seasonal Early Head Start 2019-2020 Annual Report.
- D-16 Review and consider approving the Fresno Migrant/Seasonal Head Start 2021-2022 Planning Process Policy/Procedure and Calendar.
- D-17 Review and consider approving the 2021-2022 Reimbursement Policy for the Policy Committee Members representing Fresno Migrant/Seasonal Head Start program.
- D-18 Review and approve the Fresno Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.
- D-19 Review the Madera County Child Advocacy Center (CAC) Program Report for June 2021 (Informational Only)
- D-20 Review the Child Care Alternative Payment and Resource & Referral Program Report for June 2021. (Informational Only)
- D-21 Review the Community Services Report for June 2021. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider ratifying the submission of the Migrant/Seasonal Head Start 2021-2023 COVID Response and Relief Appropriation and American Rescue Plan Act budgets.
- E-2 Review and consider authorizing the Executive Director to sign and submit the 2021 American Rescue Plan Act Contract and enter into a sub-recipient agreement for Weatherization Services with the Merced County Community Action Agency.

- E-3 Review and consider authorizing the Executive Director to sign the Emergency Solutions Grant Contract Amendment.
- E-4 Review and consider authorizing the Executive Director to submit the 2021 Community Services Block Grant Discretionary Grant application.
- E-5 Review and consider authorizing the Executive Director to sign and submit the COVID-19 Aid, Relief, and Economic Security Act (CARES Act) Federal Emergency Solutions Grant Application.
- E-6 Review and consider ratifying the policy secured to provide Director and Officer and Employment Practices Liability insurance coverage to CAPMC.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (June 2021)
- F-4 Financial Statements (June 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (June 2021)
- F-7 CAPMC Board of Directors Attendance Report – (June 2021)
- F-8 Staffing Changes Reports for: June 2, 2021 – June 29, 2021

G. CLOSED SESSION


None

H. CORRESPONDENCE

- H-1 Correspondence dated June 2, 2021 from the Office of Head Start regarding group health insurance plan premiums for furloughed employees.

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for July 8, 2021, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on July 2, 2021.


Strategic Plan Coordinator &
Assistant to the Executive Director

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
Regular Board of Directors Meeting
June 10, 2021

1225 Gill Ave. Madera, CA 93637

Meeting Link: https:

<https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

ACTION SUMMARY MINUTES

The Board of Directors Meeting was called to order at 5:30 p.m. by Chair Sheriff Tyson Pogue.

Members Present In-Person

Sheriff Tyson Pogue, Chair
Donald Holley
Martha Garcia
Councilman John Chavez
Ricard Gutierrez
Supervisor Leticia Gonzalez
Eric LiCalsi, Vice-Chair

Members Present Virtually

Molly Hernandez
David Hernandez,
Secretary/Treasurer
Councilman Artemio Villegas
as Alternate for Councilman
Steve Montes
Debi Bray
Vicki Bandy

Members Absent

Patricia Trevino, HS PC
Representative
Aurora Flores
Deborah Martinez

Personnel Present In-Person

Mattie Mendez
Cristal Sanchez
Nancy Contreras-Bautista
Daniel Seeto
Elizabeth Wisener
Maritza Gomez
Jennifer Coronado
Tammy McDougal

Personnel Present Virtually

Irene Yang

Public – Other Present Virtually

Donna Tooley, Consultant

A. PUBLIC COMMENT

Board Member, Donald Holley, shared that a Juneteenth celebration would be taking place at Courthouse Park in Madera.

B. ADOPTION OF THE AGENDA

ADDITIONS TO THE AGENDA: Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E)

ADOPTION OF THE AGENDA: Adoption of the agenda.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Eric LiCalsi

Vote: Carried Unanimously

C. TRAINING/ADVOCACY ISSUES

- C-1 Head Start Nutrition and Child & Adult Care Food Program (CACFP) Requirements
Tammy McDougal, Nutrition Specialist

D. BOARD OF DIRECTOR'S CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – May 13, 2021
- D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – May 6, 2021
- D-3 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Committee – May 11, 2021
- D-4 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Executive Policy Committee Meeting – May 12, 2021
- D-5 Review and consider accepting the Bank of America Credit Card Statements:
- May 2021
- D-6 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:
- April 2021
- D-7 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:
- Monthly Enrollment Report – April 2021
 - In-Kind Report – April 2021
 - CACFP Program Report – April 2021
- D-8 Review and Consider approving the following **Madera Early Head Start** Reports:
- Monthly Enrollment Report – April 2021
 - In-Kind Report – April 2021

- D-9 Review and Consider approving the following **Madera Migrant/Seasonal Head Start Reports:**
- Monthly Enrollment Report – April 2021
 - In-Kind Report – April 2021
 - CACFP Program Report – April 2021
 - Program Information Report (PIR) – April 2021
- D-10 Review and consider approving the following **Fresno Migrant Head Start reports:**
- Monthly Enrollment Report – April 2021
 - In-Kind Report – April 2021
- D-11 Review and consider approving the following **Fresno Migrant *Early* Head Start reports:**
- Monthly Enrollment Report – April 2021
 - In-Kind Report – April 2021
- D-12 Review the Madera County Child Advocacy Center (CAC) Program Report for May 2021 (Informational Only)
- D-13 Review the Child Care Alternative Payment and Resource & Referral Program Report for May 2021. (Informational Only)
- D-14 Review the Victim Services Report for May 2021. (Informational Only)
- D-15 Review the Community Services Report for May 2021. (Informational Only)
- D-16 Review the Homeless Engagement for Living Program (H.E.L.P.) Center Report May 2021. (Informational Only)

Motion: APPROVED AS PRESENTED

Moved By Donald Holley, Seconded By Supervisor Leticia Gonzalez

Vote: Carried Unanimously

E. DISCUSSION / ACTION ITEMS

E-1 Review and consider ratifying the submission of the Madera Migrant/Seasonal Head Start 2021-2022 Basic Carryover Funding Budget.

Maritza Gomez-Zaragoza, Head Start Director, presented regarding the submission of the Madera Migrant/Seasonal Head Start 2021-2022 Basic Carryover Funding Budget. A balance of \$695,393 of unspent funds from FY 2020-2021 was identified. Savings stem from staff vacancies and fringe benefits including COVID-19 tax credits when staff were on leave due to exposure or illness. Other savings were also accrued from equipment, maintenance & repairs, consultant services and staff training. Carryover funds are to be utilized to extend service days to children and families, pay and pay staff wages and fringe benefits. Including necessary repairs and replacement from identified flooring concerns at four sites, one site with subfloor repairs from water damage, equipment, office and data supplies for new Head Start building and sites.

Motion: APPROVE AS PRESENTED

Moved By Eric LiCalsi, Seconded By Donald Holley

Vote: Carried Unanimously

E-2 Review and consider ratifying the submission of the Madera Migrant/Seasonal Head Start 2021-2022 COVID-19 CARES Year 2 Carryover Supplemental Funding.

Maritza Gomez-Zaragoza, Head Start Director, presented regarding the submission of the Madera Migrant/Seasonal Head Start 2021 – 2022 COVID-19 CARES Year 2 Carryover Supplemental Funding. Year 2 of COVID-19 CARES Supplemental funds in the amount of \$189,396 to support preventive, preparedness, and response activities related to the coronavirus were identified. Year 2 funds will continue to focus on disinfecting and cleaning supplies, protective wear for staff including masks, and other essential items that will be needed throughout the day and/or respond to any health and safety needs.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Eric LiCalsi

Vote: Carried Unanimously

E-3 Review and consider ratifying the submission of the California Emergency Rental Assistance Program contract and budget to the County of Madera.

Elizabeth Wisener, Community Services Program Manager, presented regarding the submission of the California Emergency Rental Assistance Program contract and budget to the County of Madera. Rental assistance is available for income eligible renters who have experienced a financial hardship due to COVID-19 and have past due rent, or for landlords who have experienced a loss in income because of unpaid rent. CAPMC will provide outreach services via social media campaigns, mass mailings and door to door outreach to promote the program and then assist applicants with the application process. One full-time Customer Assistance Technician has been budgeted to fulfill the program objectives.

Motion: APPROVE AS PRESENTED

Moved By Debi Bray, Seconded By David Hernandez

Vote: Carried Unanimously

E-4 Review and consider ratifying the submission of the CDBG Capital Projects/Public Improvement Grant Application to the City of Madera.

Elizabeth Wisener, Community Services Program Manager, presented regarding the submission of the CDBG Capital Projects/Public Improvement Grant Application to the City of Madera. If funded, the dollars will be used to provide housing, supportive services, and landlord engagement activities.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Supervisor Leticia Gonzalez

Vote: Carried Unanimously

E-5 Review and consider ratifying the submission of the CDBG Public Services Grant Application to the City of Madera.

Elizabeth Wisener, Community Services Program Manager, presented regarding the submission of the CDBG Public Services Grant Application to the City of Madera. If funded, dollars will be used to pay for personnel cost for two members of CAPMC staff to participate on the FMCoC Board of Directors and coordinate the 2022 HUD mandated Homeless Point-In-Time Count.

Motion: APPROVE AS PRESENTED

Moved By Eric LiCalsi, Seconded By Martha Garcia

Vote: Carried Unanimously

E-6 Review and consider approving the submission of the 2022-2023 Community Action Plan (CAP).

Elizabeth Wisener, Community Services Program Manager, presented regarding the submission of the 2022-2023 Community Action Plan (CAP). The Community Action Plan outlines CAPMC's 2-year strategic plan for how the agency plans to address the needs of Madera County, based on the finalized Community Needs Assessment. As Public Hearing will take place on June 28, 2021 to finalize any recommendations the public may have. If any changes are made to the CAP as a result of the Public Hearing, and amended copy will be presented at the July Board meeting. The plan will be submitted to the California Department of Community Services and Development (CSD) on June 30, 2021.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Eric LiCalsi

Vote: Carried Unanimously

E-7 Close the 30-day review period and consider approving the CSBG 2022-2023 Community Needs Assessment.

Elizabeth Wisener, Community Services Program Manager, presented regarding the approval of the CSBG 2022-2023 Community Needs Assessment. The Community Needs Assessment will be posted on the agency website and will be available to anyone who would be interested in reviewing the data.

Motion: APPROVE AS PRESENTED

Moved By Supervisor Leticia Gonzalez, Seconded By Eric LiCalsi

Vote: Carried Unanimously

E-8 Review and consider accepting the indirect cost rate for the year ended June 30, 2020 and the proposed rate for the year ending June 30, 2021.

Daniel Seeto, Chief Financial Officer, and Donna Tooley, consultant and former Chief Financial Officer, presented regarding the indirect cost rate for the year ended June 30, 2021 and the proposed rate for the year ending June 30, 2021. The indirect cost rate and the proposal were prepared from the Agency's audited financial statements by the consultant, Donna Tooley, CPA with review by the firm of Brown Armstrong, CPA's and the current Chief Financial Officer, Daniel Seeto. The actual indirect cost rate for the year ended June 30, 2020 was 9.1%. The proposed rate for the year ending June 30, 2021 is 9.1%. The increases in salaries and fringe benefits were the result of the COLA adjustment of 2.6% awarded to all CAPMC staff were offset by various vacancies in HR and Information Technology. The final and proposed rates were reviewed and accepted by CAPMC's cognizant agency, Health and Human Services as proposed. The cognizant agency is the federal agency from whom CAPMC receives the largest amount of direct federal grants or awards.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Eric LiCalsi

Vote: Carried Unanimously

E-9 Review the adequacy of the Agency's D&O and EPLI insurance coverage to determine if there are significant risks that have not been adequately mitigated.

Donna Tooley, consultant and former Chief Financial Officer, presented regarding the Agency's D&O and EPLI insurance coverage to determine if there are significant risks that have not been adequately mitigated. CAPMC currently has D&O Liability coverage of \$3M and \$1M for Employment Practices. The aggregate for all parts is \$3M. The retention amount for the D&O is \$10,000 for each claim and for Employment Practices is \$100,000. The premium amount paid for this level is \$26,621. Because of some past claims and the litigious climate in California, staff recommends to increase the current coverage.

Motion: APPROVE AS PRESENTED

Moved By Supervisor Gonzalez, Seconded By Donald Holley

Vote: Carried Unanimously

**E-10 Review the status of the agency audit for the year ended June 30, 2021.
(Informational)**

Daniel Seeto, Chief Financial Officer, presented regarding the status of the agency audit for the year ended June 30, 2021. Daniel noted that major programs this year include the Head Start, Child Care and Development Block Grant, and Crime Victims Assistance clusters. There have been no exceptions noted. The auditors are scheduled to resume fieldwork October 25, 2021.

Motion: Informational Only

E-11 Consider authorizing the Executive Director to submit the request for application to the California Office of Emergency Services (Cal OES), to operate the Victim Witness Program from October 1, 2021 through September 30, 2022 including any extensions and/or amendments during the funding period.

Mattie Mendez, Executive Director, presented regarding the submission of the request for application to the California Office of Emergency Services (Cal OES), to operate the Victim Witness Program for the 2021 – 2020 funding period. The purpose of the VW Program is to maintain Victim Witness Assistance Centers and provide comprehensive services to victims and witnesses of all types of violent crimes. The services provided under the VW Program include, but are not limited to, information about victims' rights (Marsy's Law), orientation to the criminal justice system, crisis intervention, emergency assistance, court accompaniment, case status/disposition, victim compensation claim assistance, counseling, property return, notification to family/friends/employers, resource and referral assistance, restitution assistance upon request of the victim, and community outreach/public presentations. Available funding has effectively decreased by \$8,730 compared to the grant ending September 30, 2021. This will largely be offset by a reduction in total hours spent by management-level employees on this program.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Eric LiCalsi

Vote: Carried Unanimously

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – June 1, 2021 (canceled due to a lack of quorum)
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (May 2021)
- F-4 Financial Statements (May 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (May 2021)
- F-7 CAPMC Board of Directors Attendance Report – (May 2021)
- F-8 Staffing Changes Reports for: May 4, 2021 – June 1, 2021

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Correspondence dated May 4, 2021 from the Office of Head Start regarding FY 2021 American Rescue Plan Funding Increase for Head Start Programs.
- H-2 Correspondence dated May 20, 2021 from the Office of Head Start regarding the Office of Head Start (OHS) Expectations for Head Start Programs in Program Year (PY) 2021–2022

I. ADJOURN

Chair Sheriff Tyson Pogue adjourned the Board of Directors meeting at 6:30 p.m.

Motion: APPROVE AS PRESENTED

Moved by Donald Holley, Seconded By Eric LiCalsi

Vote: Carried Unanimously

Community Action Partnership of Madera County
Madera Migrant/Seasonal Head Start Policy Council Meeting
Tuesday, June 8, 2021

Minutes

The Madera Migrant/Seasonal Policy Committee called to order at 5:41 p.m. by Maria Sut-xon.

Committee Members Present

Crecencia Vasquez
Silvia Garcia Sanchez
Anabel Hernandez
Maria Sut-xon
Guadalupe de la Cruz

Committee Members Absent

Jose Cruz Villavicencio
Francisca Garcia Hernandez
Yasmin Torres
Francisca Garcia Hernandez

Personnel Present

Maritza Gomez-Zaragoza, Head Start Program Director
Maru Gasca Sanchez, Deputy Director of Direct Services
Jissel Rodriguez, Executive Administrative Assistant

Others

None

A. Public Comment

None.

B. Training

None.

C. Adoption of the Agenda

C-1 Maria Sut-xon asked for a motion to approve the agenda as presented. Motion made by Crecencia Vasquez, seconded motion by Silvia Garcia Sanchez to approve the agenda as presented. The motion approved unanimously.

D. Closed Session

D-1 – None

E. Approval of Minutes

E-1 – Maria Sut-xon requested a motion to approve the minutes of the meeting on May 11, 2021. Motion made by Crecencia Vasquez, seconded motion by Silvia Garcia Sanchez to approve the minutes of the meeting. Motion approved unanimously.

F. Discussion / Action Items

F-1 Review and ratify the submission of the 2021-2022 Madera Migrant Seasonal Head Start Covid-19 Cares Year 2 Carryover Supplemental Funding – Ms. Gomez-Zaragoza mentioned this item is informational no action is required. The funds will be used for the purchase of protective wear, disinfecting, and sanitizing. She asked if there were any questions after reviewing the budget. There were no questions asked.

F-2 Review and ratify submission of the 2021-2022 Madera Migrant Seasonal Head Start basic Carryover Funds (FY 2020-2021 to FY 2021-2022) – Ms. Gomez-Zaragoza mention due to additional COVID leave funding it created savings for the end of the program year. The funding would be used to extend services for the children and staff. In addition, the funding will also be used to replace equipment and any work that needs to be done at the centers. Maria Sut-xon requested a motion to approve the submission of the 2021-2022 Madera Migrant Seasonal Head Start basic Carryover Funds (FY 2020-2021 to FY 2021-2022). Crecencia Vasquez made the first motion, seconded by Anabel Hernandez.

G. Administrative Reports

G-1 Staff Changes (April 2021) – There was one new hire, one provisional hire for Center Director, and two resignations.

G-2 Bank of America Credit Card Account Statement – Agency and other credit cards (March - May 2021) – Ms. Gomez-Zaragoza reviewed the charges for the month. There were no questions about the charges.

G-3 Budget Report – (April 2021) – The program has currently spent 13% of its budget.

G-4 In-kind Report (April 2021) – Ms. Gomez-Zaragoza reviewed the In-kind percentage.

G-5 Report of enrollment in the program & attendance report (April 2021) – Ms. Gomez-Zaragoza mentioned the centers were closed.

G-6 CACFP Monthly Report (April 2021) – Ms. Gomez-Zaragoza noted that the reimbursement for the month of January was \$345.12 for a total of 149 meals. There were no questions.

G-7 PIR Program Information Monthly Report (April 2021) – This report provides information and data about the program. This information is presented to the Head Start Office to show that there is a need for the Head Start program in our community.

H. Policy Committee Members Reports

H-1 Center Reports – **None**

H-2 Board of Directors Report – None. Items approved during tonight’s meeting will be presented to the Board for approval tomorrow.

H-3 Active Supervision, Challenges and Best Practices Report –

I. Correspondence

I-1 Program Instruction from the Office of Head Start regarding FY 2021 *American Rescue Plan Funding Increase for Head Start Program*: Issuance Date: 05/04/2021

I-2 Program Instruction from the Office of Head Start regarding *Expectations for the Head Start programs in Program Year (PY) 2021 – 2022*: Issuance Date: 05/20/2021

J. Future Agenda Items

J-1 Budget Revisions if any

J-2 2021-2022 Policy Committee Elections

K. Adjournment

Maria Sut-xon requested a motion to adjourn the session. Motion made by Crecencia Vasquez to adjourn the meeting at 6:18 p.m. in the afternoon, seconded by Guadalupe de la Cruz. Motion approved unanimously.

Community Action Partnership of Madera County
Fresno Migrant/Seasonal Head Start
Policy Committee Meeting
Wednesday, June 18, 2021

Minutes

The Fresno Migrant/Seasonal Policy Committee called to order at 5:43 p.m. by Sayra Garcilazo.

Committee Members Present

Maria Ibone Altimirano
Maria G. Silva
Genesis Chavez
Noemi Fernandez
Daniel Maravilla
Azucena Rios
Susana Parra
Karla Ponce
Yolanda Lomeli
Cecilia Garcia
Irma Chavez
Blanca Gonzalez
Yaskara Salazar
Sayra Garcilazo
Ivette Oregon

Committee Members Absent

Marianayelly Angeles
Gisela Aguirre
Aurora Flores
Azucena Martinez

Personnel Present

Maru Gasca Sanchez, Deputy Director Direct Services
Luisa Marquez, Administrative Analyst

Others

None

A. Public Comment

None

B. Training

B-1 Head Start 101 and Roberts Rules of Order (Conducting a Meeting)

B-2 PC Code of Conduct

B-3 ERSEA – Eligibility, Recruitment, Selection, Enrollment and Attendance

C. Adoption of the Agenda

Maru Gasca Sanchez asked for a motion to approve the agenda as presented. Motion made by Ivette Oregon, seconded motion by Sayra Garcilazo to approve the agenda as presented. Motion approved unanimously.

D. Closed Session

D-1 – None

E. Approval of Minutes

E-1 – Maru Gasca Sanchez requested a motion to approve the minutes of the meeting on May 12, 2021. Motion made by Ivette Oregon, seconded motion by Sayra Garcilazo to approve the minutes of the meeting. Motion approved unanimously.

F. Discussion / Action Items

F-1 Elections 2021-2022 Fresno Migrant Seasonal Head Start Policy Committee

Nominations:

President – Susana Parra (unanimous vote)

Vice President – Daniel Maravilla (unanimous vote)

Secretary/Sergeant of Arms – Maria Silva (unanimous vote)

Maru Gasca Sanchez requested a motion to approve officers nominated. Maria Altimirano made the motion to approve, seconded by Blanca Gonzalez. Motion approved unanimously.

F-2 CAPSLO Parent Policy Council Representative Elections -

Representative

Susana Parra & Maria Altimirano

Alternate

Blanca Gonzalez

Maru Gasca Sanchez requested a motion to approve officers nominated. Maria Silva made the motion to approve, seconded by Daniel Maravilla. Motion approved unanimously.

G. Administrative Reports

G-1 Credit Card Account Statement – Agency and other credit cards: (April 2021) – Ms. Gasca Sanchez reviewed the charges for the month. There were no questions about the charges.

G-2 Budget Report – (April 2021) – Ms. Gasca Sanchez explained the most recent budget report for the month of April.

G-3 In-kind Report (April 2021) – Ms. Gas Sanchez explained there was the In-kind reports for both programs.

G-4 Report of enrollment in the program and attendance report (April 2021) – Ms. Gasca Sanchez explained the enrollment reports.

H. Correspondence

- H-1** Program Instructions from the Office of Head Start regarding FY 2021 American Rescue Plan Funding Increase for Head Start Programs: Issuance Date: 5/4/2021

- H-2** Program Instructions from the Office of Head Start regarding Expectations for Head Start Programs in Program Year (PY) 2021-2022: Issuance Date: 5/20/2021

- H-3** Information Memorandum from the Office of Head Start regarding Group Health Insurance Plan Premiums for Furloughed Employees: Issuance Date: 6/2/2021

I. Adjournment

Maru Gasca Sanchez requested a motion to adjourn the session. Motion made by Cecilia Garcia to adjourn the meeting at 6:55 p.m. in the afternoon, seconded by Maria Silva. Motion approved unanimously.

MBNA America Business Card
Credit Card Charges
May / mayo 2021 Statement
Maritza Gomez / Fresno Migrant Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
04/24/2021	NA	Zoom	Video Conferencing system	\$14.99	831.0-6130-3.3-000-00	Yes
TOTAL				\$14.99		

**Bank of America Business Card
Credit Card Charges**

June 2021 Statement

Mattie Mendez / Administration

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
05/22/21	AMAZON	No	Strengths Bases Leadership Coaching Session Materials for Mattie Mendez and Leticia Murillo (Wellbeing at Work Book)	\$36.56	200.0-6121-2.0-000.90 \$18.28 401 = \$2.19 426 = \$4.57 427 = \$6.40 428 = \$5.12	YES
05/22/21	AMAZON	No	Strengths Bases Leadership Coaching Session Materials for Mattie Mendez and Leticia Murillo (Strengths Based Leadership Book)	\$50.86	200.0-6121-2.0-000.90 \$25.43 401 = \$6.40 426 = \$8.90 427 = \$7.10 428 = \$3.03	YES
05/20/21	ROUND TABLE PIZZA	No	Rebate	-2.60	200.0-6121-2.0-000.90	NO
05/14/21	ROUND TABLE PIZZA	No	Volunteer Dinner (VITA)	\$64.92	200.0-6121-2.0-000.90	YES
05/14/21	CHIPOTLE	No	Board of Directors Meeting	\$159.25	200.0-6121-2.0-000.90	YES
05/14/21	CHIPOTLE	No	Housing the Homeless Committee Lunch Meeting	\$155.40	200.0-6121-2.0-000.90	YES
05/09/21	MAILCHIMP	No	Monthly Mass Text Subscription (IT)	\$51.99	200.0-6130-2.0-000.90	YES
05/03/21	NATIONAL COMMUNITY ACTION	No	2021 NCAF Essential Workshop Series – Advocacy 101 Registration for Mattie Mendez	\$150.00	200.0-6742-2.0-000.90	YES
05/03/21	NATIONAL COMMUNITY ACTION	No	2021 NCAF Essential Workshop Series – Going Forward: The New Reality for the Future of Politics	\$150.00	200.0-6742-2.0-000.90	YES
			Total	\$ 816.38		

**Bank of America Business Card ending 5045
Credit Card Charges**

June 4, 2021 Statement
Elizabeth Wisener / Community Services

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
5/27/2021	Amazon.com	No	Fans for Shunammite Residents	94.80	224.0-6130-2.0-000-00	Yes
4/12/2021	Greyhound Lines	No	Transport Client to family in Paso Robles	90.99	272.0-7210-2.0-000-00	Yes
Total				\$185.79		

**Platinum Plus Business Card
Credit Card Charges**

June Statement

Jennifer Coronado/ Victim Services Center

Date of Transaction	PO Number	Name of Vendor	Description	Amount	Account Charged	Receipt
05/05/21		The Tint Shop	Window tinting service for vehicle #160	\$160.00	508.0-6640-5.0-000-00	Yes
Total					\$160.00	

Bank of America Business Card
Credit Card Charges

June 2021 Statement

Irene Yang / Human Resources

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
4/1 – 4/30/2021	Biometrics4all, Inc.	No	Livescan relay fee	0.75	200.0-6852-2.0-000-90	Yes
				0.75	224.0-6852-2.2-000-00	
				1.50	311.0-6852-3.1-000-00	
				4.50	321.0-6852-3.2-000-00	
				1.50	331.0-6852-3.3-000-00	
				2.25	508.0-6852-5.0-000-00	
TOTAL:				11.25		

Bank of America Business Card
Credit Card Charges

June 2021 Statement

Xai Vang / Information Technology

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
5/13/21	Flywheel	N/A	CAPMC Annual WordPress Subscription	\$ 300.00	\$ 300.00	Yes
			Total	\$ 300.00		

MBNA America Business Card
Credit Card Charges
June / junio 2021 Statement
Maritza Gomez / Regional & Migrant Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
05/10/2021	NA	NRPA Operating	Renewal for Playground Safety Inspector certificate	\$200.00	330.0-6742-3.3-031-00	Yes
05/11/2021	NA	Department of Social Services	Child Care Orientation	\$54.84	310.0-6742-3.1-000-00	Yes
05/11/2021	NA	Department of Social Services	Operations and Record Keeping training	\$4.85	310.0-6742-3.1-000-00	Yes
05/11/2021	NA	Feldesman Tucker	Non-Federal Share training	\$150.00	310.0-6742-3.1-000-00 46% (\$69.00) 320.0-6742-3.2-000-00 54% (\$81.00)	Yes
05/18/2021	NA	ServSafe	Manager Certification	\$36.00	331.0-6742-3.3-031-39	Yes
05/18/2021	NA	ServSafe	Manager Certification	\$36.00	331.0-6742-3.3-031-39	Yes
05/19/2021	NA	Zoom	Video Conferencing system	\$14.99	311.0-6130-3.1-000-00 46% (\$6.90) 321.0-6130-3.2-000-00 54% (\$8.09)	Yes
05/19/2021	21786	Walmart.com	Program supplies for Fairmead	\$983.69	311.0-6130-3.1-005-00	Yes
05/19/2021	NA	Walmart.com	Formula for Los Ninos	\$99.28	390.0-6121-3.2-055-00	Yes
05/20/2021	NA	ServSafe	Food Handler Certificate	\$15.00	331.0-6742-3.3-031-39	Yes
05/22/2021	NA	Red Robin	Lunch for EHS Pre-service	\$180.91	309.0-6121-3.1-012-00	Yes
05/24/2021	NA	Zoom	Video Conferencing system	\$14.99	831.0-6130-3.3-000-00	Yes
05/24/2021	NA	ServSafe	Food Handler Certificate	\$15.00	331.0-6742-3.3-031-39	Yes
06/03/2021	NA	Venngage.com	Monthly subscription for flyer software	\$25.24 (inc 0.74 for international transaction)	311.0-6130-3.1-000-00 37% (9.34) 312.0-6130-3.1-000-00 9% (2.27) 321.0-6130-3.2-000-00 54% (13.63)	No
06/03/2021	NA	Continued.com	Membership for online webinars	\$89.00	330.0-6742-3.3-000-00	Yes
06/03/2021	NA	Teachstone Training	CLASS Pre-school recertification	\$125.00	310.0-6742-3.1-000-00 46% (\$57.50) 320.0-6742-3.2-000-00 54% (\$67.50)	Yes
TOTAL				\$2,044.79		

**American Express
Credit Card Charges**

MAY 2021 Statement

Fiscal

Name of Vendor	Description	Amount	Receipt
ATT	Telephone	35364.40	Yes
Comcast	Net service	1110.24	Yes
Community Playthings	Supplies for centers	12136.60	Yes
Discount School Supply	Supplies for centers	0.00	Yes
DS Water	Water/rental	27387.54	Yes
Ecolab	Dishwasher rental/repairs	100.79	Yes
Fedex	Postage	681.29	Yes
HD Pro / Supply Works	Supplies for office/centers	8548.03	Yes
Lakeshore	Supplies for centers	10877.27	Yes
Matson Alarm	Alarm service	568.50	Yes
Shred it	Shredding service	189.54	Yes
Smart Care	Kitchen equipment repairs	0.00	Yes
Verizon	Wireless devices	4946.17	Yes
Office Depot	Supplies for office/center	15697.37	Yes
AMEX	Annual membership renewal	346.38	Yes
	TOTAL	117954.12	05/29/20 LA

Credit Card Charges MAY 2021

Fiscal

Name of Vendor	Description	Amount
Home Depot	Supplies for centers	12158.01
Capital One/Walmart	Supplies for centers	5667.07
Wex Bank (Chevron)	Fuel	0.00
Wex Bank (Valero)	Fuel	2911.57
MAY STMT DATES		
LA		

06/29/21
J D C

Card Member Service

Credit Card Charges

COSTCO

MAY 03, 2021 Statement

Card Holder	Description	G/L Account Number	Amount	Card Amount
Mattie Mendez	MEMBERSHIP FEE	200.0-6850-2.0-000-90		99.00
Jennifer Coronado	MEMBERSHIP FEE	500.0-6850-5.0-000-00	15.00	289.61
		500.0-6850-5.0-000-00	15.00	
		500.0-6850-5.0-000-00	15.00	
		500.0-6850-5.0-000-00	15.00	
	SHELTER ITEMS	500.0-6130-5.0-000-00	60.25	
		501.0-6130-5.0-000-00	60.25	
		533.0-7230-5.0-000-00	109.11	
				0
				0.00
			Total	388.61

JDC 06/29/21

U/CARD MEMBER BOD



MADERA HEAD START MONTHLY ENROLLMENT REPORT

Madera/Mariposa Regional Head Start

Months of Operation:
August 2020 – May 2021

Reporting Month
May 2021

Total Funded Enrollment <div style="font-size: 2em; font-weight: bold;">246</div>	Current Enrollment: <div style="font-size: 2em; font-weight: bold;">175</div> <p>-----</p> Cumulative Enrollment <div style="font-size: 2em; font-weight: bold;">241</div>	Centers with Vacancies: Chowchilla: 0 Cottonwood: 6 Eastside: 8 Fairmead: 4 Mariposa: 2 Mis Tesoros: 1 North Fork: 1 Oakhurst: 3 Ruth Gonzales: 6 Valley West: 3 Verdell: 8
No. of Children on Waiting List Income Eligible: 0 No. of Children on Waiting List Over Income : 31	No. of Children with Disabilities: <div style="font-size: 2em; font-weight: bold;">22</div> <small>Must be at least 10% of enrollment (↑26)</small>	No. of Over Income Families: <div style="font-size: 2em; font-weight: bold;">25</div> <small>Must be less than 10% of enrollment (↓ 26)</small>
Average Monthly Attendance: Due to COVID -19 Attendance is collected via phone contact with families.		

Madera Early Head Start

Months of Operation:
June 2020– May 2021

Reporting Month
May 2021

Total Funded Enrollment <div style="font-size: 2em; font-weight: bold;">42</div>	Current Enrollment: <div style="font-size: 2em; font-weight: bold;">42</div> <p>-----</p> Cumulative Enrollment <div style="font-size: 2em; font-weight: bold;">63</div>	Vacancies: <div style="font-size: 2em; font-weight: bold;">0</div>
No. of Children on Waiting List Income Eligible: 2 No. of Children on Waiting List Over Income : 2	No. of Children with Disabilities: <div style="font-size: 2em; font-weight: bold;">6</div> <small>Must be at least 10% of enrollment (↑5)</small>	No. of Over Income Families: <div style="font-size: 2em; font-weight: bold;">3</div> <small>Must be less than 10% of enrollment (↓ 4)</small>
Average 4 Home Visits Due to COVID- 19 home visits are conducted via phone contact with families.		

Community Action Partnership of Madera County
 1225 Gill Avenue
 Madera, CA 93637
 (559) 673-9173

IN-KIND MONTHLY SUMMARY REPORT 2020-2021 / REPORTE SUMARIO MENSUAL DE IN KIND 2020-2021

REGIONAL HEAD START 2020-2021

Month-Year May 2021/ Mes-Año Mayo 2021

CATEGORY/Categoría	BUDGET Presupuesto	PREVIOUS/Previo TOTAL	CURRENT/Corriente TOTAL	Y-T-D/Asta ahora TOTAL	REMAINING IN-KIND NEEDED Resto de In Kind para recaudar
NON-FEDERAL CASH/EFFECTIVO NO FEDERAL					
Volunteer Services/Servicios Voluntarios	881,982.00	257,390.98	48,465.62	305,856.60	576,125.40
A. Professional Services/Servicios Profesionales	0.00	1,779.50		1,779.50	(1,779.50)
B. Center Volunteers/Voluntarios en el Centro	881,982.00	253,387.64	48,094.63	301,482.27	580,499.73
Other/Policy Council/Otro/Comité de Póliza	0.00	2,223.84	370.99	2,594.83	(2,594.83)
OTHER - FOOD DONATIONS	0.00	0.00		0.00	0.00
State Collaboration	761,724.00	449,332.00		449,332.00	312,392.00
Donated Supplies/Materiales Donados	5,541.00	509.50		509.50	5,031.50
Donated Food/Comida Donada	0.00	0.00		0.00	0.00
Donated Space/Sitio Donado	139,143.00	138,932.75	12,630.25	151,563.00	(12,420.00)
Transportation/Transportación	0.00	0.00	0.00	0.00	0.00
TOTAL IN-KIND/TOTAL DE IN KIND	1,026,666.00	846,165.23	61,095.87	907,261.10	881,128.90

A. Y-T-D In-Kind / In-Kind asta ahora	<u>907,261.10</u>
B. Contracted In-Kind/ In-kind Contratado	<u>1,026,666.00</u>
C. Percent Y-T-D In-Kind/ Porcentaje de in-kind ásta ahora	
CONTRACT AMOUNT/CANTIDAD CONTRATADA	<u>88.37%</u>

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
REGIONAL HEAD START including BLENDED CSPP STATE PROGRAM
INCOME CALCULATIONS
May-2021**

FREE MEALS	138	89	
REDUCED	0	0	
BASE	0	0	
TOTAL	138	89	

PERCENTAGES:

FREE	100.0000%	100.0000%	
REDUCED	0.0000%	0.0000%	
BASE	0.0000%	0.0000%	
TOTAL	100.0000%	100.0000%	

MEAL	#		%		RATE	=	
BREAKFAST:	0	X	100.0000%	X	\$1.8900	=	\$0.00
	0	X	0.0000%	X	\$1.5900	=	\$0.00
	0	X	0.0000%	X	\$0.3200	=	\$0.00
LUNCH:	832	X	100.0000%	X	\$3.5100	=	\$2,920.32
	0	X	100.0000%	X	\$3.5100	=	\$0.00
	0	X	0.0000%	X	\$3.1100	=	\$0.00
	0	X	0.0000%	X	\$0.3300	=	\$0.00
SUPPLEMENTS:	0	X	100.0000%	X	\$0.9600	=	\$0.00
	0	X	100.0000%	X	\$0.9600	=	\$0.00
	0	X	0.0000%	X	\$0.4800	=	\$0.00
	0	X	0.0000%	X	\$0.0800	=	\$0.00

	832		
		TOTAL FEDERAL REIMBURSEMENT	\$2,920.32
CASH IN LIEU:		LUNCHES X \$0.2450	\$203.84
TOTAL REIMBURSEMENT			\$3,124.16

	Breakfast	Lunch	Snack	Total
RHS	-	832	-	832
CSPP	-	-	-	-
	-	832	-	832

	<u>RHS</u>	<u>CSPP</u>	<u>Total</u>
TOTAL FEDERAL REIMBURSEMENT:	\$2,920.32	\$0.00	\$2,920.32
CASH IN LIEU:	<u>\$203.84</u>	<u>\$0.00</u>	<u>\$203.84</u>
	\$3,124.16	\$0.00	\$3,124.16



MADERA HEAD START MONTHLY ENROLLMENT REPORT

Madera/Mariposa Regional Head Start

Months of Operation:
August 2020 – May 2021

Reporting Month
May 2021

Total Funded Enrollment <div style="font-size: 24pt; font-weight: bold;">246</div>	Current Enrollment: <div style="font-size: 24pt; font-weight: bold;">175</div> <p style="text-align: center;">-----</p> Cumulative Enrollment <div style="font-size: 24pt; font-weight: bold;">241</div>	Centers with Vacancies: Chowchilla: 0 Cottonwood: 6 Eastside: 8 Fairmead: 4 Mariposa: 2 Mis Tesoros: 1 North Fork: 1 Oakhurst: 3 Ruth Gonzales: 6 Valley West: 3 Verdell: 8
No. of Children on Waiting List Income Eligible: 0 No. of Children on Waiting List Over Income : 31	No. of Children with Disabilities: <div style="font-size: 24pt; font-weight: bold;">22</div> <small>Must be at least 10% of enrollment (↑26)</small>	No. of Over Income Families: <div style="font-size: 24pt; font-weight: bold;">25</div> <small>Must be less than 10% of enrollment (↓ 26)</small>
Average Monthly Attendance: Due to COVID -19 Attendance is collected via phone contact with families.		

Madera Early Head Start

Months of Operation:
June 2020– May 2021

Reporting Month
May 2021

Total Funded Enrollment <div style="font-size: 24pt; font-weight: bold;">42</div>	Current Enrollment: <div style="font-size: 24pt; font-weight: bold;">42</div> <p style="text-align: center;">-----</p> Cumulative Enrollment <div style="font-size: 24pt; font-weight: bold;">63</div>	Vacancies: <div style="font-size: 24pt; font-weight: bold;">0</div>
No. of Children on Waiting List Income Eligible: 2 No. of Children on Waiting List Over Income : 2	No. of Children with Disabilities: <div style="font-size: 24pt; font-weight: bold;">6</div> <small>Must be at least 10% of enrollment (↑5)</small>	No. of Over Income Families: <div style="font-size: 24pt; font-weight: bold;">3</div> <small>Must be less than 10% of enrollment (↓ 4)</small>
Average 4 Home Visits Due to COVID- 19 home visits are conducted via phone contact with families.		

IN-KIND MONTHLY SUMMARY REPORT

Month

MAY

Year

2021

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	152,723.00	42,066.50	50,842.78	92,909.28	59,813.72
A. Professional Services/Servicios Profesionales	-	0.00	0.00	-	0.00
B. Center Volunteers/Voluntarios en el Centro	152,723.00	42,066.50	50842.78	92,909.28	59,813.72
C. Other/Policy Council/Otro/Comité de Póliza	-	0.00	0.00	-	0.00
Donated Food/Comida Donada	-	0.00	0.00	-	0.00
Donated Supplies/Materiales Donado	900.00	0.00	0.00	-	900.00
Donated Equipment	-	0.00	0.00	-	0.00
Donated Bus Storage	-	0.00	0.00	-	0.00
Donated Space/Sitio Donado	-	0.00	0.00	-	0.00
Transportation/ Transportación	-	0.00	0.00	-	0.00
TOTAL IN-KIND	153,623.00	42,066.50	50,842.78	92,909.28	60,713.72

		0.00			0.00
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Grand Total	153,623.00	42,066.50	50,842.78	92,909.28	60,713.72
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B. YTD In-Kind \$ 92,909.28

C. Percent Y-T-D In-Kind 60.48%



MADERA HEAD START MONTHLY ENROLLMENT REPORT

Madera Migrant/Seasonal Head Start

Months of Operation:

May 2020 – February 2021

Reporting Month

May 2021

Total Funded Enrollment 579	Current Enrollment: 143 ----- Cumulative Enrollment: 221	Centers with Vacancies: Eastin Arcola 7 Mis Angelitos 9 Sierra Vista 1 Pomona 13 Los Niño's 5
No. of Children on Waiting List 72	No. of Children with Disabilities: 14 Must be at least 10% of enrollment (↑58)	No. of Over Income Families: 4 Must be less than 10% of enrollment (↓ 58)
Average Monthly Attendance: <u>0%</u>		

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IN-KIND MONTHLY SUMMARY REPORT 2021-2022 / REPORTE SUMARIO MENSUAL DE IN KIND 2021-2022

MIGRANT AND SEASONAL HEAD START 2021-2022 MIGRANTE/TEMPORAL HEAD START 2021-2022

Month-Year MAY 2021/ Mes-Año MAYO 2021

CATEGORY	BUDGET Presupuesto	PREVIOUS/Previo TOTAL	CURRENT/Corriente TOTAL	Y-T-D/Asta ahora TOTAL	REMAINING IN-KIND NEEDED Resto de In Kind para recaudar
NON-FEDERAL CASH/EFFECTIVO NO FEDERAL					
Volunteer Services/Servicios Voluntarios	238,563.00	50,688.45	227.20	50,915.65	187,647.35
A. Professional Services/Servicios Profesionales	0.00	0.00	0.00	0.00	0.00
B. Center Volunteers/Voluntarios en el Centro	238,563.00	50,501.49	0.00	50,501.49	188,061.51
Other/Policy Council/Otro/Comité de Póliza	0.00	186.96	227.20	414.16	(414.16)
State Collaboration/Colaboracion de Estado	933,229.00	0.00	133,560.72	133,560.72	799,668.28
Donated Supplies/Materiales Donados	1,000.00	0.00	0.00	0.00	1,000.00
Donated Food/Comida Donada	0.00	0.00	0.00	0.00	0.00
Donated Space/Sitio Donado	125,132.00	20,855.32	10,427.66	31,282.98	93,849.02
Transportation/Transportacion	0.00	0.00	0.00	0.00	0.00
TOTAL IN-KIND/TOTAL DE IN KIND	1,297,924.00	71,543.77	144,215.58	215,759.35	1,082,164.65

A. Y-T-D In-Kind / In-Kind asta ahora	215,759.35
B. Contracted In-Kind/ In-kind Contratado	1,297,924.00
C. Percent Y-T-D In-Kind/ Porcentaje de in-kind ásta ahora	
CONTRACT AMOUNT/CANTIDAD CONTRATADA	16.62%

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
MADERA MIGRANT HEAD START including BLENDED MIGRANT PRESCHOOL STATE PROGRAM
INCOME CALCULATIONS
May-2021

FREE MEALS	156		30
REDUCED	0		0
BASE	0		0
TOTAL	156		30

PERCENTAGES:

FREE	100.0000%		100.0000%
REDUCED	0.0000%		0.0000%
BASE	0.0000%		0.0000%
TOTAL	100.0000%		100.0000%

MEAL	#		%		RATE	=	
BREAKFAST:	1,447	X	100.0000%	X	\$1.8900	=	\$2,734.83
	1,447	X	0.0000%	X	\$1.5900	=	\$0.00
	1,447	X	0.0000%	X	\$0.3200	=	\$0.00
LUNCH:	1,129	X	100.0000%	X	\$3.5100	=	\$3,962.79
	276	X	100.0000%	X	\$3.5100	=	\$968.76
	276	X	0.0000%	X	\$3.1100	=	\$0.00
	276	X	0.0000%	X	\$0.3300	=	\$0.00
SUPPLEMENTS:	978	X	100.0000%	X	\$0.9600	=	\$938.88
	229	X	100.0000%	X	\$0.9600	=	\$219.84
	229	X	0.0000%	X	\$0.4800	=	\$0.00
	229	X	0.0000%	X	\$0.0800	=	\$0.00

4,059
TOTAL FEDERAL REIMBURSEMENT \$8,825.10

CASH IN LIEU: LUNCHES X \$0.2450 \$344.23

TOTAL REIMBURSEMENT \$9,169.33

	Breakfast	Lunch	Snack	Total
CMIG-MADERA MIGRANT PRESCHOOL	-	276	229	505
MMHS-MADERA MIGRANT HEAD START	1,447	1,129	978	3,554
	1,447	1,405	1,207	4,059

	<u>MMHS</u>	<u>CMIG</u>	<u>Total</u>
TOTAL FEDERAL REIMBURSEMENT:	\$7,636.50	\$1,188.60	\$8,825.10
CASH IN LIEU:	<u>\$276.61</u>	<u>\$67.62</u>	<u>\$344.23</u>
	\$7,913.11	\$1,256.22	\$9,169.33

May 2021 Report for CAPMC

CHILD/FAMILY INFORMATION		MHS	THRESHOLD	
			MHS	**
ENROLLMENT	# Funded Slots	579	NA	
	End of Month Enrollment %	38.9%	100.0%	A
	# Cumulative Families	171	NA	
PIR AGE GROUP	Under 1 Year			
	1 Year Old			
	2 Years Old			
	3 Years Old			
	4 Years Old			
MOBILITY & RE-ENROLLMENT	Children Enrolled < 45 Days	34.6%	5.5%	B
	Children Who Left Program & Did Not Re-Enroll	34.6%	22.2%	B
	Children Enrolled 2+ Years	82.9%	59.5%	B
CHILD HEALTH	Child Up-To-Date with Preventative Health Care (EPSDT)	98.2%	100.0%	C
	Children Needing Medical Treatment	3.6%	12.7%	B
	Children Receiving Medical Treatment	100.0%	98.4%	B
	Child Up-To-Date with Immunizations or meet state guidelines for exemption	100.0%	99.8%	B
DENTAL SERVICES	Children with Access to Dental Services	99.1%	93.7%	B
	Children who completed a professional dental exam	46.6%	89.8%	B
	Of those who completed exam, children who were diagnosed with needing treatment	1.4%	28.3%	B
	Of those who need dental treatment, children who received treatment	100.0%	88.2%	B
HOUSEHOLD PRIMARY LANGUAGE	Spanish			
	English			
	Centra/South American or Mexican Languages			
	Other			
HOUSEHOLD ETHNICITY	Hispanic			
	Non-Hispanic			
FAMILY COMPOSITION	Single Parent			
	Two Parents			
FAMILY EDUCATION	High School Graduate/GED or Less	83.0%	NA	
PRIMARY ELIGIBILITY TYPE	Receive Public Assistance	3.9%	NA	
	Homeless Child	0.0%	NA	
	Foster Child	0.0%	NA	
FAMILY SERVICES	Social Service Referrals - Expressed Interest	1.2%	NA	
	Social Service Referrals - Services Received	0.0%	69.1%	B
	Homeless Families	0.0%	NA	
	Homeless Families - Acquired Housing	NA	12.3%	B
FOOD ASSISTANCE	Families Participating in WIC	95.9%	NA	
	Families Participating in SNAP (Food Stamps)	88.9%	NA	

STAFF QUALIFICATIONS		MHS	THRESHOLD	
			MHS	**
CLASSROOM PRESCHOOL ASSISTANT TEACHERS	# Classroom Preschool Assistant Teachers	10	NA	
	Classroom Preschool Assistant Teachers who meet minimum education requirements: CDA/equivalent or higher, or are enrolled in a CDE or ECE degree program	100.0%	100.0%	A
CLASSROOM PRESCHOOL TEACHERS	# Classroom Preschool Teachers	17	NA	
	Classroom Preschool Teachers who meet minimum education requirements: AA degree or higher	100.0%	100.0%	A
	Classroom Preschool Teachers with a BA or higher	23.5%	32.0%	B
CLASSROOM INFANT & TODDLER TEACHERS	# Classroom Infant/Toddler Teachers	14	NA	
	Classroom Infant/Toddler Teachers who meet minimum education requirements: CDA/equivalent or higher	100.0%	100.0%	A

** Threshold Source Key:

Source: PIR for agency & date as indicated

Note: All data for children, family & staff are cumulative.

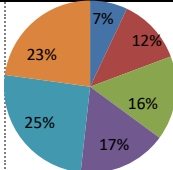
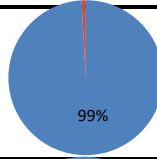
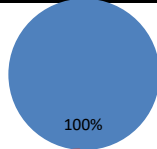
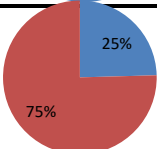
Pink shaded cells indicate program does not meet identified threshold

A = Head Start Regulation

B = State PIR Indicator 2018-19

C = Region 12 Specialist

mayo 2021 reporte para CAPMC

Informacion Niño/Familia		MHS	LIMITE	
			MHS	**
INSCRIPCIÓN	# Espacios Financiadas	579	NA	
	Inscripción al Final del Mes %	38.9%	100.0%	A
	# Familias Acumuladas	171	NA	
EDAD DEL GRUPO PIR	Menor de 1 Año			
	1 Año de Edad			
	2 Años de Edad			
	3 Años de Edad			
	4 Años de Edad			
MOVILIDAD Y REINSCRITO	Niños Inscritos < 45 Días	34.6%	5.5%	B
	Niños Que Dejaron el Prog y No Se Reinscribieron	34.6%	22.2%	B
	Niños Inscritos 2 + Años	82.9%	59.5%	B
SALUD DEL NIÑO	El Niño Está al Día Con el Cuidado de Salud Preventivo	98.2%	100.0%	C
	Niños que Necesita Tratamiento Médico	3.6%	12.7%	B
	Niños Recibiendo Tratamiento Médico	100.0%	98.4%	B
	Niño al Día con las Vecunas o Cumplecon las Directrices del Estado Para Exención	100.0%	99.8%	B
SERVICIOS DENTALES	Niños con Acceso a Servicios Dentales	99.1%	93.7%	B
	Niños que Completaron Exámenes Dentales Profesional	46.6%	89.8%	B
	De los que Completaron un Exámen, Niños Diagnósticados que Necesitan Tratamiento	1.4%	28.3%	B
	De los que Completaron un Exámen, Niños que Recibieron Tratamiento	100.0%	88.2%	B
LENGUAJE PRIMARIO EN EL HOGAR	Español			
	Ingles			
	Central/Sur Americano o Lenjuajes Mexicanos			
	Otro			
ORIGEN ÉTNICO	Hispano			
	No Hispano			
COMPOSICIÓN FAMILIAR	Padre Soltero			
	Dos Padres			
EDUCACIÓN FAMILIAR	Graduado de High School/GED o Menos	83.0%	NA	
ELIGIBILIDAD FAMILIAR	Recibe Asistencia Pública	3.9%	NA	
	Desamparado	0.0%	NA	
	Foster	0.0%	NA	
SERVICIOS FAMILIARES	Referencia a Servicios Sociales - Expresó interés	1.2%	NA	
	Referencia a Servicios Sociales - Recibio Servicios	0.0%	69.1%	B
	Familias Desamparadas	0.0%	NA	
	Familias Desamparadas - Adquiriendo Vivienda	NA	12.3%	B
ASISTENCIA DEL ALIMENTOS	Familias Participando en WIC	95.9%	NA	
	Familias Participando con SNAP	88.9%	NA	

Calificacion del PerCalificacion del Personal		MHS	THRESHOLD	
			MHS	**
Asistentes de Maestra de la Clase Prescolar	# Asistentes de Maestra de la Clase Prescolar	10	NA	
	Asistentes de Maestra de la Clase Prescolar que llenan los requisitos minimo de educacion: CDA/equivalente o mas alto, o estan registradas en un programa de CDE o ECE.	100.0%	100.0%	A
Maestras de la Clase Prescolar	# Maestras de la Clase Prescolar	17	NA	
	Maestras de la Clase Prescolar que llenan los requisitos de educacion: Grado AA o mas alto	100.0%	100.0%	A
	Maestras de la Clase Prescolar con BA o mas alto	23.5%	32.0%	B
Maestras de la Clase de Infantes/Mediano	# Maestras de la Clase de Infantes/Mediano	14	NA	
	Maestras de la Clase de Infantes/Mediano que llenan los requisitos de educacion: CDA/equivalente o mas alto	100.0%	100.0%	A

**La clave fuente original

Recurso: PIR de la agencia & fecha como indicado

Las celdas sombreadas indican que el programa no cumple con el umbral identificado

A = Regalameto Head Start

B = Indicador el PIR 2018-19

C = Especialista Region 12



ENROLLMENT REPORT

Fresno Migrant/Seasonal Head Start

Months of Operation:

September 2021 – August 2022

Reporting Month

May 2021

Total Funded Enrollment 519	Current Enrollment: 100 ----- Cumulative Enrollment: 198	Centers with Vacancies: Biola – 5 Casa Castellanos - 7 Firebaugh – 6 Inez C. Rodriguez - 11 Five Points – 2 Selma - 6 Mendota – 1 Orange Cove – 7
No. of Children on Waiting List 35	No. of Children with Disabilities: 10 Must be at least 10% of enrollment (↑52)	No. of Over Income Families: 27 Must be less than 10% of enrollment (↓ 52)
Average Monthly Attendance: %%		

*HS is required to maintain an AMA of 85%

Fresno Early Head Start

Child Care Partnership

Months of Operation:

September 2021 – August 2022

Reporting Month

May 2021

Total Funded Enrollment 30	Current Enrollment: 3 ----- Cumulative Enrollment: 15	Vacancies:
No. of Children on Waiting List 0	No. of Children with Disabilities: 1 Must be at least 10% of enrollment (↑3)	No. of Over Income Families: 1 Must be less than 10% of enrollment (↓ 3)
Average Monthly Attendance: 80.5 %		

*HS is required to maintain an AMA of 85%

Community Action Partnership of Madera County
 1225 Gill Ave
 Madera, CA 93637
 559-673-9173

FRESNO MIGRANT SEASONAL HEAD START IN-KIND MONTHLY SUMMARY REPORT

Month **May** **Year** **2021**

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
VOLUNTEER SERVICES	566,743.00	100,628.81	1,458.71	102,087.52	(464,655.48)
A. Professional Services	0.00	0.00		0.00	0.00
B. Center Volunteers	557,891.00	98,482.31	1,458.71	99,941.02	(457,949.98)
C. Policy Concl/Committee	8,852.00	2,146.50		2,146.50	(6,705.50)
OTHER - FOOD DONATION	0.00	0.00		0.00	0.00
DONATED SUPPLIES	2,049.00	0.00		0.00	(2,049.00)
DONATED EQUIPMENT	0.00	0.00		0.00	0.00
DONATED - SPACE	0.00	0.00		0.00	0.00
DONATED - RENT	97,936.00	65,887.36	8,235.92	74,123.28	(23,812.72)
TRANSPORTATION	0.00	0.00		0.00	0.00
TOTAL IN-KIND	666,728.00	166,516.17	9,694.63	176,210.80	(490,517.20)

C. State Match	0.00	0.00		0.00	0.00
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Grand Total	666,728.00	166,516.17	9,694.63	176,210.80	(490,517.20)
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- A. Y-T-D In-Kind 176,210.80
- B. Contracted In-Kind 666,728.00
- C. Percent Y-T-D In-Kind 26.43%
- D. Remaining 490,517.20



ENROLLMENT REPORT

Fresno Migrant/Seasonal Head Start

Months of Operation:

September 2021 – August 2022

Reporting Month

May 2021

Total Funded Enrollment 519	Current Enrollment: 100 ----- Cumulative Enrollment: 198	Centers with Vacancies: Biola – 5 Casa Castellanos - 7 Firebaugh – 6 Inez C. Rodriguez - 11 Five Points – 2 Selma - 6 Mendota – 1 Orange Cove – 7
No. of Children on Waiting List 35	No. of Children with Disabilities: 10 Must be at least 10% of enrollment (↑52)	No. of Over Income Families: 27 Must be less than 10% of enrollment (↓ 52)
Average Monthly Attendance: %%		

*HS is required to maintain an AMA of 85%

Fresno Early Head Start

Child Care Partnership

Months of Operation:

September 2021 – August 2022

Reporting Month

May 2021

Total Funded Enrollment 30	Current Enrollment: 3 ----- Cumulative Enrollment: 15	Vacancies:
No. of Children on Waiting List 0	No. of Children with Disabilities: 1 Must be at least 10% of enrollment (↑3)	No. of Over Income Families: 1 Must be less than 10% of enrollment (↓ 3)
Average Monthly Attendance: 80.5 %		

*HS is required to maintain an AMA of 85%

Community Action Partnership of Madera County

1225 Gill Ave

Madera, CA 93637

559-673-9173

FRESNO MIGRANT SEASONAL EARLY HEAD START IN-KIND MONTHLY SUMMARY REPORT

Month

May

Year

2021

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
VOLUNTEER SERVICES	33,403.00	3,159.80	392.86	3,552.66	(29,850.34)
A. Professional Services	0.00	255.00		255.00	255.00
B. Center Volunteers	31,190.00	2,740.40	392.86	3,133.26	(28,056.74)
C. Policy Concl/Committee	2,213.00	164.40		164.40	(2,048.60)
OTHER - FOOD DONATION	0.00	0.00		0.00	0.00
DONATED SUPPLIES	1,843.00	0.00		0.00	(1,843.00)
DONATED EQUIPMENT	0.00	0.00		0.00	0.00
DONATED - SPACE	0.00	0.00		0.00	0.00
DONATED - RENT	0.00	0.00		0.00	0.00
TRANSPORTATION	0.00	0.00		0.00	0.00
TOTAL IN-KIND	35,246.00	3,159.80	392.86	3,552.66	(31,693.34)

C. State Match	0.00	0.00		0.00	0.00
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Grand Total	35,246.00	3,159.80	392.86	3,552.66	(31,693.34)
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A. Y-T-D In-Kind	3,552.66
B. Contracted In-Kind	35,246.00
C. Percent Y-T-D In-Kind	10.08%
D. Remaining	31,693.34



Report to the Board of Directors

Agenda Item Number: D-11

Board of Directors' Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: June 18, 2021

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Program Director

SUBJECT: Approval of the Madera Migrant/Seasonal Head Start Policy Committee Members Meeting Reimbursement Policy for 2021-2022

I. RECOMMENDATIONS:

Review and consider approving the 2021-2022 Reimbursement Policy for the Policy Committee Members representing Madera Migrant/Seasonal Head Start program.

II. SUMMARY:

The Policy Committee Members representing Madera Migrant/Seasonal Head Start receive a reasonable financial reimbursement to attend meetings and to participate fully in their responsibilities.

III. DISCUSSION:

The Policy Committee will decide whether or not to approve the policy at their regular meeting. The Head Start Program and Madera Office of Education met to discuss the possible relocation on July 6, 2021, which includes a reimbursement for childcare from 3 to 4 hours for a maximum of \$30.00 for Local members because of the logistics of the center locations and time of travel. Mileage reimbursement is from the home to the meeting place at the Internal Revenue Service's approval rate. The mileage reimbursement will be given to those members using their vehicle.

IV. FINANCING:

Funds are an allowable cost under the Federal Regulations



PROGRAM GOVERNANCE POLICIES AND PROCEDURES

Policy Number:	HSPPS: 1301.3(e)	Page: 1 of 2
Approved by Policy Committee Date:	Approved by Policy Council Date:	Approved by Board of Directors Date:

Subject: Parent Policy Council/Parent Policy Committee Reimbursement

Performance Objective: Community Action Partnership of Madera County Head Start Policy Council and Policy Committee members will be reimbursed for reasonable expenses incurred while participating in approved activities.

Operational Procedure:

1. The Policy Council/Committee Reimbursement Policy will be reviewed and approved by Policy Council /Committee on an annual basis. The Policy Council/Committee approval/recommendation is submitted to Board of Directors for approval.

2. The Parent Meeting Payment Activity Voucher will be used when parents participate in the following activities.
 - a. Attend monthly or special Policy Council/Policy Committee meetings.
 - b. Agency/Head Start Grantee sponsored conference/training seminars.
 - c. Parents participate on issues related to the program activities as requested.
 - d. Attend the National Migrant or Head Start Conference.
 - e. Self-assessment process.
 - f. Board of Directors meetings.

3. Parents will be reimbursed in the following manner:
 - a. Parent reimbursement for child care cost is \$30.00 for Policy Council/Policy Committee members that live locally and \$45.00 for members that live out of area (Mountains).
 - b. Mileage reimbursement is from the home to the meeting place at the Internal Revenue Service's approval rate. The mileage reimbursement will be given to those members using their vehicle.
 - c. Reimbursement is provided to the Policy Council/Policy Committee representative. If the representative does not attend, the alternate is eligible for the reimbursement. Reimbursement is for voting members at the time of the designated meeting only.
 - d. Both Policy Council/Policy Committee member and alternate are eligible for reimbursement at required trainings or upon staff request to attend the event.
 - e. If both the Representative and Alternate decide to car-pool, the reimbursement will be provided to the owner of the vehicle.

The Parent Activity Payment Voucher is to be completed in the following manner:

1. PC member name
2. Complete mailing address
3. Position on the Policy Council/Policy Committee
4. Activity
5. Total miles (round trip)
6. Signature and date
7. Once the information is complete, the Parent Activity Payment Voucher is turned in to the Support Services Manager or Administrative Assistant for submission to the Fiscal Department. The Fiscal Department will send payment directly to the participating member.



Report to the Board of Directors

Agenda Item Number: D-12

Board of Directors Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: June 18, 2021

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Director

SUBJECT: Madera Migrant/Seasonal Head Start Planning Process and Calendar

I. **RECOMMENDATION:**

Review and consider approving the 2021-2022 Madera Migrant/Seasonal Head Start Planning Process Policy/Procedure and Calendar.

II. **SUMMARY:**

The policy/procedure determines and guides staff and Policy Committee in program planning and goal setting.

III. **DISCUSSION:**

The planning process includes a review/analysis of:

- The planning process assists in the completion of the annual funding application.
- Update on the five-year goals developed with short term objectives. The program reviews/revises goals on an annual basis.
- Review the monitoring system of the program.

IV. **FINANCING:** - Significant

The entire Head Start budget serves to support the accomplishment of program goals/objectives.



PROGRAM GOVERNANCE POLICIES AND PROCEDURES

Policy Number:	HSPPS: N/A Head Start Act of 2007: Sec. 642(c)(1)(i)-(iv)(II)	Page: 1 of 1
Approved by Policy Committee Date:	Approved by Policy Council Date:	Approved by Board of Directors: Date:

Subject: Planning Process

Performance Objective: Planning calendar is developed to guide the process to focus on the development of program goals, collecting outcome data, analysis of results, and continuous improvement.

Operational Procedure:

1. Head Start Director along with management staff will identify information and action items that will need to be presented to the Policy Council/Policy Committee as part of the refunding application process. The Program Planning elements include, but are not limited to;
 - a. Community Assessment
 - b. Program Goals & Objectives (long/short term)
 - c. Program Self-Assessment
 - d. On-going monitoring & reporting
 - e. Budget Planning, including service areas.
 - f. School Readiness & Outcome Data
 - g. Program Data – Program Information Report, Enrollment, Recruitment, Attendance, Finances, etc.
2. All of the elements are presented to the Policy Council/Policy Committee for review, input, and approval.
3. Once approved by the Committee/Council, the items are submitted to the Board of Directors to give members the opportunity for input and give final approval for each element presented.
4. The planning calendar is reviewed and updated as necessary on an annual basis and taken to the Policy Council/Policy Committee and Board of Directors for approval annually.



Planning Calendar for Madera Migrant/Seasonal Head Start Program Activities

Governing Bodies

July 2021 – June 2022

	July 6, 2021	August 10, 2021	September 7, 2021	October 12, 2021	November 9, 2021
Policy Committee	<p>*Action</p> <ul style="list-style-type: none"> *Seating of 2021-2022 Committee – Election of Officers – Election of Executive Policy Council Representative – Election of Reps to serve on CCMHS Policy Council – 2021-2022 Reimbursement Policy – Planning Process Policy with Planning Calendar – Approve No Fee Policy – Budget Revisions <p>*Training – June 30, 2021</p> <ul style="list-style-type: none"> – Purpose – Brown Act – Structure of Governance – Shared Governance – Proposed Governance – Roberts Rule – Head Start Overview – Regulations/Ethics – PC Code of Conduct – ERSEA – Eligibility, Recruitment, Selection, Enrollment and Attendance 	<p>*Action</p> <ul style="list-style-type: none"> – First Reading of the 2021-2022 Bylaws – State Parent Handbook/Goals and Objectives – CMIG – Internal Dispute Resolution – Suspension and Expulsion Policy <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Conscious Discipline 	<p>*Action</p> <ul style="list-style-type: none"> – Approve the 2021-2022 Bylaws – Approve 2021-2022 Community Assessment Update – Approve Self-Assessment Procedure (Distribute Health & Safety Checklist) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Classroom Assessment Scoring System (CLASS) 	<p>*Action</p> <ul style="list-style-type: none"> – Approve 2022-2023 Application/ Budget for Madera Migrant/Seasonal Head Start – Budgets: <ul style="list-style-type: none"> ▪ Training Plan ▪ Basic Budget ▪ Administrative Budget ▪ Non Federal Share Budget ▪ Service Area Plan <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Child Outcomes 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) – Monitoring Review Summary of Results and Corrective Plan of Action – Program Annual Report <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) <p>*Training</p> <ul style="list-style-type: none"> – Family Curriculum
	July 8, 2021	August 12, 2021	September 9, 2021	October 14, 2021	November 11, 2021
Board of Directors	<p>*Action</p> <ul style="list-style-type: none"> – 2021-2022 Reimbursement Policy – Planning Process Policy with Planning Calendar – Approve No Fee Policy – Budget Revisions 	<p>*Action</p> <ul style="list-style-type: none"> – First Reading of the 2021-2022 Bylaws – State Parent Handbook/Goals and Objectives – Internal Dispute Resolution – Suspension and Expulsion Policy <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Approve the 2021-2022 Bylaws – Approve 2021-2022 Community Assessment Update – Approve Self-Assessment Procedure (Distribute Health & Safety Checklist) – 2020-2021 PIR – Program Information Report <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Approve 2022-2023 Application/ Budget for Madera Migrant/Seasonal Head Start – Budgets: <ul style="list-style-type: none"> ▪ Training Plan ▪ Basic Budget ▪ Administrative Budget ▪ Non Federal Share Budget ▪ Service Area Plan <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) – Monitoring Review Summary of Results and Corrective Plan of Action – Program Annual Report <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR)

	December 7, 2021	January 11, 2022	February 8, 2022	March 8, 2022	April 12, 2022	May 10, 2022	June 7, 2022
Policy Committee	<p>*Action</p> <ul style="list-style-type: none"> – Program Information Report (PIR) 2020-2021 – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – CCMHS Self-Assessment Quarterly Report and Goals Updates – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – 2021-2022 Criteria for defining Enrollment, Recruitment, Selection, Eligibility and Attendance (ERSEA) – CAPMC Audit Reports – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR)
	December 9, 2021	January 13, 2022	February 10, 2022	March 10, 2022	April 14, 2022	May 12, 2022	June 7, 2022
Board of Directors	<p>*Action</p> <ul style="list-style-type: none"> – Program Information Report (PIR) 2020-2021 – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – CCMHS Self-Assessment Quarterly Report and Goals Updates – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – 2021-2022 Criteria for defining Enrollment, Recruitment, Selection, Eligibility and Attendance (ERSEA) – CAPMC Audit Reports – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR) 	<p>*Action</p> <ul style="list-style-type: none"> – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Program Information Report (PIR)



Report to the Board of Directors

Agenda Item Number: D-13

Board of Directors Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: June 18, 2021
TO: Board of Directors
FROM: Maritza Gomez-Zaragoza, Program Director
SUBJECT: Head Start No Fee Policy

I. RECOMMENDATIONS:

Review and consider approving the Madera Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.

II. SUMMARY:

Per Head Start Performance Standard 1302.18 states; Head Start programs must not prescribe any fee schedule or otherwise provide for the charging of any fees for participation in the program.

III. DISCUSSION:

CAPMC Head Start has developed a policy that complies with the Head Start Performance Standards Policy on Fees. The program does not prescribe fees to any families regardless of their income. Although up to 10% of the families participating in the program exceed the established Federal Income Guidelines, the program does not charge any of its services to the children and families.

Families enrolled into collaborated enrollment vacancies will be assessed a family fee, as applicable, based on the California Department of Education, Early Education and Support Division regulations. Collaborations between Migrant/Seasonal Head Start and California's Migrant Child Care allow for the following program and service enhancements: additional staff, lower ratios, more service days and hours, and comprehensive supports to children and families. Families may choose to wait for non-collaboration vacancies if plausible, or refuse enrollment and remain on the waiting list if no other vacancies or slot-types (i.e. collaborated vs. non-collaborated) exist at the time.

IV. FINANCING:

None



***ELIGIBILITY, RECRUITMENT, SELECTION,
ENROLLMENT, AND ATTENDANCE
POLICIES AND PROCEDURES***

Policy Number: 18	HSPPS: 1302.18	Page: 1 of 1
Effective Date: 11/7/16		
Policy Council Approval Date:	Policy Committee Approval Date:	Board of Directors Approval Date:

SUBJECT: Policy on fees

PERFORMANCE OBJECTIVE: The Migrant/Seasonal and Regional Head Start Programs must not prescribe any fee schedule for participation in the program, 1302.18. The program is free to any family who meets the eligibility criteria outlined in 1302.12(c)(1)(i)(ii)(iii)(iv).

OPERATIONAL PROCEDURE:

1. Under no circumstance shall the Regional or Migrant Head Start Program solicit, or in any other way condition a child’s enrollment or participation in the program upon the payment of a fee.
2. Families enrolled into collaborated enrollment vacancies will be assessed a family fee, as applicable, based on the California Department of Education, Early Education and Support Division regulations. Collaborations between Migrant/Seasonal Head Start and California’s Migrant Child Care allow for the following program and service enhancements: additional staff, lower ratios, more service days and hours, and comprehensive supports to children and families. Families may choose to wait for non-collaboration vacancies if plausible, or refuse enrollment and remain on the waiting list if no other vacancies or slot-types (i.e. collaborated vs. non-collaborated) exist at the time.
3. Parent participation is encouraged but parents are never forced to volunteer.
4. Parents are welcomed at the center and are considered vital partners in their child’s care and education.
5. Parents will be encouraged to examine how the enrollment process is working in relationship to the requirements of 1302.18 and in understanding the program philosophy and the needs

Forms Needed: N/A



Report to the Board of Directors

Agenda Item Number: D-14

Board of Directors Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: July 8, 2021
TO: Board of Directors
FROM: Maritza Gomez-Zaragoza, Head Start Director
SUBJECT: Fresno Migrant Head Start 2019-2020 Annual Report

I. RECOMMENDATION:

Review and consider approving the Fresno Migrant/Seasonal Head Start 2019-2020 Annual Report.

II. SUMMARY:

Per the 2007 Head Start Act, CAPMC Fresno Migrant/Seasonal Head Start shall make available to the public a report that is published at least once each fiscal year. The report presented discloses information from the most recently concluded fiscal year of September 01, 2019 – August 31, 2020. The information will not reveal personally identifiable information about an individual child or parent. The annual report must also include the following:

- (A) The total amount of public and private funds received by the CAPMC agency and the amount from each source.
- (B) An explanation of budgetary expenditures and proposed budget for the 2019-2020 fiscal year.
- (C) The total number of children and families served in the 2019-2020 Fresno Migrant/Seasonal Head Start program. The total enrollment and the percentage of eligible children served.
- (D) The results of the most recent review by the financial auditor.
- (E) The percentage of enrolled children that received medical and dental exams.
- (F) Information about parent involvement activities.
- (G) The agency's efforts to prepare children for kindergarten.
- (H) Any other information that may be required by the Secretary of Health and Human Services in Washington, DC.

III. DISCUSSION:

- Utilizing data collected from Child Plus, the 2019-2020 Program Information Report (PIR) and monitoring reports, Fresno Migrant & Seasonal Head Start is pleased to share their annual report.
- The Fresno Migrant and Seasonal Head Start's 2019-2020 Annual Report will be presented to the Policy Committee during the Policy Committee meeting on July 7.

IV. FINANCING:

Funds are an allowable cost under the Federal Regulations

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY



ANNUAL REPORT

2019-2020



FRESNO MIGRANT / SEASONAL HEAD START



OUR AGENCY

Community Action Partnership of Madera County (CAPMC), a 501(c)(3) non-profit organization, has dedicated its programs and services to address the needs of the low-income residents of Madera County for over the past four decades. Although Madera County is our primary focus for serving low-income individuals and families, CAPMC has also been awarded funds to expand Head Start services to Regional families in Mariposa County and Migrant/Seasonal families in Fresno County.

CAPMC was established in 1965 as a result of the Economic Opportunity Act (EOA) of 1964. The EOA was signed into law by President Lyndon B. Johnson to support his declaration of an unconditional “War on Poverty.” The act was established to promote school readiness, enhance children’s social and cognitive development by providing educational, health, nutritional, social, and other services to enrolled children and their families. Each county in the United States designated a community action agency to be responsive to the needs of the low-income individuals and families by providing programs and services that assist them in becoming stable and self-reliant.

CAPMC is a leader in “helping people, changing lives.” We have received local and national recognition for implementing creative, cost-effective programs to serve the low-income residents of Madera, Mariposa, and Fresno counties. As the region continues to grow and change, CAPMC is also transforming itself to best serve those in need. CAPMC continues to examine its current programs to ensure that they meet the highest levels of efficiency and effectiveness. As an agency, leaders regularly seek to initiate innovative programs that complement and broaden our existing ones, and search for the best practices from other agencies in our community action network. CAPMC continues to maintain the financial integrity of its programs to maximize resources to the greatest benefit of CAPMC program participants and other customers and stakeholders. Since its inception in 1965, CAPMC’s mission and vision have remained the same:

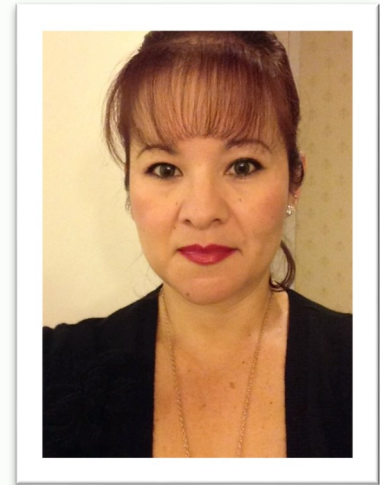
Mission

Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Vision

CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain knowledge and skills to achieve self-reliance and economic stability...one life at a time.

Message from the Director



Community Action Partnership of Madera County's Head Start Department would like to share important information regarding the services that the Fresno Migrant/Seasonal Head Start program provides to the children and families in Fresno County. The 2019-2020 Annual Report's data provides an overview of the funding, staffing, enrollment, attendance, school readiness results, and overall services provided by the program. Fresno Migrant/Seasonal Head Start is a Delegate of Community Action Partnership of San Luis Obispo. CAP of Madera County and CAP of San Luis Obispo enter into contract to serve a selected number of migrant/seasonal children. For the 2019-2020 program year, CAPMC was funded to serve 519 children. 2019-2020 was a difficult year with COVID-19 affecting the health & safety of our communities. Due to safety regulations and necessary safety precautions, CAPMC was unable to meet its funded enrollment. The Fresno Migrant Seasonal Head Start services had to be modified in order to safely provide services to children and families. Although necessary changes were set in place, children and families received comprehensive services inclusive of education, health, nutrition, mental health, and disabilities. CAPMC's primary goal is to provide families with opportunities to engage with their children, increase their knowledge of their children's development, and ultimately, assist them in becoming their children's lifelong educators.

I want to extend my greatest gratitude to the HEROES of our program, our center staff. Center Director, Advocate, Teachers, Aides, Food Service, Janitors that were in the front lines providing services to the children and families. Without their dedication and commitment to serving the children and families in their communities; services to the children and families could not be possible.

Thank you to the Policy Committee, and Board of Directors for their continued support, and our community partners that make it possible for the program to provide assistance to families in need. This is truly a "community effort" to help families meet their needs and allow children to be successful in their educational path.

Respectfully,

Maritza Gomez-Zaragoza

Head Start Program Director
Community Action Partnership of Madera County

TABLE OF CONTENTS

- 1. SHARED GOVERNANCE**
- 2. AGENCY BUDGET**
- 3. MADERA MIGRANT/SEASONAL HEAD START BUDGET**
- 4. CHILDREN AND FAMILIES SERVED**
- 5. ENROLLMENT**
- 6. CHILDREN WITH DISABILITIES**
- 7. HEALTH & DENTAL SERVICES**
- 8. PARENT & FAMILY DATA**
- 9. PROGRAM STAFF QUALIFICATIONS**
- 10. SCHOOL READINESS**
- 11. SCHOOL READINESS GOALS**
- 12. FAMILY OUTCOMES**
- 13. PARENT ENGAGEMENT**



SHARED GOVERNANCE

BOARD OF DIRECTORS

Deborah Martinez
Department of Social Services

David Hernandez
Madera Unified School District

Robert Poythress
Madera County Board of Supervisors

Steve Montes
Madera City Council

Dennis Haworth
City of Chowchilla

Debi Bray
Madera Chamber of Commerce

Mike King
Head Start Policy Council

Donald Holley
Community Affairs Expertise

Eric LiCalsi
Criminal Defense and Labor Law

Vicky Bandy
Early Childhood Education/Development

Martha Garcia
Central Madera/Alpha

Tyson Pogue
Eastern Madera County

Molly Hernandez
Fairmead/Chowchilla

Aurora Flores
Monroe/Washington

POLICY COMMITTEE

Biola

Maria Martinez

Firebaugh

Angelica Garcia

Guadalupe Vasquez

Five Points

Marianayelly Angeles

Anai Segura-Ruiz

Orange Cove

Sayra Garcilazo

Erika Rodriguez

Casa Castellanos

Ivette Oregon

Maria E. Rodriguez

Inez C. Rodriguez

Areli Hernandez

Selma

Montserrat Hernandez Francisco

Early Head Start

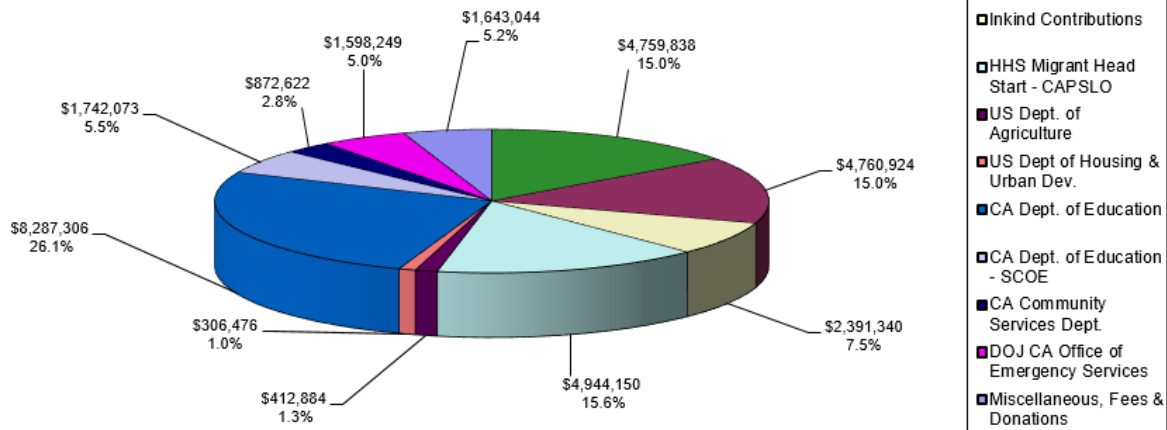
Gisela Aguirre Ramirez

Board of Directors Representative

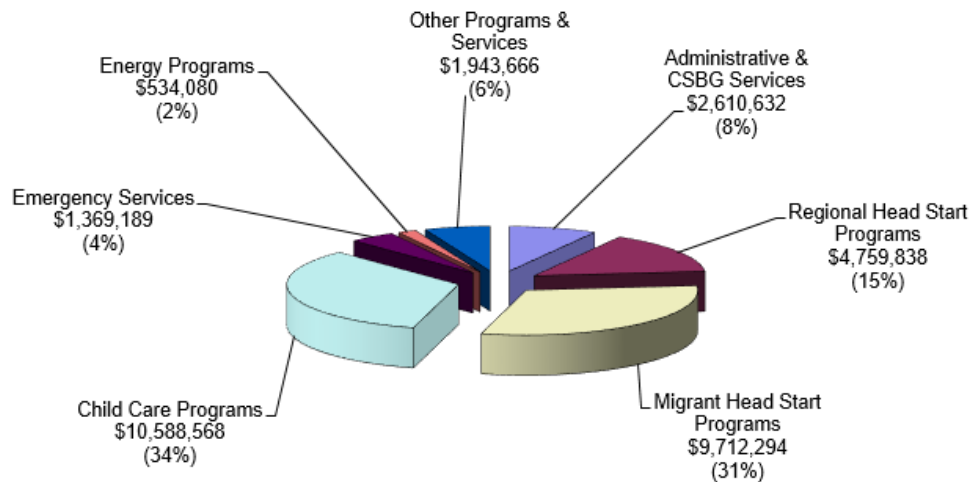
Aurora Flores

AGENCY BUDGET 2019-2020

**Community Action Partnership of Madera County, Inc. Funding Revenues by Source
FYE 2019 - 2020
\$31,718,906**



**CAPMC Expenditures (Net of Inkind) by Program
Fiscal Year 2019-20**



**An audit was conducted by Brown Armstrong, CPA
as of June 30, 2020.**

**In the auditor's judgment, he/she had no reservation as to the fairness
of presentation of Community Action Partnership of Madera County
financial statements and their conformity with
Generally Accepted Accounting Principles (GAAP).**

**A "clean opinion" was given without any reservations of the financial
condition. There were no findings or questioned costs or any material or
significant internal control weaknesses noted during the audit.**

2019-2020 Fresno Migrant / Seasonal Head Start

Legal Name: Community Action Partnership of Madera County

Grant Number: 90CM9821-05

Annual Funding Cycle: Year 5

Number of Eligible Children Served in Fresno County:

0-2 Year Olds 186

3-5 Year Olds 158

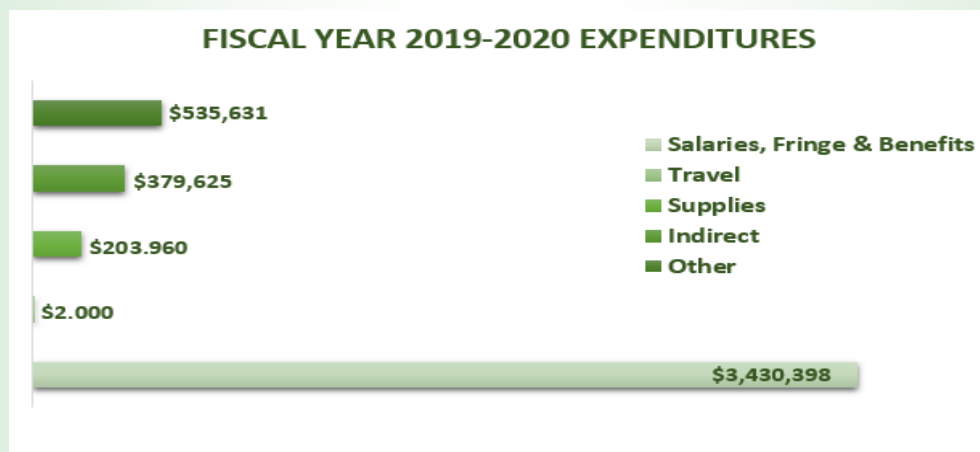
Total 344

Program Option: Center-Based

Licensed by Community Care Licensing

Centers are open 10 hours per day

<u>Total Funds Awarded</u>	
Basic Funds	4,472,452
T&TA Funds	82,690
<u>Non-Federal Funds</u>	514,923
In-Kind Contributions	Same as above



In 2018 The office of Head Start acknowledge that Community Action Partnership of Madera County was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements by issuing a letter based on a terminal review to Central California Migrant Head Start.

Children and Families Served

The Fresno Migrant/Seasonal Head Start Program did not meet the funded enrollment for the 2019-2020 program year due to the COVID-19 Pandemic. The CA Department of Education limited the number of children per classroom in order to prevent exposure between children and staff. The program offers a center-based five days per week. The breakdown of the ages of enrolled children is as follows.



344 Total Number of Children Served in Fresno County

Funded Number of Children to be served in Fresno County **519**

269 Total Number of Families Served

Enrollment

Average Monthly Attendance

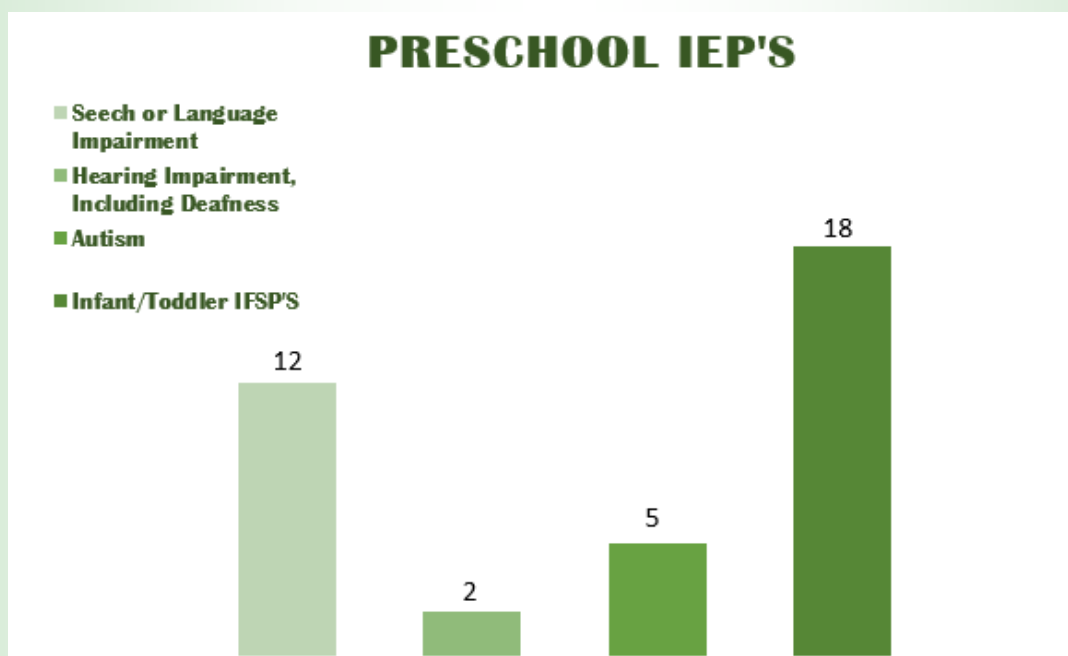
86.66%

Eligibility	Children Enrolled
Income Below 100% of Federal Poverty Line	254
Receipt of Public Assistance	0
Foster Children	0
Homeless	0
Over Income	60

Enrolled Children with Disabilities

10.7%

Children with Disabilities



The Fresno Migrant/Seasonal Head Start Program aims to provide comprehensive services to all children and families enrolled. Below are the health related services the children and families have received.



Medical Services

Dental Services

344

Number of children with health insurance

298

Number of children with up-to-date scheduled preventative health care

337

Number of children with up-to-date on all immunizations appropriate for their age

131

Number of children with continuous, accessible dental care provided by a dentist

119

Number of children who received preventative care

75

Number of infant & toddlers who are up-to-date with age-appropriate preventative dental care

CHRONIC HEALTH CONDITIONS

Number of children diagnosed with chronic condition needing medical treatment	20
-------------------------------------------------------------------------------	-----------

RECIPIENTS OF TREATMENT FOR CHRONIC CONDITIONS

Asthma	7
Hearing Problems	3
Vision Problems	8

BODY MASS INDEX

Underweight	1
Healthy weight	122
Overweight BMI	12
Obese BMI	10

Parent & Family Data

PARENT EDUCATION LEVEL

Less than high school graduate	201
High school graduate or GED	54
Associate degree or some college	10
Advanced or baccalaureate degree	4



Two-Parent Families

Single-Parent Families

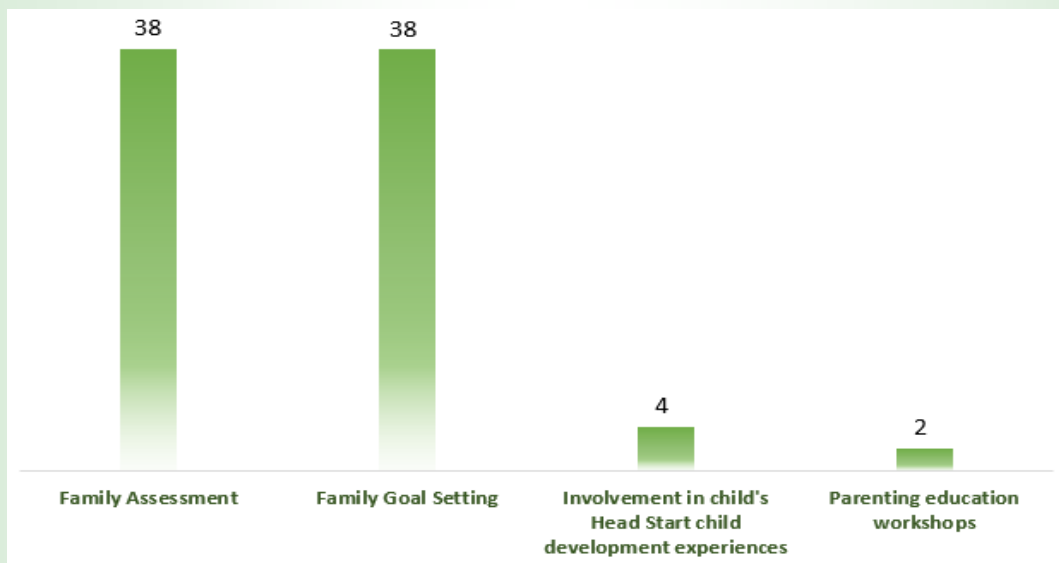
Family Type

177

92

Number of fathers/father figures who were engaged in the following activities during the program year.

Father Engagement



Program Staff & Qualifications



Teaching Staff

	Preschool Classrooms	Infant/Toddler Classrooms
Graduate Degree	0	0
Bachelor's Degree	4	1
Associate Degree	5	19
Child Development Associate Credential	0	0
Total Teaching Staff	9	20

Mid-Management & Management Staff

Graduate Degree	0
Bachelor's Degree	11
Associate Degree	0

Total Number of Staff Members

97

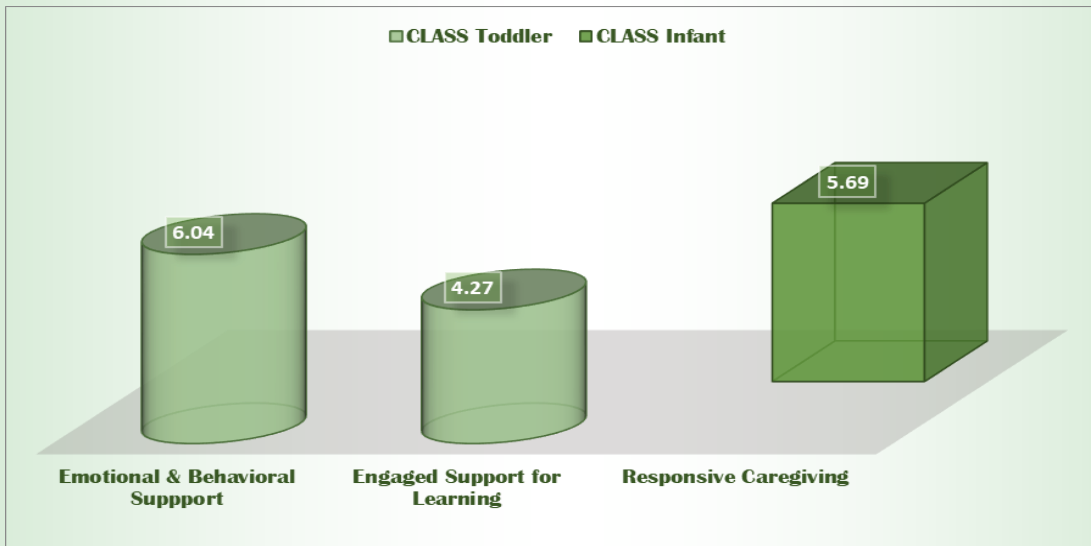
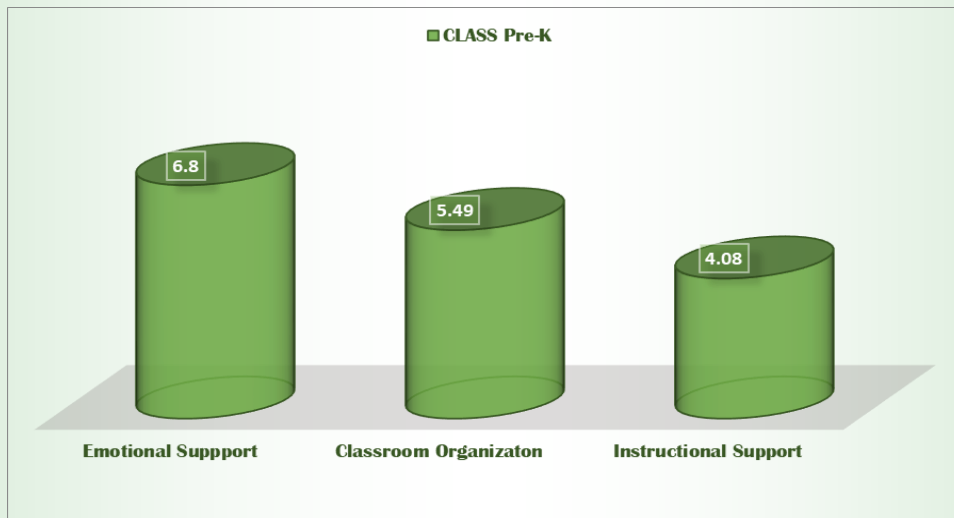
14.4%

Staff who are current or former Head Start Parents

School Readiness

The Fresno Migrant/Seasonal Head Start program uses Frog Street Curriculum, a bilingual and multi-cultural research-based curriculum for children ages 0 to 5. Meets children developmental needs, supports school readiness providing individualized activities and strategies to strengthen their physical growth, reading, math, writing, language and thinking skills. Children's social-emotional development is supported through Conscious Discipline, which is embedded in Frog Street curriculum, building classroom communities where safety and caring are foundational and turn everyday situations into learning opportunities.

FMSHS utilizes the Classroom Assessment Scoring System (CLASS) to assess teacher-child interactions in the classroom. Data collected from CLASS is used to provide staff with professional development opportunities to improve teacher-child interactions and teaching practices.



School Readiness Goals

The Improving Head Start for School Readiness Act of 2007 and the School Readiness in Programs Serving Preschool Children Program Instruction (ACFPIOHS-11-04) require Head Start programs to adopt school readiness goals for preschool children. The School Readiness Plan describes how Community Action Partnership of Madera County/Fresno Migrant Seasonal Head Start will strategically integrate program services to improve the School Readiness Outcomes of Migrant Head Start children and families. The School Readiness Goals reflect that families are children's first teachers. The goals encompass the five essential domains of early learning and development from birth to 5 years for school and long-term success. The central domains are:

- ◆ **Approaches to Learning**
- ◆ **Social Emotional Development**
- ◆ **Language and Literacy**
- ◆ **Cognition**
- ◆ **Perceptual, Motor and Physical Development.**



Development of School Readiness Goals were developed in alignment with the Head Start Early Learning Outcomes Framework (HSELOF), California Infant/Toddler Learning & Development Foundations and California Preschool Learning Foundations.

Fresno Migrant Seasonal Head Start School Readiness Goals

- 1. Children will demonstrate interest, curiosity and independence to learning including flexibility and behavior.**
- 2. Children will show awareness of self and develop personal and playful relationships with other children.**
- 3. Children will be able to demonstrate improvement on understanding complex communication, language and literacy skills increasing number of words used in communication with others.**
- 4. Children will use math during daily routines and experiences, including sense of number and quantity, spatial awareness, and classification.**
- 5. Children will demonstrate control, strength, and coordination of small and large muscles and demonstrate healthy behaviors.**

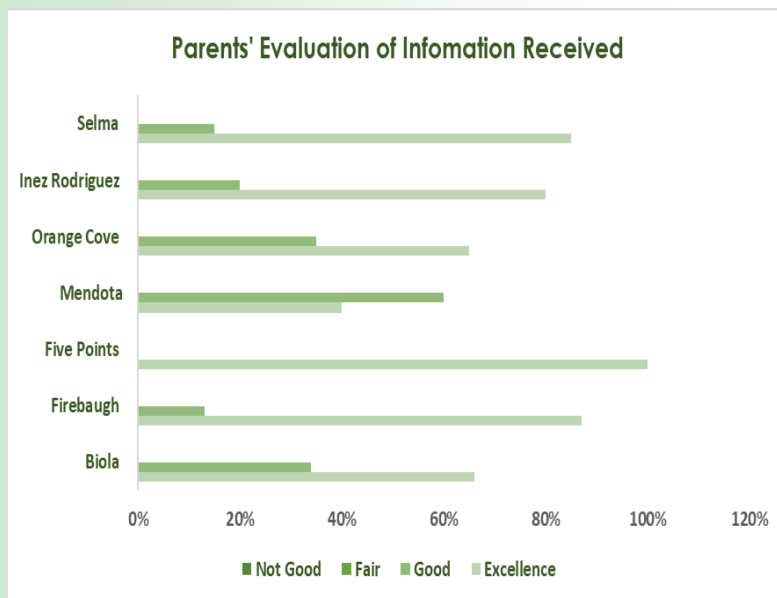


2019-2020 Family Outcomes

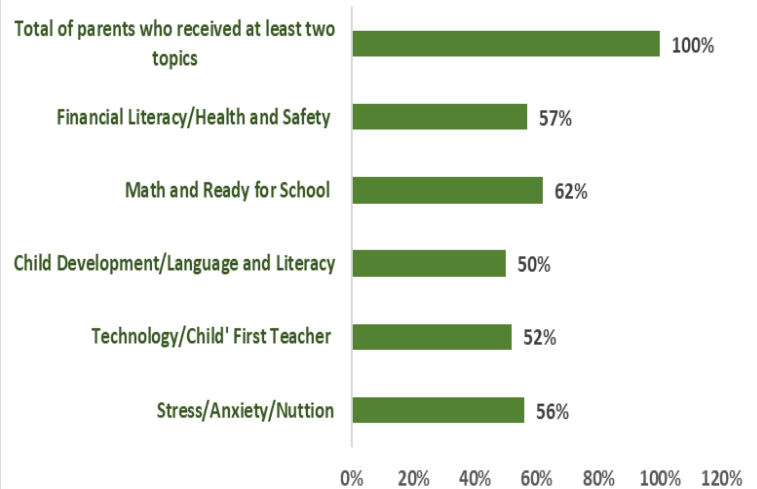
The program developed a monthly newsletter that serves a venue to communicate with parents. The newsletter provided community resources, parent self-care, parent/child mental health, educational resources, family engagement activities, health and safety, current information with the COVID-19 pandemic, and many other topics.

Parents provide their feedback regarding the usefulness of the newsletter. Out of 83 families, 65 surveys were received. Out of the 65 surveys, 65 showed that parents received the monthly newsletter.

The graph below shows the parents ratings regarding the newsletter.



Parent Curriculum/Educational Topics Received



The following are topics that parents recommended for future newsletter issues:

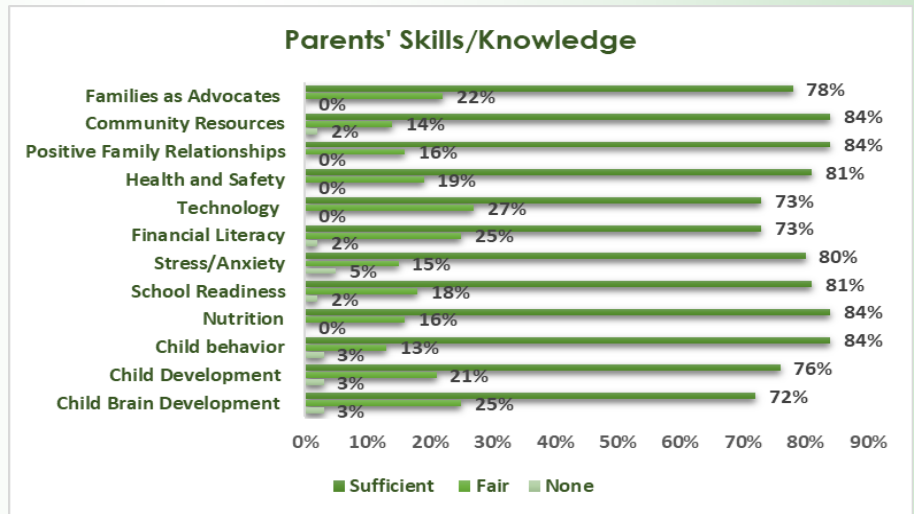
- ◆ Child Development
- ◆ Managing stress and anxiety
- ◆ Nutrition
- ◆ Installing a car seat
- ◆ Techniques on how to help child manage behavior
- ◆ Washing hands
- ◆ COVID information and resources
- ◆ Toilet Training
- ◆ Self-esteem
- ◆ Credit scores
- ◆ Resources in specific cities
- ◆ ESL
- ◆ Technology
- ◆ Brain Development

Parent Curriculum/Educational topics were provided to parents throughout the program year. Advocates provided topics at the beginning of the month and reviewed with them by the end of the month. Out of 83 families enrolled in the program, 65 surveys were received. Graph above shows topics received by parents.

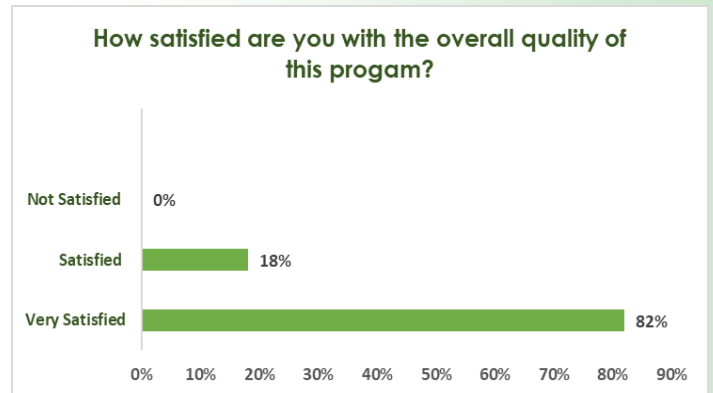
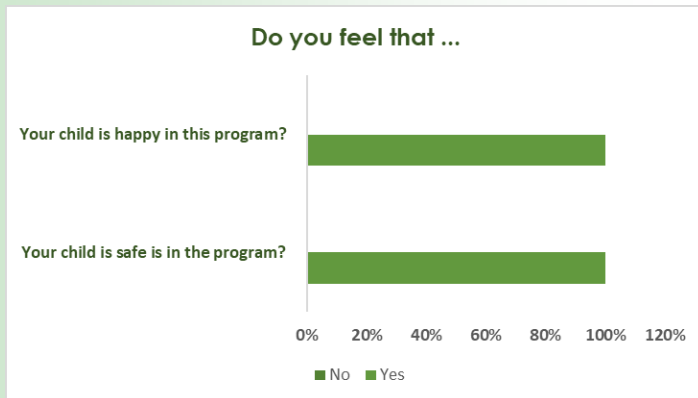


2019-2020 Family Engagement

In addition, parents also had the opportunity to rate their skills and knowledge with each topic at the end of the year. The graph on the right shows where parents rated themselves after receiving the parent curriculum/educational topics. Rating were sufficient, fair and none.



Parents completed a parent survey to share how the program helped them support their child's learning and development and meet family's needs. Out of 83 families, 72 surveys were received for the Fresno Migrant/Seasonal Head Start. Results showed parents were satisfied in most of the areas. Below are the results:



Fresno Migrant/ Seasonal
Head Start is funded by
grants from the U.S.
Department of Health and
Human Services,
Administration for Children
and Families. Our services
are aligned with Head Start
Program Performance
Standards.



Fresno Migrant/Seasonal Head Start Locations:

- **BIOLA**
5022 N Madera Ave. Kerman, California 93637
(559) 843-2600
- **Firebaugh**
1777 Thomas Conboy. Firebaugh, CA 93622
(559) 659-1576
- **Five Points**
18849 W. Excelsior Road Five Points, CA 93624
(559) 884-2363
- **Mendota**
435 Sorenson, Mendota, CA 93640
(559) 655-3087
- **Orange Cove**
315 Adams Street. Orange Cove, CA 93646
(559) 626-0700
- **Casa Castellanos**
900 S. Newmark Ave. Parlier, CA 93648
(559) 646-0152
- **Inez C. Rodriguez**
1501 Del Altair, Reedley, CA 93654
(559) 416-5638
- **Selma**
12898 S. Fowler Ave, Selma, CA 93662
(559) 896-4479



Report to the Board of Directors

Agenda Item Number: D-15

Board of Directors' Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: July 8, 2021

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Director

SUBJECT: Fresno Migrant Early Head Start 2019-2020 Annual Report

I. RECOMMENDATION:

Review and consider approving the Fresno Migrant/Seasonal Early Head Start 2019-2020 Annual Report.

II. SUMMARY:

Per the 2007 Head Start Act, CAPMC Fresno Migrant/Seasonal Head Start shall make available to the public a report that is published at least once each fiscal year. The report presented discloses information from the most recently concluded fiscal year of September 01, 2019 – August 31, 2020. The information will not reveal personally identifiable information about an individual child or parent. The annual report must also include the following:

(A) The total amount of public and private funds received by the CAPMC agency and the amount from each source.

(B) An explanation of budgetary expenditures and proposed budget for the 2019-2020 fiscal year.

(C) The total number of children and families served in the 2019-2020 Fresno Migrant/Seasonal Head Start program. The total enrollment and the percentage of eligible children served.

(D) The results of the most recent review by the financial auditor.

(E) The percentage of enrolled children that received medical and dental exams.

(F) Information about parent involvement activities.

(G) The agency's efforts to prepare children for kindergarten.

(H) Any other information that may be required by the Secretary of Health and Human Services in Washington, DC.

III. DISCUSSION:

- Utilizing data collected from Child Plus, the 2019-2020 Program Information Report (PIR) and monitoring reports, Fresno Migrant & Seasonal Head Start is pleased to share their annual report.
- The Fresno Migrant and Seasonal Early Head Start's 2019-2020 Annual Report will be presented to the Policy Committee during the Policy Committee meeting on July 7.

IV. FINANCING:

Funds are an allowable cost under the Federal Regulations.

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY



ANNUAL REPORT
2019-2020



FRESNO MIGRANT / SEASONAL EARLY HEAD START



OUR AGENCY

Community Action Partnership of Madera County (CAPMC), a 501(c)(3) non-profit organization, has dedicated its programs and services to address the needs of the low-income residents of Madera County for over the past four decades. Although Madera County is our primary focus for serving low-income individuals and families, CAPMC has also been awarded funds to expand Head Start services to Regional families in Mariposa County and Migrant/Seasonal families in Fresno County.

CAPMC was established in 1965 as a result of the Economic Opportunity Act (EOA) of 1964. The EOA was signed into law by President Lyndon B. Johnson to support his declaration of an unconditional “War on Poverty.” The act was established to promote school readiness, enhance children’s social and cognitive development by providing educational, health, nutritional, social, and other services to enrolled children and their families. Each county in the United States designated a community action agency to be responsive to the needs of the low-income individuals and families by providing programs and services that assist them in becoming stable and self-reliant.

CAPMC is a leader in “helping people, changing lives.” We have received local and national recognition for implementing creative, cost-effective programs to serve the low-income residents of Madera, Mariposa, and Fresno counties. As the region continues to grow and change, CAPMC is also transforming itself to best serve those in need. CAPMC continues to examine its current programs to ensure that they meet the highest levels of efficiency and effectiveness. As an agency, leaders regularly seek to initiate innovative programs that complement and broaden our existing ones, and search for the best practices from other agencies in our community action network. CAPMC continues to maintain the financial integrity of its programs to maximize resources to the greatest benefit of CAPMC program participants and other customers and stakeholders. Since its inception in 1965, CAPMC’s mission and vision have remained the same:

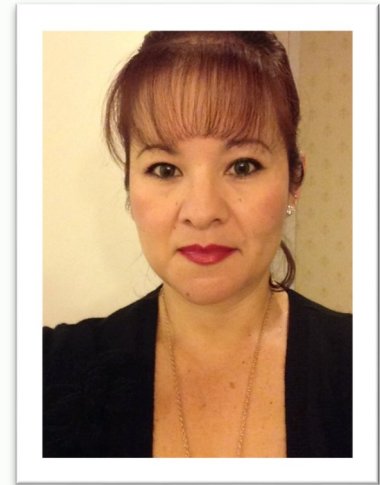
Mission

Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Vision

CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain knowledge and skills to achieve self-reliance and economic stability...one life at a time.

Message from the Director



Community Action Partnership of Madera County's Head Start Department would like to share important information regarding the services that the Fresno Migrant/Seasonal Early Head Start program provides to the children and families in Fresno County. The 2019-2020 Annual Report's data provides an overview of the funding, staffing, enrollment, attendance, school readiness results, and overall services provided by the program. Fresno Migrant/Seasonal Head Start is a Delegate of Community Action Partnership of San Luis Obispo. CAP of Madera County and CAP of San Luis Obispo enter into contract to serve a selected number of migrant/seasonal children ages 0 to 3 years of age. For the 2019-2020 program year, CAPMC was funded to serve 30 infants and toddlers.

2019-2020 was a difficult year with COVID-19 affecting the health & safety of our communities. Due to safety regulations and necessary safety precautions, CAPMC was unable to meet its funded enrollment. The Fresno Migrant Seasonal Early Head Start services had to be modified in order to safely provide services to children and families. Although necessary changes were set in place, children and families received comprehensive services inclusive of education, health, nutrition, mental health, and disabilities. CAPMC's primary goal is to provide families with opportunities to engage with their children, increase their knowledge of their children's development, and ultimately, assist them in becoming their children's lifelong educators.

I want to acknowledge the Family Child Care providers that were in the front line serving the children and families of their community. Although it has been trying times, the Family Child Care providers opened their homes to the children and provided excellent services to the children and their families.

Thank you to the Policy Committee, and Board of Directors for their continued support, and our community partners that make it possible for the program to provide assistance to families in need. This is truly a "community effort" to help families meet their needs and allow children to be successful in their educational path.

Respectfully,

Maritza Gomez-Zaragoza

Head Start Program Director
Community Action Partnership of Madera County

TABLE OF CONTENTS

- 5. SHARED GOVERNANCE
- 6. AGENCY BUDGET
- 7. FRESNO MIGRANT/SEASONAL EARLY HEAD START BUDGET
- 8. CHILDREN AND FAMILIES SERVED
- 9. ENROLLMENT
- 9. CHILDREN WITH DISABILITIES
- 9. HEALTH & DENTAL SERVICES
- 10. PARENT & FAMILY DATA
- 11. PROGRAM STAFF QUALIFICATIONS
- 12. SCHOOL READINESS
- 13. FAMILY OUTCOMES
- 13. PARENT ENGAGEMENT



SHARED GOVERNANCE

BOARD OF DIRECTORS

Deborah Martinez
Department of Social Services

David Hernandez
Madera Unified School District

Robert Poythress
Madera County Board of Supervisors

Steve Montes
Madera City Council

Dennis Haworth
City of Chowchilla

Debi Bray
Madera Chamber of Commerce

Mike King
Head Start Policy Council

Donald Holley
Community Affairs Expertise

Eric LiCalsi
Criminal Defense and Labor Law

Vicky Bandy
Early Childhood Education/Development

Martha Garcia
Central Madera/Alpha

Tyson Pogue
Eastern Madera County

Molly Hernandez
Fairmead/Chowchilla

Aurora Flores
Monroe/Washington

POLICY COMMITTEE

Biola

Maria Martinez

Firebaugh

Angelica Garcia

Guadalupe Vasquez

Five Points

Marianayelly Angeles

Anai Segura-Ruiz

Orange Cove

Sayra Garcilazo

Erika Rodriguez

Casa Castellanos

Ivette Oregon

Maria E. Rodriguez

Inez C. Rodriguez

Areli Hernandez

Selma

Montserrat Hernandez Francisco

Early Head Start

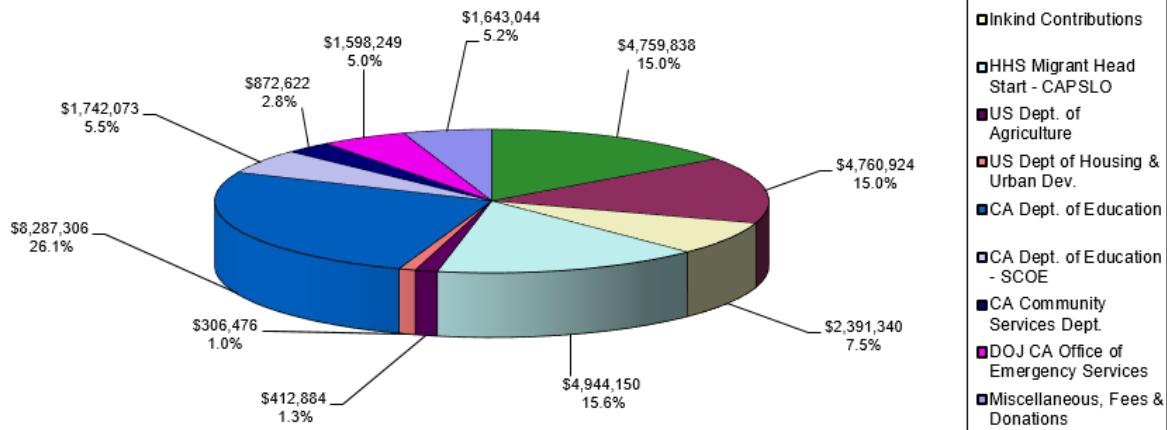
Gisela Aguirre Ramirez

Board of Directors Representative

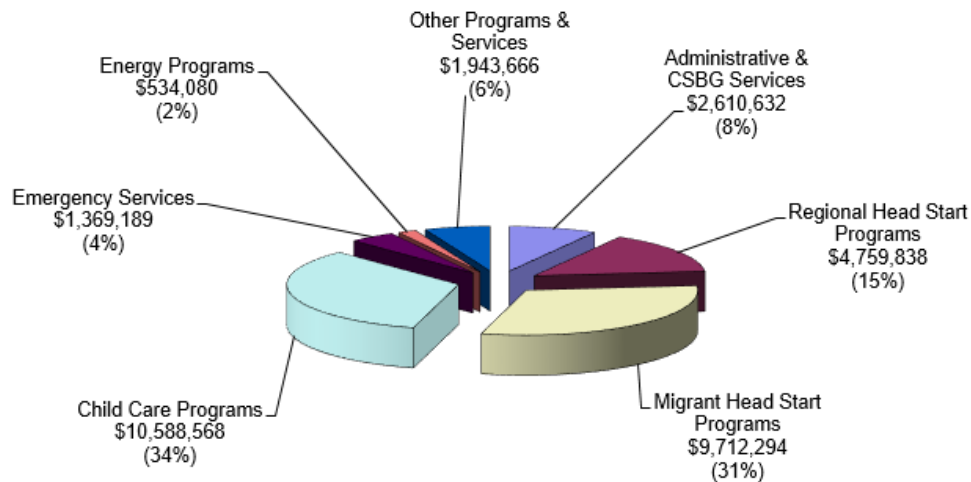
Aurora Flores

AGENCY BUDGET 2019-2020

**Community Action Partnership of Madera County, Inc. Funding Revenues by Source
FYE 2019 - 2020
\$31,718,906**



**CAPMC Expenditures (Net of Inkind) by Program
Fiscal Year 2019-20**



**An audit was conducted by Brown Armstrong, CPA
as of June 30, 2020.**

**In the auditor's judgment, he/she had no reservation as to the fairness
of presentation of Community Action Partnership of Madera County
financial statements and their conformity with
Generally Accepted Accounting Principles (GAAP).**

**A "clean opinion" was given without any reservations of the financial
condition. There were no findings or questioned costs or any material or
significant internal control weaknesses noted during the audit.**

2019-2020 Fresno Migrant / Seasonal Early Head Start Budget

Legal Name: Community Action Partnership of Madera County

Grant Number: 90HM000010-03

Annual Funding Cycle: Year 3

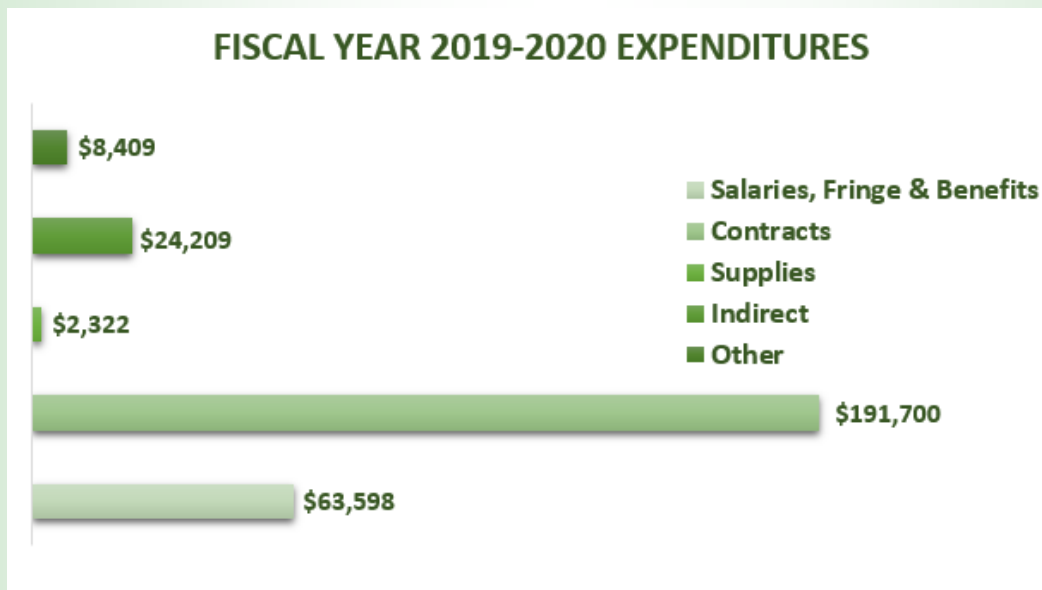
Number of Eligible Children Served in Fresno County:

0-2 Year Olds: 17 Total

Program Option: Family Child Care

Licensed by Community Care Licensing

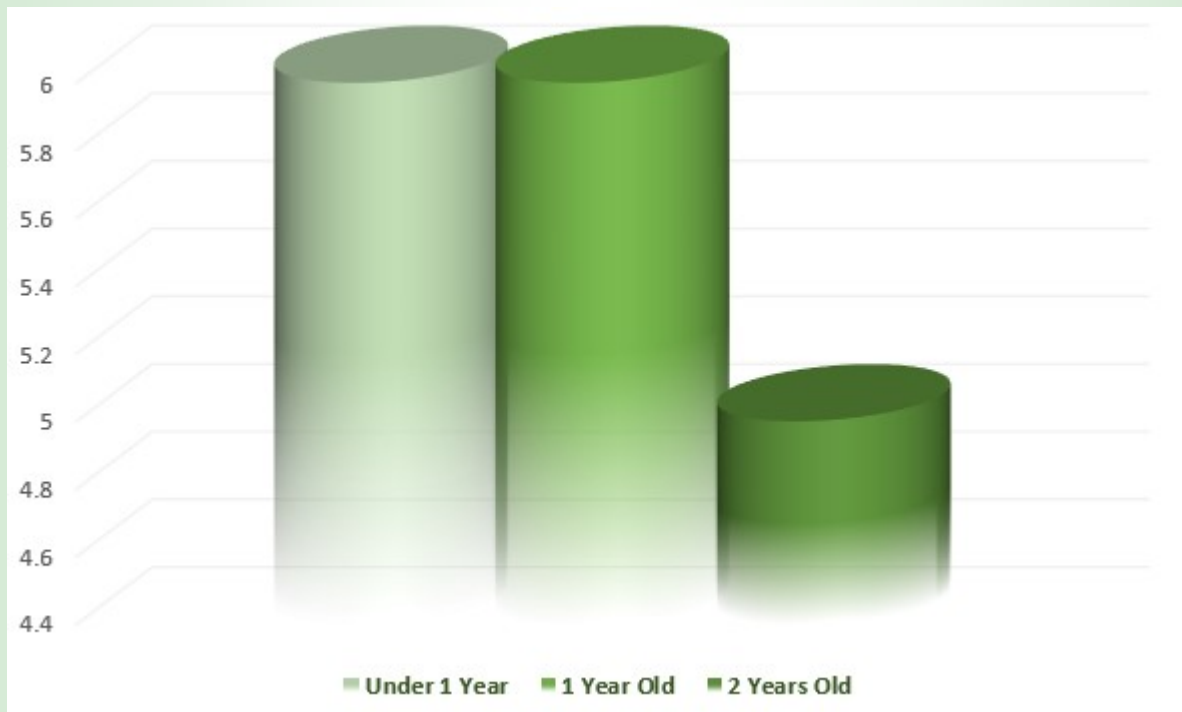
<u>Total Funds Awarded</u>	
Basic Funds	\$290,238
T&TA Funds	\$6,949
<u>Non-Federal Funds</u>	\$33,021



In 2018 The office of Head Start acknowledge that Community Action Partnership of Madera County was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements by issuing a letter based on a terminal review to Central California Migrant Head Start.

Children and Families Served

The Fresno Migrant/Seasonal Early Head Start Program did not meet the funded enrollment for the 2019-2020 program year due to the Pandemic COVID-19. The breakdown of the ages of enrolled children is as follows.



17 Total Number of Children Served in Fresno County

Funded Number of Children to be served in Fresno County 30

14 Total Number of Families Served

Enrollment

Average Monthly Attendance

65.08%

Eligibility	Children Enrolled
Income Below 100% of Federal Poverty Line	13
Receipt of Public Assistance	0
Foster Children	0
Eligibility based on other type of need	1
Over Income	3

Enrolled Children with an IFSP

2

Children with Disabilities

The Fresno Migrant/Seasonal Early Head Start Program aims to provide comprehensive services to all children and families enrolled. Below are the health/dental related services the children and families have received.

- ◆ **17 Children with Health Insurance.**
- ◆ **9 Children with up-to-date scheduled preventative health care.**
- ◆ **16 Children with up-to-date on all immunizations appropriate for their age.**
- ◆ **3 Children with Continuous, accessible dental care provided by a dentist.**
- ◆ **8 Infant & Toddlers who are up-to-date with age-appropriate preventative dental care.**



Parent & Family Data

PARENT EDUCATION LEVEL

Less than high school graduate	12
High school graduate or GED	2
Associate degree or some college	0
Advanced or baccalaureate degree	0



**Two-Parent
Families**

**Single-Parent
Families**

Family Type

8

6

To promote family outcomes the following program services were received by the families enrolled:

Family Services

1 Family received Housing Assistance such as subsidies, utilities, repairs, etc.

13 Families received education on preventative medial and oral health

Family Child Care Provider Staff Qualifications

Total Number of Family Child Care Providers

4

1

Total Number of Child Development Specialists
that support Family Child Care Providers



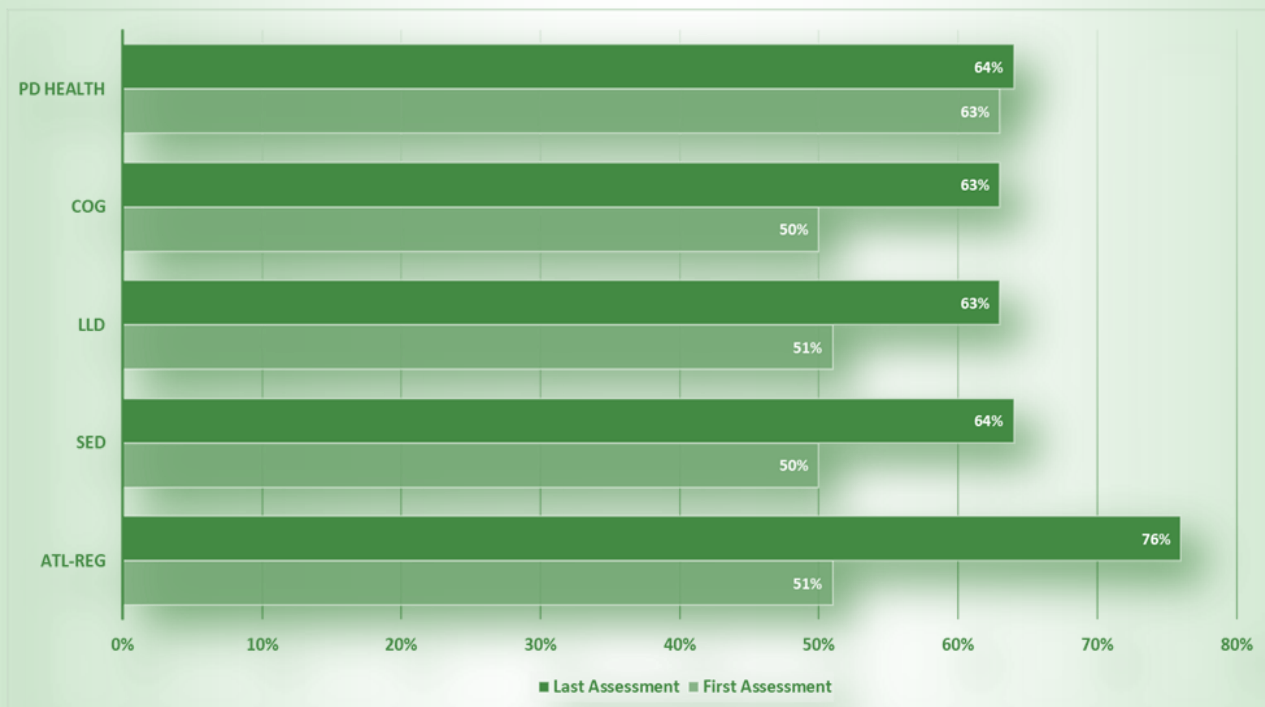
Bachelors Degree	1
FCOE Teacher Permit	1
Enrolled in the CDA program	2

- ◆ The Family Child Care Home Specialist has a Bachelor's degree in Child Development.

School Readiness

The Fresno Migrant/Seasonal Early Head Start Partnership grant uses the Infant and Toddler Frog Street Curriculum. The curriculum is aligned to the Head Start Early Learning Outcomes Framework and supports developmentally appropriate learning activities within our Family Child Care Homes. Providers use the learning activities to promote skill development within their learning environment. This creates an environment filled with rich, nurturing and a safe space for children to discover their developmental abilities. The daily routine for each family child care home is based on children's needs and interests.

The FCC providers use an assessment that measures the developmental progress of infants and toddlers in their direct care. The outcome of this data is what drives providers in planning for the weekly activities. The assessment measures the progress of each child in the areas of approaches to learning, social emotional development, language and literacy, cognition, and the child's physical and health development.



School Readiness Plan Purpose & Scope

Community Action Partnership of Madera County/Fresno Migrant and Seasonal Early Head Start (CAPMC/FMSEHS) School Readiness Plan will be used to guide efforts leading to positive child outcomes. School readiness efforts will be supported through ongoing communication and professional development to ensure that FCC Providers and parents understand the School Readiness Plan as well as their role in ensuring children are ready for school. CAPMC/FMSEHS staff, parents and FCC Providers will work in partnership to ensure that infants and toddlers achieve appropriate school readiness outcomes, through delivering responsive, comprehensive, and research-based curriculum and analyzing program data, CAPMC/FMSEHS will identify and implement strategic professional development and program adjustments to continually improve School Readiness Outcomes.

Fresno Migrant and Seasonal Early Head Start School Readiness Goals

- 1. Children will develop self-regulation skills, which include self-comforting, self-control of feelings and behavior, imitation, and shared use of space and materials.**
- 2. Children will develop their identity of self in relation to others, social and emotional understanding, relationships and social interactions with familiar adults, relationships and interactions with peers.**
- 3. Children will develop their foundational language and literacy skills.**
- 4. Children will gain knowledge about spatial relationships, cause and effect, classification, number sense of quantity.**
- 5. Children will develop movement concepts, gross locomotor, gross motor manipulative and safety skills.**



2019-2020 Family Outcomes



The programs family outcomes show 80% percent of families had an increase of knowledge in Families as lifelong Learners, where 20% stayed the same. Overall, of the 10 assessments completed an average of 11.1% of knowledge was increased at the end of the program year.

Family Engagement

The program encourages families to identify their abilities and maintain a strong relationship with their children. The program provides infant and toddler activity calendars to families encouraging families to actively take part in these activities at home. The Conito Stoppy safety kit is also provided to EHS families, which includes opportunities for literacy and encouraged skill growth around Families as lifelong educators. The program engaged families in the development of their children by including them in the assessment conferences throughout the program year. The EHS program also conducted monthly policy council meetings which included the participation of a parent from our Coalinga FCCH.

Fresno Migrant/Seasonal Early Head Start Contact Information

Fresno Migrant/ Seasonal Early Head Start is funded by grants from the U.S. Department of Health and Human Services, Administration for Children and Families. Our services are aligned with Head Start Program Performance Standards.

Maribel Aguirre

Family Child Care Home Specialist

4610 W. Jacquelyn Ave.

Fresno, CA 93722

maguirre@maderacap.org

Office (559) 276-5844

Work Cellphone (559) 395-5219





Report to the Board of Directors

Agenda Item Number: D-16

Board of Directors Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: July 8, 2021

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Director

SUBJECT: Fresno Migrant/Seasonal Head Start's Planning Process Policy 2021-2022

I. RECOMMENDATION:

Review and consider approving the Fresno Migrant/Seasonal Head Start 2021-2022 Planning Process Policy/Procedure and Calendar.

II. SUMMARY:

The policy/procedure determines and guides staff and Policy Committee in the 2021-2022 program planning and goal setting for Fresno Migrant/Seasonal Head Start.

III. DISCUSSION:

1. The planning process includes a review/analysis of:
 - a) Required approvals by the Policy Committee & Board of Directors
 - b) Assists in the completion of the annual refunding application
 - c) Review the monitoring system of the program
 - d) Updates on the 5-year goals and objectives, reviewed annually.
2. The 2021-2022 Fresno Migrant/Seasonal Head Start's Planning Process Policy/Procedure and Calendar will be presented to the Policy Committee during the Policy Committee meeting on July 7.

IV. FINANCING:

The entire Head Start budget serves to support the accomplishment of program goals/objectives.



Fresno Migrant & Seasonal Head Start Planning Process Calendar 2021-2022

	June 18, 2021	July 7, 2021	August 11, 2021	September 8, 2021	October 6, 2021
Policy Committee	<p>*Action</p> <ul style="list-style-type: none"> *Seating of 2021-2022 Committee – 2021-2022 Policy Council Reps Elected – Election of Officers – Election of Executive Committee Rep. – Election of Reps to serve on CAPSLO Policy Council – Community Member – Member of CAPMC Board of Directors <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Purpose – Brown Act – Structure of Governance – Shared Governance – Proposed Governance – Regulations/Ethics – PC Code of Conduct – ERSEA – Eligibility, Recruitment, Selection, Enrollment and Attendance 	<p>*Action</p> <ul style="list-style-type: none"> – First Reading of the 2021-2022 Bylaws – Accept the Basic & EHS Annual Report – Planning Process Policy with Planning Calendar – 2021-2022 Reimbursement Policy – Approve No Fee Policy – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Parent Curriculum – Opening Doors 	<p>*Action</p> <ul style="list-style-type: none"> – Approve the 2021-2022 Bylaws – Internal Dispute Resolution – Suspension and Expulsion Policy – Approve Self-Assessment Procedure (Distribute Health & Safety Checklist) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Classroom Assessment Scoring System (CLASS) 	<p>*Action</p> <ul style="list-style-type: none"> – Self-Assessment Review Results/Findings – Distribution of final Bylaws 2021-2022 <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Conscious Discipline 	<p>*Action</p> <ul style="list-style-type: none"> – Self-Assessment Review Corrective Plan of Action – Review & Accept Basic & EHS 2020-2021 Program Information Report - PIR numbers. <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – Child Outcomes
	June 10, 2021	July 8, 2021	August 12, 2021	September 9, 2021	October 14, 2021
Board of Directors	<p>*Action</p> <ul style="list-style-type: none"> -None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – First Reading of the 2021-2022 Bylaws – Accept the Basic & EHS Annual Report – Planning Process Policy with Planning Calendar – 2021-2022 Reimbursement Policy – Approve No Fee Policy – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Approve the 2021-2022 Bylaws – Internal Dispute Resolution – Suspension and Expulsion Policy – Approve Self-Assessment Procedure (Distribute Health & Safety Checklist) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Self-Assessment Review Results/Findings – Distribution of final Bylaws 2021-2022 <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Monitoring Review Corrective Plan of Action – Review & Accept Basic & EHS 2020-2021 PIR numbers. <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start

	November 10, 2021	December 8, 2021	January 12, 2022	February 9, 2022	March 9, 2022	April 6, 2022	May 11, 2022
Policy Committee	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start <p>*Training</p> <ul style="list-style-type: none"> – School Readiness Goals – Family Outcomes 	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – 2022-2023 Criteria for defining Enrollment, Recruitment, Selection, Eligibility and Attendance (ERSEA) – Approves Financial Audit and monitors the agency’s actions to correct any audit findings – Approve Community Assessment – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Review & Approve 2020-2025 Goals and Objectives Year Two Update <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Approve 2022-2023 Application/ Budget for Fresno Migrant/Seasonal Head Start and Early Head Start – Training Plan – Basic Budget – Administrative Budget – Non Federal Share Budget – Service Area Plan – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start
	Board of Directors	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – None <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – 2021-2022 Criteria for defining Enrollment, Recruitment, Selection, Eligibility and Attendance (ERSEA) – Approve Community Assessment – Budget Revision (if applicable) <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Approve 2020-2024 Year 5 Goals and Objectives Report Update <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start 	<p>*Action</p> <ul style="list-style-type: none"> – Approve 2022-2023 Application/ Budget for Fresno Migrant/Seasonal Head Start and Early Head Start – Training Plan – Basic Budget – Administrative Budget – Non Federal Share Budget – Service Area Plan <p>*Monthly Reports</p> <ul style="list-style-type: none"> – Staffing Changes – Budget Report – In-Kind – Program Enrollment & Attendance Report – CACFP – Correspondence from the Office of Head Start



PROGRAM GOVERNANCE POLICIES AND PROCEDURES

Policy Number:	HSPPS: N/A Head Start Act of 2007: Sec. 642(c)(1)(i)-(iv)(II)	Page: 1 of 1
Approved by Policy Committee Date:	Approved by Policy Council Date:	Approved by Board of Directors: Date:

Subject: Planning Process

Performance Objective: Planning calendar is developed to guide the process to focus on the development of program goals, collecting outcome data, analysis of results, and continuous improvement.

Operational Procedure:

1. Head Start Director along with management staff will identify information and action items that will need to be presented to the Policy Council/Policy Committee as part of the refunding application process. The Program Planning elements include, but are not limited to;
 - a. Community Assessment
 - b. Program Goals & Objectives (long/short term)
 - c. Program Self-Assessment
 - d. On-going monitoring & reporting
 - e. Budget Planning, including service areas.
 - f. School Readiness & Outcome Data
 - g. Program Data – Program Information Report, Enrollment, Recruitment, Attendance, Finances, etc.
2. All of the elements are presented to the Policy Council/Policy Committee for review, input, and approval.
3. Once approved by the Committee/Council, the items are submitted to the Board of Directors to give members the opportunity for input and give final approval for each element presented.
4. The planning calendar is reviewed and updated as necessary on an annual basis and taken to the Policy Council/Policy Committee and Board of Directors for approval annually.



Report to the Board of Directors

Agenda Item Number: D-17

Board of Directors Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: July 8, 2021

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Program Director

SUBJECT: Approval of the Fresno Migrant/Seasonal Head Start Policy Committee Members Meeting Reimbursement Policy for 2021-2022

I. RECOMMENDATIONS:

Review and consider approving the 2021-2022 Reimbursement Policy for the Policy Committee Members representing Fresno Migrant/Seasonal Head Start program.

II. SUMMARY:

The Policy Committee Members representing Fresno Migrant/Seasonal Head Start receive a reasonable financial reimbursement to attend meetings and to participate fully in their responsibilities.

III. DISCUSSION:

The Policy Committee will decide whether or not to approve the policy at their regular meeting. The Head Start Program and Madera Office of Education met to discuss the possible relocation on August 11, 2020, which includes a reimbursement for childcare from 3 to 4 hours for a maximum of \$30.00 for Local members because of the logistics of the center locations and time of travel. Mileage reimbursement is from the home to the meeting place at the Internal Revenue Service's approval rate. The mileage reimbursement will be given to those members using their vehicle.

The 2021-2022 Reimbursement Policy for the Policy Committee Members representing Fresno Migrant/Seasonal Head Start program will be presented to the Policy Committee during the Policy Committee meeting on July 7.

IV. FINANCING:

Funds are an allowable cost under the Federal Regulations



PROGRAM GOVERNANCE POLICIES AND PROCEDURES

Policy Number:	HSPPS: 1301.3(e)	Page: 1 of 2
Approved by Policy Committee Date:	Approved by Policy Council Date:	Approved by Board of Directors Date:

Subject: Parent Policy Council/Parent Policy Committee Reimbursement

Performance Objective: Community Action Partnership of Madera County Head Start Policy Council and Policy Committee members will be reimbursed for reasonable expenses incurred while participating in approved activities.

Operational Procedure:

1. The Policy Council/Committee Reimbursement Policy will be reviewed and approved by Policy Council /Committee on an annual basis. The Policy Council/Committee approval/recommendation is submitted to Board of Directors for approval.
2. The Parent Meeting Payment Activity Voucher will be used when parents participate in the following activities.
 - a. Attend monthly or special Policy Council/Policy Committee meetings.
 - b. Agency/Head Start Grantee sponsored conference/training seminars.
 - c. Parents participate on issues related to the program activities as requested.
 - d. Attend the National Migrant or Head Start Conference.
 - e. Self-assessment process.
 - f. Board of Directors meetings.
3. Parents will be reimbursed in the following manner:
 - a. Parent reimbursement for child care cost is \$30.00 for Policy Council/Policy Committee members that live locally and \$45.00 for members that live out of area (Mountains).
 - b. Mileage reimbursement is from the home to the meeting place at the Internal Revenue Service's approval rate. The mileage reimbursement will be given to those members using their vehicle.
 - c. Reimbursement is provided to the Policy Council/Policy Committee representative. If the representative does not attend, the alternate is eligible for the reimbursement. Reimbursement is for voting members at the time of the designated meeting only.
 - d. Both Policy Council/Policy Committee member and alternate are eligible for reimbursement at required trainings or upon staff request to attend the event.
 - e. If both the Representative and Alternate decide to car-pool, the reimbursement will be provided to the owner of the vehicle.

The Parent Activity Payment Voucher is to be completed in the following manner:

1. PC member name
2. Complete mailing address
3. Position on the Policy Council/Policy Committee
4. Activity
5. Total miles (round trip)
6. Signature and date
7. Once the information is complete, the Parent Activity Payment Voucher is turned in to the Support Services Manager or Administrative Assistant for submission to the Fiscal Department. The Fiscal Department will send payment directly to the participating member.



Community Action Partnership of Madera County

4610 W. Jacquelyn Ave, Fresno, CA 93722 559.276.5831

BENEFICIARY & BOARD REIMBURSEMENT VOUCHER (Complete in Ink)

Instructions: Complete the spaces for your name and home address. Indicate the date of the meeting and the purpose/activity. The beginning and ending odometer readings must be included on the mileage. Subtract the ending odometer reading from the beginning odometer reading and record the difference as mileage. Total miles will be reimbursed at the current IRS reimbursement rate. Remember that if you are car pooling, only the driver is eligible for mileage reimbursement. Circle the appropriate meeting allowance rate. Add the mileage reimbursement and the meeting allowance together. Enter the sum as Total Expenses. Sign and date the form. CAPMC staff will complete the proper account coding.

Name: _____ Date of Meeting: _____

Street Address: _____ Position: Policy Council/Committee Member

City/Zip: _____ Activity: Policy Council/Committee Meeting

Telephone: _____ Center: _____

Program: **Fresno MSHS** **Fresno Early MSHS**

EXPENSES

AMOUNT

Mileage @ _____ Miles x Current IRS Rate Per Mile = \$ _____

Meeting Allowance (Low Income Committee Members)

\$30.00 \$ _____

Other: _____
_____ \$ _____

TOTAL EXPENSES: \$ _____

The expenses listed above were incurred by me while carrying out my duties for Community Action Partnership of Madera County.

Signed _____ Date: _____

This part is to be completed by CAPMC staff.

Program Account Mileage: 3__0-7111-__-__ \$ _____
Allowance: 3__0-7114-__-__ \$ _____
Total: \$ _____

Authorized By: _____ Date: _____



Report to the Board of Directors

Agenda Item Number: D-18

Board of Directors Meeting for: July 8, 2021

Author: Maritza Gomez-Zaragoza

DATE: July 8, 2021
TO: Board of Directors
FROM: Maritza Gomez-Zaragoza, Head Start Program Director
SUBJECT: Head Start No Fee Policy

I. RECOMMENDATIONS:

Review and approve the Fresno Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.

II. SUMMARY:

Per Head Start Performance Standard 1302.18 states; Head Start programs must not prescribe any fee schedule or otherwise provide for the charging of any fees for participation in the program.

III. DISCUSSION:

CAPMC Head Start has developed a policy that complies with the Head Start Performance Standards Policy on Fees. The program does not prescribe fees to any families regardless of their income. Although up to 10% of the families participating in the program exceed the established Federal Income Guidelines, the program does not charge any of its services to the children and families.

The Fresno Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards will be presented to the Policy Committee during the Policy Committee meeting on July 7.

IV FINANCING:

None



**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
FRESNO MIGRANT/SEASONAL HEAD START**

Policy Number: EL 1.4	Relates to CFR #: 1302.18 (a)	Page # 1 of 1
Notes:		

SUBJECT: Policy on Fees

PERFORMANCE OBJECTIVE: Fresno Migrant and Seasonal Head Start Program must not prescribe any fee schedule for participation in the program, 1302.1BThe program is free to any family who meets the eligibility criteria outlined in 1302.12(c)(1)(i)(ii)(iii)(iv).

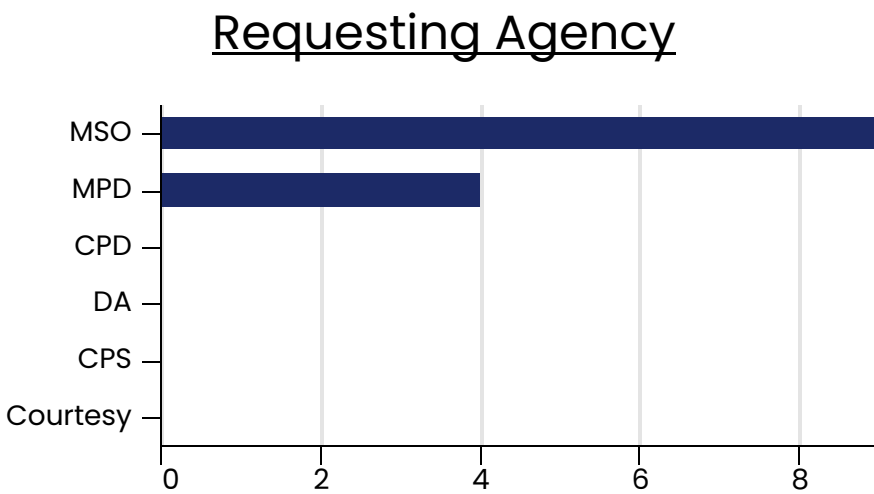
OPERATIONAL PROCEDURE:

1. Under no circumstance shall the Fresno Migrant/Seasonal Head Start Program solicit, or in any other way condition a child's enrollment or participation in the program upon the payment of a fee.
2. Parent participation is encouraged but parents are never forced to volunteer.
4. Parents are welcomed at the center and are considered vital partners in their child's care and education.
5. Parents will be encouraged to examine how the enrollment process is working in relationship to the requirements of 1302.18 and in understanding the program philosophy and the needs.



Madera County Child Advocacy Center (CAC)

June 2021



Counseling Services

Referrals Made: 1
Onsite Counseling Sessions: 6

Child Forensic Interviews Year to Date

Year	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
2021	7	13	26	36	55	68						
2020	9	19	30	43	54	66	79	85	88	96	104	110



**ALTERNATIVE PAYMENT AND RESOURCE & REFERRAL PROGRAM
MONTHLY REPORTING – [June 2021](#)**

NUMBER OF CHILDREN ENROLLED IN EACH PROGRAM FOR THE ALTERNATIVE PAYMENT PROGRAM

General Contract – CAPP	412
CalWORKs Stage 2 – C2AP	222
CalWORKs Stage 3 – C3AP	112
Bridge Program - BP	12
Total Children Enrolled	758

**NUMBER OF IN-HOME LICENSE CHILD CARE PROVIDERS AND LICENSE-EXEMPT CHILD CARE PROVIDERS
FOR ALTERNATIVE PAYMENT PROGRAM**

IN - HOME LICENSE CHILD CARE PROVIDERS – SMALL	47
IN – HOME LICENSE CHILD CARE PROVIDERS – LARGE	38
LICENSE-EXEMPT CHILD CARE PROVIDERS	52
Total Providers Enrolled	137

RESOURCE & REFERRAL LICENSED PROVIDERS

ACTIVE - LICENSED CHILD CARE PROVIDERS	122
CLOSED - LICENSED CHILD CARE PROVIDERS	0
INACTIVE DUE TO COVID-19	0

CHILD CARE INITIATIVE PROGRAM PROVIDER WORKSHOPS/TRAININGS

CHILD CARE INITIATIVE PROJECT (CCIP) Workshops:

- CCIP End-of-Year Wellness Day (English/Spanish) – 31 attendees

Family, Friend and Neighbor Activity:

- No activities due to COVID-19

Bridge Program Workshops:

- Coaching Session – 19 attendees



Community Services Monthly Report to the Board of Directors

June 2021

The Community Services Department had successful outcomes during the month of June! I am pleased to announce that CAPMC will be awarded a number of new contracts that will help us to better serve low-income residents of Madera County. Below is a summary:

- Community Development Block Grant CARES Round 2 - \$122,322. This contract will provide rental assistance, PG&E assistance, and water bill assistance for low-income residents who resided in designated disadvantaged census track areas.
- Community Development Block Grant from the City of Madera – \$20,000 – The contract provides for CAPMC’s participation on the Fresno Madera Continuum of Care (FMCoC) and funds the cost associated with the HUD mandated Homeless Point-In-Time Count.
- Community Development Block Grant from the City of Madera - \$345,000 - Funds are budgeted to lease 4 three-bedroom units to provide transitional housing for 12 transitional age youth ages 18 – 24. Also included in the budget are funds to hire a housing case worker to oversee the program.
 - The above 3 contracts are in a thirty-day review period to allow citizens time to comment on the funding allocations. It is anticipated that the Madera City Council will make the final approval of the contracts sometime in July 2021.
- Emergency Solutions Grant (ESG) CARES from the FMCoC through Fresno DSS- \$50,000 – Additional funding was awarded for the month of June 2021 to provide for emergency shelter for vulnerable people to be provided shelter in hotels when the Madera Rescue Mission is full.
- FMCoC’s Emergency Solutions Grant (ESG) CARES Round 3 awarded through Fresno DSS – A three-month amendment of the existing ESG CARES contract will be coming to provide for the following: Operational funding for the new Respite Center at the Madera Rescue Mission \$66,000 , Homeless Prevention to help pay for past due PG&E balances \$15,000, 1 (FTE) Housing Case Worker to serve as a Landlord Engagement Specialist, 1 (FTE) Clerk Typist II for the HELP Center, 1 (FTE) Homeless Outreach Worker, Emergency Shelter via hotel rooms \$150,000. DSS is working on the exact amount of funding but it will be somewhere in the neighborhood of \$300,000.
 - Please note that the above funds are part of a \$2,500,000 ESG allocation that is designated to serve non-ESG entitlement areas. Madera County and Fresno County areas located outside the city limits of Fresno are eligible to apply. The NOFA was released recently and applications are due July 17, 2021. The reason CAPMC’s current contract was amended is because a set percentage needed to be spent by September 30, 2021 and there wouldn’t be enough time to

spend the funds by then if they had to wait on contracts to be approved. CAPMC plans to submit an application by the July 17, 2021 due date to apply for additional dollars.

I also want to inform the Board of Directors that the HELP Center has been relocated to the Gill Street office. There is a busted water line on the property and water from the sewage system was backing up into the building. The building flooded several times with the last time being the worst. When a water damage restoration company was called out, the report was the building was not safe to enter as the sewer water had gone up into the walls and there would be mold and bacteria until repairs could be made. I want to commend the HELP Center staff for their flexibility and resilience to regroup and move locations for the third time in the period of 1 year.

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

Program	Monthly Households Served	YTD Totals
2020 CARES HEAP	0	340
2020 CARES Wood/Propane/Oil	0	7
2020 Wood/Propane/Oil	0	57
2021 Non-Emergency	28	1482
2021 Emergency	32	1269
2021 Wood/Propane/Oil	0	115

HOMELESS PROGRAMS

Program	Residents	Vacancy
Shunammite Place	33	4
Madera Mental Health Service Act	12	0

EMERGENCY WATER PROGRAM

Program	HH on Program	June Additions	Total
CAL OES Emergency Drinking Water Program	101	-0-	101

Please note: the drinking water program will end as of July 30, 2021. The program will transition to Self-Help Enterprises.

HOME DELIVERED MEALS TO SENIORS IN MADERA COUNTY

Program	Seniors on Program	Vacancy
Home Delivered Meals	120	0

This contract was scheduled to end June 30, 2021. CAPMC is in the process of submitting a request to the County of Madera to extend the services.

June 2021 Homeless Prevention Assistance

Homeless Housing Assistance	6
FEMA CARES	2
CDBG CARES	2
Kaiser	2
PATH	0
Total	15

Kaiser Permanente Grant January 1, 2021 through December 31, 2021

Numbers below reflect June 2021

	Award	YTD Expenses	Budget Balance	% Spent
Funding	\$90,000	\$63,454.93	\$26,545	71%
Objectives	Goal	YTD Achieved	Balance	% Achieved
Objective 1 Households assisted with Rapid Rehousing or Homeless Prevention	30	20	12	60%
Objective 2 Homeless individuals will receive a personal care kit	200	535	(335)	268%
Objective 3 Homeless individuals will be connected to at least one supportive service provided by Community Partners	100	TBD	100	0%

Emergency Rental Assistance Program

- Door to door flyer distribution to census tracks with the highest poverty rate = 526
- Flyers distributed in the community = 3,277
- Social media views Facebook = 982, Instagram = 3 likes, Twitter = 15 likes
- Number of residents assisted with an on-line application = 4

June 2021 data for the HELP Center will be reported at the August 2021 Board meeting; year-end data needed to be completely captured up until June 30, 2021.



Report to the Board of Directors

Agenda Item Number: E-1

Board of Directors Meeting for: July 8, 2021

Author: Sandra Ramirez

DATE: June 23, 2021

TO: Board of Directors

FROM: Sandra Ramirez, Accountant Program Manager

SUBJECT: 2021-2023 Madera Migrant Seasonal Head Start One-Time Supplemental Coronavirus Response and Relief Appropriation (CRRSA) and American Rescue Plan (ARP) funds two-year budget submission.

I. RECOMMENDATION:

Review and consider ratifying the submission of the Migrant/Seasonal Head Start 2021-2023 COVID Response and Relief Appropriation and American Rescue Plan Act budgets.

II. SUMMARY:

Stanislaus County Office of Education informed CAPMC to submit two-year budgets for CRRSA and ARP funding. CRRSA funding for \$163,857 and ARP funding for \$535,575. Budgets submitted June 21, 2021.

III. DISCUSSION:

A. Coronavirus Response and Relief Appropriation funds will be utilized to purchase needed classroom materials, parent training, sanitizing products, and purchase and/or replace any computers/laptops that may be outdated and in need of replacement.

B. American Rescue Plan funds

- a. CAPMC proposing a one-time stipend based on agency policy 703.00.00 Supplemental Pay for Covid-19. In response to the ongoing Covid-19 safety measures, CAPMC is proposing a \$500 stipend to compensate each employee for the extra duties of cleaning and disinfecting to prevent and protect the health and safety of children, parents/families, and staff.
- b. Provide center and maintenance staff with the ability to work overtime to support additional and/or necessary cleaning during Covid-19 exposures. Classroom staff will be offered overtime to conduct parent conferences and complete child assessments/paperwork.
- c. Other costs to cover replacement of four (4) playground structures, purchase health supplies, staff and parent training.

C. CRRSA & ARP funds to cover the 9.5% for administrative and indirect cost.

IV. FINANCING: CRRSA \$163,857 and ARP \$535,575. Total of \$699,432.

STANISLAUS COUNTY OFFICE OF EDUCATION
 REGION XII
 SUPPLEMENTAL COVID-19 BUDGET
 April 1, 2021 - March 31, 2023

							Federal Resource COVID-19 CRRSA	Federal Resource COVID-19 ARP	Federal Resource Budget Total	Admin Rate	TOTAL Administrative BUDGET	USDA
							\$ 163,857	\$ 535,575	\$ 699,432		\$ 46,338	\$ -
		Post-COLA				Masters						
6a Personnel		Daily	# of	COVID-19	COVID-19	Longevity	\$ -	\$ 93,195	\$ 93,195		\$ 831	\$ -
Ent Code	Prioritize by Need	Rate	Days	CRRSA FTE	ARP FTE	Stipend						
<u>CHILD HEALTH AND DEVELOPMENT</u>												
a1	Program Managers and Content Area Experts			-	0.54		-	810	810		-	-
a2	Teachers/Infant Toddler Teachers			-	1.25		-	13,500	13,500		-	-
a3	Family Child Care Personnel			-	-		-	-	-		-	-
a4	Home Visitors			-	-		-	-	-		-	-
a5	Teacher Aides and Other Education Personnel			-	2.25		-	67,000	67,000		-	-
a6	Health/Mental Health Services Personnel			-	0.54		-	540	540		-	-
a7	Disabilities Services Personnel			-	-		-	-	-		-	-
a8	Nutrition Services Personnel			-	2.29		-	3,395	3,395		-	-
a9.1	Other Child Services Personnel: (other)			-	-		-	-	-		-	-
<u>FAMILY AND COMMUNITY PARTNERSHIP</u>												
a10	Program Managers and Content Area Experts			-	0.32		-	480	480		-	-
a11.1	Other Family and Community Partnerships Personnel : Family Service Worker			-	1.25		-	2,875	2,875		-	-
<u>PROGRAM DESIGN AND MANAGEMENT</u>												
a12	Executive Director			-	-		-	-	-		-	-
a13	Head Start/Early Head Start Director			-	0.32		-	160	160		160	-
a14.1	Managers: (other)			-	-		-	-	-		-	-
a15	Staff Development			-	1.00		-	500	500		-	-
a16	Clerical Personnel			-	0.59		-	2,360	2,360		191	-
a17	Fiscal Personnel			-	-		-	-	-		-	-
a18.1	Other Administrative Personnel: (other)			-	0.50		-	250	250		250	-
<u>OTHER</u>												
a19	Maintenance Personnel			-	0.58		-	1,160	1,160		65	-
a20	Transportation Personnel			-	-		-	-	-		-	-
a21.1	Other Personnel: (other)			-	0.33		-	165	165		165	-
				FTE:	-	23.52						
				109								
				Fringe								
				Rate %								
6b Fringe Benefits							\$ -	\$ 13,975	\$ 13,975		\$ 125	\$ -
b1	FICA/Medicare/SUI/Workers Comp						-	10,247	10,247		92	-
b2	Health/Dental/Life Insurance						-	-	-		-	-
b3	Retirement						-	3,728	3,728		33	-
b4.1	Other Fringe: OPEB						-	-	-		-	-
b4.2	Other Fringe: Cell Phone Stipend						-	-	-		-	-

May 14, 2021

Mattie Mendez, Executive Director
Community Action Partnership of Madera County (CAPMC)
1225 Gill Avenue
Madera, CA 93637

Dear Mattie:

The Migrant Seasonal and Migrant Early Head Start One-Time Supplemental COVID-19 funding has already been accepted by the Grantee from Office of Head Start Region XII. This is a request for your agency's individual application for CRRSA and ARP COVID-19 funding. Enclosed please find the necessary guidelines and documents needed for your proposed 2021-23 CRRSA and ARP COVID-19 budget submission.

Your funding allocation for 2021-23 is as indicated below:

	MHS	
	CRRSA COVID-19	ARP COVID-19
COVID-19 funds	163,857	535,575
Non-Federal Share	0	0
Administrative Cost Rate	9.5%	9.5%

Please prepare the following documents utilizing the format provided and **submit to Stanislaus County Office of Education by June 18, 2021.**

1. For budgets adding days or hours to the program schedule, complete a Program Service Plan (PSP) using the standard PSP template.
2. 2021-23 CRRSA and ARP COVID-19 Budgets (including Administrative Budget in the New Budget Template provided.) –*Separate columns for each Budget.*
3. Budget Justification Narrative with supporting data backup.
4. If your agency has an indirect cost and it will be charged as a cost, submit your agency's current approval letter.
5. To submit this application, approval from the Governing Body and Policy Committee members are not required, however, it is required that they receive a *notification*. **(Please submit the date of notification by June 18, 2021.)**

Please see attached guidelines regarding the CRRSA and ARP COVID-19 funding requirements.

Your agency's budget will **not** need to be inputted online through the Head Start Enterprise System (HSES).

Please submit all documents via e-mail to selarson@stancoe.org. You may not change the total budget amounts indicated above unless it is approved by this office.

To facilitate the budget process, the *new mandatory* budget format is attached; please follow this format as you develop the 2021-23 budgets. It is critical that the budgets be submitted in this format. Any budgets received that are not in the required format will be returned for resubmission.

This data is being provided for planning purposes only and should not be interpreted as the offer of a contract.



Report to the Board of Directors

Agenda Item Number: E-2

Board of Directors Meeting for: July 8, 2021

Author: Elizabeth Wisener

DATE: June 29, 2021

TO: Board of Directors

FROM: Elizabeth Wisener, Community Services Program Manager

SUBJECT: 2021 American Rescue Plan Act Program

I. RECOMMENDATION:

Review and consider authorizing the Executive Director to sign and submit the 2021 American Rescue Plan Act Contract and enter into a sub-recipient agreement for Weatherization Services with the Merced County Community Action Agency.

II. SUMMARY:

The above contract will provide energy assistance for low-income residents. The contract paperwork or program specifics have not been finalized by CSD yet, but the program is expected to start August 1, 2021. More information about the program will be shared at a future board meeting.

III. DISCUSSION:

- A. The program will be leveraged with the LIHEAP program to assist families who need additional assistance.
- B. Benefits for the ARPA for emergency Fast Track assistance will increase up to \$3000.00 per qualified household.
- C. Wood/Propane and Oil assistance will increase up to \$1000.00 per qualified household.
- D. Non-emergency utility bill assistance will increase by \$100.00 per qualified household.
- E. Priority points for the program will not be required. Applicants must be income eligible. Applicants will be served in the order that the applications are received.
- F. The budget and Business Plan will be shared at a future board meeting.

IV. FINANCING:

\$1,414,036



BEFORE
 THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
 OF THE COUNTY OF MADERA
 STATE OF CALIFORNIA

In The Matter of)	Resolution No. 2021-06
)	
2021 American Rescue Plan Act)	
)	

As Chairperson of Community Action Partnership of Madera County, Inc., Board of Directors, and acting on behalf of the entire Board of Directors, I authorize the Executive Director to sign and submit the 2021 American Rescue Plan Act contract.

The person authorized as the official representative of Community Action Partnership of Madera County, Inc. to enter into the Agreement, submit any amendments and provide additional information as may be required by the City of Madera is the Executive Director or the Chief Financial Officer of Community Action Partnership of Madera County, Inc.

The foregoing Resolution was passed by the Community Action Partnership Board of Directors at a regular meeting held on July 8, 2021 by the following vote:

Vote: _____	Ayes: _____
Absent: _____	Noes: _____

 Tyson Pogue, Board Chairperson

Date: _____

 David Hernandez, Secretary/Treasurer

Date: _____



Report to the Board of Directors

Agenda Item Number: E-3

Board of Directors Meeting for: July 8, 2021

Author: Jeannie Stapleton

DATE: June 28, 2021

TO: Board of Directors

FROM: Elizabeth Wisener, Community Services Program Manager

SUBJECT: Emergency Solutions Grant (ESG) Contract Amendment with Fresno County Department of Social Services

I. RECOMMENDATION:

Review and consider authorizing the Executive Director to sign the Emergency Solutions Grant Contract Amendment.

II. SUMMARY:

The Emergency Solutions Grant provides services to the homeless such as street outreach, homeless prevention, rapid rehousing, emergency shelter, and funding for completing data entry into the Homeless Management Information System.

III. DISCUSSION:

- A. In 2020, CAPMC was awarded \$106,000 of ESG funding by Fresno DSS. Funds were awarded to Fresno Madera Continuum of Care (FMCoC), and Fresno DSS was appointed the administrative entity to oversee the funds.
- B. In January of 2021 CAPMC received an amended agreement for \$110,000 additional dollars that were funded out of the ESG CARES funding. The \$110,000 was used for emergency housing via hotel rooms and for rapid rehousing. This allowed CAPMC to continue paying for the rent to support the clients in the Rapid Rehousing Program.
- C. In March 2021, CAPMC was awarded an additional \$150,000 to help extend the Emergency Shelter Program in the hotels. When that funding ran out, CAPMC was awarded an additional \$50,000 to help pay for the hotel rooms through June 2021.
- D. Early in June of 2021, CAPMC was contacted by a representative of the Fresno County Department of Social Services to notify the agency of additional funding. Fresno County DSS which is the Emergency Solutions Grant Round III funding. This is a competitive grant totaling \$2,500,000 that has been awarded to the FMCoC and designated to serve the non-ESG entitlement areas. This includes

Madera County, Clovis and rural areas located outside the City of Fresno but are still within Fresno County such as Selma and Biola.

- E. DSS has asked if the agency could use additional ESG dollars for the period of July 1, 2021 through September 30, 2021 as a certain percentage needs to be spent by the end of September. DSS would not have time to send out the RFP for funding in time to get the programs up and running by the end of September 2021.
- F. CAPMC requested approximately \$300,000 in funding and an amended contract will be forthcoming. Funds will be used to complete the following:
- Extend the emergency shelter in the hotels through the month of September 2021 - \$150,000.
 - Entering into a sub-agreement with the Madera Rescue Mission to operate the new respite center for three (3) months to serve homeless individuals who are exiting the hospital who need time to recover and to heal. That cost would be approximately \$66,000.
 - \$15,000 in homeless prevention to assist with past due PG&E bills.
 - Support the HELP Center by hiring one (1) new Homeless Outreach Worker, one (1) Housing Case Worker who will serve as a landlord engagement specialist and one (1) Clerk Typist II who will receive the calls and do the prescreening to help with the preliminary steps of assessing the needs of clients.

IV. FINANCING:

Approximately \$300,000.

The amendment will be forth coming with the exact amount.



Report to the Board of Directors

Agenda Item Number: E-4

Board of Directors Meeting for: July 8, 2021

Author: Elizabeth M. Wisener

DATE: June 29, 2021

TO: Board of Directors

FROM: Elizabeth Wisener, Community Services Program Manager

SUBJECT: 2021 Community Services Block Grant (CSBG) Discretionary Grant

I. RECOMMENDATION:

Review and consider authorizing the Executive Director to submit the 2021 Community Services Block Grant Discretionary Grant application.

II. SUMMARY:

Discretionary funds may be used to target needs within the community and/or to increase agency capacity. CAPMC plans to support domestic violence victims with the funding.

III. DISCUSSION:

- A. There has been an increase in the number of domestic violence clients in Madera County. As a result, there is a need for 24-hour staff coverage at the Martha Diaz Shelter.
- B. Funds will be used to pay for wages of a Shelter Assistant to achieve 24-hour coverage for 7 days a week.
- C. The contract period is from June 1, 2021 through May 31, 2022.

IV. FINANCING:

\$28,250



BEFORE
THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
OF THE COUNTY OF MADERA
STATE OF CALIFORNIA

In The Matter)	Resolution No. 2021-07
2021 Community Services)	Community Services
Block Grant)	Block Grant
(CSBG))	Agreement Number 21F-4424
)	
)	

As Chairperson of Community Action Partnership of Madera County, Inc., Board of Directors, and acting on behalf of the entire Board of Directors, I authorize the Executive Director to sign and submit the 2021 Community Services Block Grant Discretionary contract with the Department of Community Services & Development.

The person authorized as the official representative of Community Action Partnership of Madera County, Inc. to enter into the Agreement, submit any amendments and provide additional information as may be required by the Community Services & Development, is the Executive Director or Chief Financial Officer of Community Action Partnership of Madera County, Inc.

The foregoing Resolution was passed by the Community Action Partnership Board of Directors at a regular meeting held on July 8, 2021 by the following vote:

Vote: _____ Ayes: _____
Absent: _____ Noes: _____

Tyson Pogue, Board Chair

Date: _____

David Hernandez, Secretary/Treasurer

Date: _____



Report to the Board of Directors

Agenda Item Number: E-5

Board of Directors Meeting for: July 8, 2021

Author: Jeannie Stapleton

DATE: June 29, 2021

TO: Board of Directors

FROM: Elizabeth Wisener, Community Services Program Manager

SUBJECT: Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Federal Emergency Solutions (ESG) Grant Application

I. RECOMMENDATION:

Review and consider authorizing the Executive Director to sign and submit the COVID-19 Aid, Relief, and Economic Security Act (CARES Act) Federal Emergency Solutions Grant Application.

II. SUMMARY:

The County of Fresno Department of Social Services, on behalf of the Fresno Madera Continuum of Care (FMCoC), is soliciting proposals from experienced and qualified service providers for the implementation of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Federal Emergency Solutions (ESG) Grant application for homeless services administered by the California Department of Housing and Community Development (CA HCD).

III. DISCUSSION:

- A. The Request for Proposals was released on June 22, 2021; proposals must be submitted by July 21, 2021. Because of the short notice CAPMC did not have the program design or budget developed by the submission of the board agenda item due date. CAPMC is requesting permission to complete the application and submit it by the due date with the understanding that the application will be shared with the Board of Directors at the August 2021 Board meeting.
- B. Although bids for services in any area within Fresno and Madera Counties are welcome, services provided in the non-entitlement areas will be given priority. ESG non-entitlement areas include locations that are not metropolitan cities or that participate as part of an urban county (25 CCR 8401). Eligible non-entitlement areas include the following cities: Clovis, Coalinga, Firebaugh, Huron, Parlier, Orange Cove, San Joaquin, Madera City, and Madera County. Should proposals from non-entitlement areas not reach the funding levels for the activities listed, funding will be awarded for services in the entitlement areas of Fresno County.
- C. Funds may be used for Rapid Rehousing, Emergency Shelter, Homeless Prevention, Street Outreach, Homeless Management Information System Costs, and Administration. CAPMC plans to request funds in each of these categories.

D. There is a bidders' conference on July 9, 2021 at 10:00 a.m.

E. The Funding will begin September 2021 and end on July 30, 2022.

IV. FINANCING:

To be determined.



Report to the Board of Directors

Agenda Item Number: E-6

Board of Directors Meeting for: July 8, 2021

Author: Donna Tooley

DATE: June 28, 2021

TO: Board of Directors

FROM: Donna Tooley, Consultant and former Chief Financial Officer

SUBJECT: Ratify the Agency's Director and Officers (D&O) and Employment Practices Liability Insurance (EPLI) Coverage

I. RECOMMENDATION:

Review and consider ratifying the policy secured to provide Director and Officer and Employment Practices Liability insurance coverage to CAPMC.

II. SUMMARY:

This item was brought to the board at the June 10, 2021 meeting to consider D&O and EPLI coverage and how much coverage would be adequate, however the insurance broker and staff were still working on applications and quotes. CAPMC was able to get a renewal policy for the D&O Liability and Employment Practices Liability insurance with Philadelphia Insurance Companies and bind new coverage effective June 22, 2021.

III. DISCUSSION:

A. Directors' and officers' insurance is a type of liability insurance that covers individuals for claims made against them while serving on a board of directors and/or as an officer. A wide range of claims against CAPMC or any business have the potential to target company leadership for responsibility and liability. Business leaders can be held responsible for a company's failure to comply with regulations and to provide a safe and secure workplace.

B. While D&O policies cover claims made against the business by customers and clients; EPLI covers claims filed from within the company. THE EPLI policy may cover claims over:

- Wrongful termination
- Discrimination
- Sexual harassment
- Invasion of privacy
- Inappropriate discipline or demotion
- Infliction of emotional distress
- Retaliation

C. John Anderson, a partner of Seabury, Copland and Anderson Insurance Agency, and current insurance broker for CAPMC requested that staff complete various

applications for submission to many insurance companies and other organizations in order to obtain competitive or higher limits coverage quotes. Because of the timing of the applications, an application was not able to be submitted to Berkeley Insurance Company.

- D. Mr. Anderson utilized Apogee Insurance Group, a Berkshire Hathaway Company, to find a new market for the coverage as well as other sources. Apogee is a national specialty broker that focuses on professional (E&O) and management liability.
- E. Applications were submitted to the following companies with the noted responses:
 - Great American Insurance - declined to quote; its program is designed for smaller companies
 - United States Liability Insurance Company, Inc. – declined to quote
 - DRT – declined to quote
 - Representative for Child and Youth (RCY) – declined to quote
 - Apogee Insurance Group – declined to quote
 - Philadelphia Insurance Companies – offered renewal coverage

Most of the companies declined to quote based on CAPMC's claims history or insufficient time to provide a quote.

- F. Philadelphia Insurance Companies was the only company that offered any coverage in the amounts noted below:

D&O	\$3M, with deductible/retention of \$25,000
EPLI	\$1M, with deductible/retention of \$100,000

The retention is new this year for the D&O portion of the insurance coverage. The premium for the renewal is \$28,919 as compared with \$26,621 for the prior year. The increase is primarily due to past claims. Philadelphia refused to raise the coverage limits for the policy despite conversations with the management there. Philadelphia Insurance Companies are rated A++ (Superior) by A. M. Best Credit Rating Services.

- G. It will take a couple of years with no claims or very small claims to improve the marketability of CAPMC with this type of insurance coverage.

IV. **FINANCING:**

The Agency's insurance premiums are included in the various budgets and cost allocated as appropriate to the programs that benefit.

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2021**

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	%BUDGETED YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
CSBG (01/01/21 - 12/31/21) 218	287,694.00	136,004.33	41.67%	47.27%	Large % of administrative costs to operate social services programs
CSBG DISCRETIONARY 2020 (06/01/20 - 5/31/21) 217	32,000.00	32,000.00	100.00%	100.00%	Discretionary grant to serve community needs or increase agency capacity
CSBG CARES 2020 (03/27/20 - 5/31/22) 219	390,168.00	145,714.82	53.85%	37.35%	CARES funding to prevent, prepare for and respond to COVID-19 for CSBG clients
CSBG CARES DISCRETIONARY (03/27/20 - 5/31/22) 251	40,370.00	12,851.13	53.85%	31.83%	CARES funding to prevent, prepare for and respond to COVID-19 for CSBG clients
HEAD START & CHILD DEVELOPMENT					
HEAD START REGIONAL (06/1/20 - 05/31/21) 311/380	4,060,640.00	3,616,228.53	100.00%	89.06%	Provide HS services to 246 low income preschool children and families
HEAD START T/TA (06/01/20 - 05/31/21) 310	46,025.00	45,965.32	100.00%	99.87%	Provide training for staff and parents
EARLY HEAD START REGIONAL (06/01/20 - 05/31/21) 312	601,117.00	580,990.56	100.00%	96.65%	Provide early HS services to 42 low income infant, toddlers and pregnant women
EARLY HEAD START T/TA (06/01/20 - 05/31/21) 309	13,373.00	13,373.00	100.00%	100.00%	Provide training for staff and parents
MADERA STATE CSPP/RHS LAYERED (07/01/20 - 06/30/21) 319	761,724.00	761,724.00	91.67%	100.00%	Provide child care services to HS preschool children and families
HEAD START REGIONAL CARES (06/1/20 - 05/31/21) 811	216,187.00	204,766.23	100.00%	94.72%	Provide funds to prevent, prepare for and respond to COVID-19 in the Head Start program
EARLY HEAD START REGIONAL CARES (06/1/20 - 05/31/21) 812	36,910.00	19,481.17	100.00%	52.78%	Provide funds to prevent, prepare for and respond to COVID-19 in the Early Head Start program
CHILD & ADULT CARE FOOD PROGRAM (10/01/20 - 09/30/21) 390	528,085.00	93,236.18	66.67%	17.66%	Provide funds to serve hot meals to HS & state childcare children
MADERA MIGRANT HEAD START (03/01/21 - 02/28/22) 321/362	5,159,852.00	1,106,824.19	21.43%	21.45%	Provide HS services to 458 migrant and 121 seasonal children and families
MADERA MIGRANT HS TRAINING (03/01/21 - 02/28/22) 320	31,845.00	12,731.26	25.00%	39.98%	Provide training for staff and parents
MADERA MIGRANT CHILD CARE - PART YEAR (07/01/20 - 06/30/21) 322/324	883,390.00	740,578.44	91.67%	83.83%	Provide child care services to migrant eligible infant and toddlers
MADERA MIGRANT CHILD CARE - SPECIALIZED SRV (07/01/20 - 06/30/21) 325	134,765.00	111,611.25	91.67%	82.82%	Provide start up funding for supplies and staff to provide services to migrant eligible infant and toddlers
FRESNO MIGRANT HEAD START (09/01/20 - 08/31/21) 331	4,806,650.00	2,635,559.77	75.00%	54.83%	Provide HS services to 519 migrant children and families
FRESNO MIGRANT HS -TRAINING (09/01/20 - 08/31/21) 330	89,638.00	47,709.89	75.00%	53.23%	Provide training for staff and parents
FRESNO MIGRANT EARLY HEAD START (09/01/20 - 08/31/21) 337	310,267.00	122,787.58	75.00%	39.57%	Provide early HS services to 30 low income infant, toddlers and pregnant women

FRESNO MIGRANT EARLY HS -TRAINING (09/01/20 - 08/31/21) 338	6,949.00	653.51	75.00%	9.40%	Provide training for staff and parents
FRESNO MIGRANT HEAD START CARES (09/01/20 - 08/31/21) 831	454,125.00	233,872.76	75.00%	51.50%	Provide funds to prevent, prepare for and respond to COVID-19 in the Fresno Migrant Head Start
FRESNO MIGRANT EARLY HEAD START CARES (09/01/20 - 08/31/21) 837	26,250.00	8,360.47	75.00%	31.85%	Provide funds to prevent, prepare for and respond to COVID-19 in the Fresno Early Head Start
DSS STRENGTHENING FAMILIES (07/01/2020 - 06/30/2021) 371	189,600.00	148,725.02	91.67%	78.44%	Provides training and education to parents to strengthen family relationships
RESOURCE & REFERRAL:					
CSCP - ONE TIME FUNDS (07/01/20 - 06/30/22) 400	225,201.00	37,672.04	45.83%	16.73%	Training and supplies for child care providers
CCDF-HEALTH & SAFETY (07/01/20 - 06/30/21) 411	4,702.00	792.45	91.67%	16.85%	Training and supplies for child care providers
R & R GENERAL (07/01/20 - 06/30/21) 401	196,708.00	164,975.33	91.67%	83.87%	Provide resources and referrals regarding child care and related issues
EMERGENCY CHILD CARE BRIDGE PROGRAM (07/01/20 - 06/30/21) 407	219,899.00	183,444.70	91.67%	83.42%	Provide subsidized child care for eligible foster children
CHILD CARE INITIATIVE PROJECT (07/01/20 - 06/30/21) 424	33,509.00	31,822.88	91.67%	94.97%	Recruiting and training child care providers for infants and toddlers
ALTERNATIVE PAYMENT (07/01/20 - 06/30/22) 426/432	6,544,277.00	2,856,703.44	45.83%	43.65%	Provide subsidized child care for eligible families
ALTERNATIVE PAYMENT STAGE 2 (07/01/20 - 06/30/21) 427	2,659,629.00	1,827,633.88	91.67%	68.72%	Provide subsidized child care for eligible families
ALTERNATIVE PAYMENT STAGE 3 (07/01/20 - 06/30/21) 428	1,383,572.00	1,073,862.08	91.67%	77.62%	Provide subsidized child care for eligible families
ALTERNATIVE PAYMENT ONE TIME ONLY PROVIDER STIPENDS (07/01/20 - 06/30/21) 439	132,985.55	114,354.98	91.67%	85.99%	Provide supplies and one-time stipend to child care providers
CRRSA ONE TIME ONLY PROVIDER STIPENDS (04/01/20 - 06/30/21) 440	433,833.75	431,628.75	66.67%	99.49%	Provide supplies and one-time stipend to child care providers through the Coronavirus Response and Relief Supplemental Appropriations Act.
VICTIM SERVICES:					
RSVP/CALOES (10/01/20 - 09/30/21) 500	331,285.00	199,027.74	66.67%	60.08%	Assist victims of sexual assault
VICTIM WITNESS/CALOES (10/01/20 - 09/30/21) 501	363,566.00	247,960.36	66.67%	68.20%	Assist victims of crime
DOM.VIO.MAR.LIC. (07/01/20 - 06/30/21) 502	35,113.00	57,178.41	91.67%	162.84%	Provides shelter and services to domestic violence victims
DOMESTIC VIOLENCE RESTITUTION (07/01/20 - 06/30/21) 504	2,400.00	0.00	91.67%	0.00%	Provides shelter and services to domestic violence victims
VSC DOMESTIC VIOLENCE GENERAL FUND (07/01/20 - 06/30/21) DONATIONS ONLY 507/525	2,000.00	1,670.95	91.67%	83.55%	Assist victims of domestic violence
UNSERVED/UNDERSERVED VICTIM ADVOCACY & OUTREACH (01/01/21 - 12/31/21) 508	162,896.00	64,810.19	41.67%	39.79%	Assist unserved/underserved, primarily Hispanic, victims of crime

VICTIM SERVICES CENTER FUND (07/01/20 - 06/30/21) DONATIONS ONLY 510	2,500.00	5,297.78	91.67%	211.91%	Assist with program operations for all Victim Services clients
SHELTER-BASED DOMESTIC VIOLENCE (10/01/20 - 09/30/21) 533	537,587.00	399,474.04	66.67%	74.31%	Provide shelter services for domestic violence victims
TRANSITIONAL HOUSING (01/01/21 - 12/31/21) 531	126,808.00	49,703.26	41.67%	39.20%	Provide long-term shelter services for domestic violence and human trafficking victims
EMERGENCY SERVICES:					
E.C.I.P./LIHEAP (10/01/19 - 10/31/21) 203	754,299.00	628,056.47	80.00%	83.26%	Assistance for low income clients for energy bills and weatherization services
FEMA (01/01/20 - 10/31/21) 205	1,826.00	1,826.00	77.27%	100.00%	Administration of the FEMA program
E.C.I.P./LIHEAP (11/01/20 - 06/30/22) 207	684,900.00	133,721.76	36.84%	19.52%	Assistance for low income clients for energy bills and weatherization services
FEMA CARES (01/27/20 - 10/31/21) 210	32,603.00	23,686.41	71.43%	72.65%	Housing assistance for clients impacted by COVID-19 and administration of FEMA CARES
MADERA MENTAL HEALTH PROPERTY MGMT (07/01/20 - 06/30/21) 216	30,000.00	12,397.32	91.67%	41.32%	Provides property management services for the County of Madera Behavioral Health
SHUNAMMITE PLACE (11/01/20 - 10/31/21) 224	541,520.00	263,014.99	58.33%	48.57%	Provides permanent supportive housing for homeless women with disabilities
CITY OF MADERA - CDBG (07/01/20 - 06/30/21) 231	20,000.00	7,588.44	91.67%	37.94%	Provides funding for Fresno-Madera Continuum of Care and homeless support
FEMA (01/01/20 - 10/31/21) 235	1,587.00	260.60	77.27%	16.42%	Administration of the FEMA program
LIHEAP CARES (07/01/20 - 04/30/21) 234	155,591.00	119,731.28	110.00%	76.95%	Assistance for low income clients for energy bills impacted by COVID-19
SENIOR MEAL - MADERA COUNTY (07/01/20 - 06/30/21) 237	43,734.00	33,891.76	91.67%	77.50%	Provides lunch meal program for seniors in eastern Madera County & Ranchos
CDBG CARES (09/17/20 - 06/30/21) 244	90,000.00	76,730.96	100.00%	85.26%	Provides utility and rental assistance for clients within the City of Madera jurisdiction.
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP) BEHAVIORAL HEALTH (06/01/20 - 6/30/25) 246	411,434.00	270,638.87	24.49%	65.78%	Provides rental assistance and rapid rehousing, outreach and coordination, prevention and shelter diversion to permanent housing
MADERA CO. SENIOR MEAL HOME DELIVERY (08/17/20 - 12/31/21) 247	350,000.00	289,759.70	57.58%	82.79%	Provides meals for seniors in eastern Madera County & Ranchos due to COVID-19 restrictions
Kaiser Rapid Rehousing (12/01/2020 - 12/31/2021) 249	90,000.00	59,132.01	46.15%	65.70%	Provides rental assistance to clients
DRINKING WATER - STATE WATER RESOURCES (09/22/17 - 06/30/21) 252	117,905.00	100,407.05	97.78%	85.16%	Provides bottled water for continuation of drought water assistance
PROJECT ROOMKEY (12/01/20 - 06/30/21) 257	45,178.00	45,178.00	85.71%	100.00%	Provides hotel and motel vouchers to homeless clients
BEHAVIORAL HEALTH PATH PROGRAM (07/01/20 - 06/30/21) 259	39,045.00	36,778.28	91.67%	94.19%	Provides outreach and case management for homeless individuals that have a serious mental illness
FMCOC HEAP (03/15/21 - 06/30/21) 265	150,000.00	113,725.03	71.43%	75.82%	Provides emergency shelter for the vulnerable homeless

EMERGENCY SOLUTIONS GRANT (01/01/21 - 12/31/21) 268	110,000.00	1,128.09	41.67%	1.03%	Provides funds for hotel emergency housing, rapid rehousing, homeless prevention, HMIS and outreach
ESG CARES (01/01/21 - 12/31/21) 269	110,000.00	76,298.18	41.67%	69.36%	Provides emergency shelter and rapid rehousing to homeless
HOMELESS OUTREACH CCP AB109 07/01/20 - 06/30/21 272	231,000.00	222,732.55	91.67%	96.42%	Provides funds outreach workers to provide case management & resources to homeless or at-risk
YOUTH AND SPECIALIZED SERVICES:					
MENTAL HEALTH FULL SERVICES (07/01/20 - 6/30/21) 607	5,000.00	4,603.66	91.67%	92.07%	Provides direct benefits for clients
CHILD ADVOCACY CENTER (07/01/20 - 6/30/21) 516	1,000.00	735.53	91.67%	73.55%	Provide child sexual assault interviews

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC. Consolidated Balance Sheet by Object May 31, 2021

	<u>This Year</u>
Assets	
1113- CASH IN WESTAMERICA PAYROLL CK	1,149.25
1115- CASH IN WESTAMERICA MENTAL HEALTH	9,558.24
1116- CASH IN WESTAMERICA HEAD START MONEY MARKET	2,514.38
1117- CASH IN WESTAMERICA ACCTS PAYABLE CHECKING	23,470.19
1122- SAVINGS - WESTAMERICA	2,422,424.08
1130- PETTY CASH	810.00
1310- GRANTS RECEIVABLE	3,504,175.72
1320- ACCOUNTS RECEIVABLE	0.00
1322- A/R INTERSTATE ASSOC. - CHURCH OF GOD	617.22
1326- EMPLOYEE RECEIVABLES	0.00
1327- A/R-OTHER	25.00
1329- ADVANCE CLEARING	11,105.61
1410- PREPAID EXPENSES	46,218.97
1414- PREPAID RENT	0.00
1420- SECURITY DEPOSITS	29,366.04
1421- WORKERS' COMP DEPOSIT	59,629.96
1450- INVENTORY	14,422.82
1512- EQUIPMENT	1,194,731.87
1513- VEHICLES	842,974.24
1514- BUILDINGS	4,364,110.45
1515- LAND IMPROVEMENTS	180,369.83
1516- BUILDING IMPROVEMENTS	72,459.76
1519- LAND	59,005.00
1522- ACC DEPR - EQUIPMENT	(889,832.07)
1523- ACC DEPR - VEHICLES	(740,258.13)
1524- ACC DEPR - BUILDINGS	(3,317,018.45)
1525- ACC DEPR - LAND IMPROVE.	(123,189.99)
1526- ACC DEPR - BUILDING IMPROVE.	(71,202.78)
	7,697,637.21
Total Assets	7,697,637.21
Liabilities and Net Assets	
2101- ACCOUNTS PAYABLE	1,069,211.11
2111- ACCOUNTS PAYABLE - MANUAL	209,072.02
2112- ACCOUNTS PAY-FUNDING SOURCE	507.57
2115- A/P OTHERS	938.05

2121- ACCRUED PAYROLL	762,390.73
2122- ACCRUED VACATION	1,114,323.63
2123- ACCRUED PAYROLL - MANUAL	(2,614.09)
2211- FICA PAYABLE	241.11
2212- FICA-MED PAYABLE	112.84
2213- FIT PAYABLE	426.00
2215- SIT PAYABLE	171.85
2216- SDI PAYABLE	46.69
2217- SUI PAYABLE	0.00
2218- GARNISHMENTS PAYABLE	0.00
2220- WORKER'S COMP PAYABLE	64,852.06
2231- RETIREMENT PAYABLE-ER CONTRIB	626,016.64
2232- W/H RETIREMENT	0.00
2233- W/H RETIREMENT-ER403B BENEFIT	0.00
2244- KAISER MID20	565.55
2245- KAISER HIGH15	(81.88)
2248- KAISER LOW30	0.00
2252- SELF INSURANCE - LIFE & ADD	(276.59)
2253- VISION INSURANCE PAYABLE	305.24
2254- SELF INSURANCE - DENTAL	67,511.60
2255- UNION DUES & FEE PAYMENTS	27.29
2258- TELEMEDICINE	0.00
2260- MADERA RHS PARENT GROUPS	552.34
2262- FRESNO MHS PARENT GROUPS	2,130.16
2264- MCAC EMP FUND-UNIFICATION	64.15
2265- FRESNO - EDS - FUNDS	1,854.17
2266- R & R PROGRAM	6,205.21
2410- DEFERRED GRANT REVENUE	1,359,957.54
2415- RESERVE ACCOUNT	39,976.00
2420- OTHER DEFERRED REVENUE	10,206.17
2600- INVESTMENT IN FIXED ASSETS	0.00
	<hr/>
Total Liabilities	5,334,693.16
3000- NET ASSETS W/O DONOR RESTRICTIONS	389,324.33
3050- NET ASSETS - BOARD DESIGNATED	560,000.00
3100- NET ASSETS - RESTRICTED FIXED ASSETS	1,480,328.32
Change in Net Assets	(66,708.60)
	<hr/>
Total Net Assets	2,362,944.05
	<hr/>
Total Liabilities and Net Assets	7,697,637.21
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COMMUNITY ACTION PARTERNSHIP OF MADERA COUNTY, INC. Consolidated Revenue and Expense May 31, 2021

	<u>Year-To-Date</u>
<u>Revenues</u>	
4110- GRANT INCOME-FEDERAL	20,915,011.68
4120- GRANT INCOME-STATE	6,627,315.78
4130- GRANT INCOME-AREA	301,401.59
4210- DONATIONS	114,103.04
4220- IN KIND CONTRIBUTIONS	1,413,688.08
4315- CHILD CRE REVENUE-STATE	266,626.00
4320- INTEREST INCOME	1,239.10
4350- RENTAL INCOME	37,400.55
4370- MERCHANDISE SALES	655.95
4390- MISCELLANEOUS INCOME	68,839.33
4900- INDIRECT COST REIMBURSEMENT	2,167,722.24
Total Revenues	<u>31,914,003.34</u>
<u>Expenses</u>	
5010- SALARIES & WAGES	11,070,222.88
5012- DIRECTOR'S SALARY	137,527.61
5019- SALARIES & WAGES C19	1,217.41
5020- ACCRUED VACATION PAY	697,965.03
5112- HEALTH INSURANCE	1,003,986.34
5114- WORKER'S COMPENSATION	332,363.36
5115- Worker's Compensation C19	91.02
5116- PENSION	551,658.43
5117- Pension C19	82.57
5121- FICA C19	145.54
5122- FICA	873,547.44
5124- SUI	131,660.55
5125- DIRECTOR'S FRINGE	77,327.95
5130- ACCRUED VACATION FRINGE	45,284.33
6110- OFFICE SUPPLIES	156,212.62
6112- DATA PROCESSING SUPPLIES	674,722.34
6121- FOOD	159,057.16
6122- KITCHEN SUPPLIES	51,519.68
6130- PROGRAM SUPPLIES	1,379,074.75
6132- MEDICAL & DENTAL SUPPLIES	69,507.21

6134- INSTRUCTIONAL SUPPLIES	93,831.25
6140- CUSTODIAL SUPPLIES	81,171.99
6142- LINEN/LAUNDRY	9.16
6143- FURNISHINGS	46,548.48
6150- UNIFORM RENTAL/PURCHASE	750.00
6160- RESALE ITEMS	1,036.08
6170- POSTAGE & SHIPPING	26,886.93
6180- EQUIPMENT RENTAL	128,474.22
6181- EQUIPMENT MAINTENANCE	35,591.22
6221- EQUIPMENT OVER > \$5000	277,065.59
6232- BUILDING IMPROVEMENTS	0.00
6310- PRINTING & PUBLICATIONS	22,377.38
6312- ADVERTISING & PROMOTION	15,914.83
6320- TELEPHONE	368,781.52
6410- RENT	804,335.54
6420- UTILITIES/ DISPOSAL	321,644.23
6432- BUILDING REPAIRS/ MAINTENANCE	647,435.39
6433- GROUNDS MAINTENANCE	104,143.10
6436- PEST CONTROL	17,945.08
6437- BURGLAR & FIRE ALARM	23,359.08
6440- PROPERTY INSURANCE	54,251.87
6510- AUDIT	69,797.50
6520- CONSULTANTS	85,347.59
6522- CONSULTANT EXPENSES	3,036.20
6524- CONTRACTS	614,892.71
6530- LEGAL	109,595.94
6540- CUSTODIAL SERVICES	72,306.65
6555- MEDICAL SCREENING/DEAT/STAFF	7,414.00
6562- MEDICAL EXAM	566.00
6610- GAS & OIL	18,672.19
6620- VEHICLE INSURANCE	59,761.17
6640- VEHICLE REPAIR & MAINTENANCE	28,176.79
6712- STAFF TRAVEL-LOCAL	14,836.83
6714- STAFF TRAVEL-OUT OF AREA	4,207.48
6730- VOLUNTEER TRAVEL	(30.00)
6742- TRAINING - STAFF	170,062.35
6744- TRAINING - VOLUNTEER	250.00
6745- TRAINING - PARTICIPANT/CLIENTS	8,692.89
6746- TRAINING - PARENT	1,312.50
6748- EDUCATION REIMBURSEMENT	138.00
6810- BANK CHARGES	5,639.28
6832- LIABILITY INSURANCE	32,183.41

6834- STUDENT ACTIVITY INSURANCE	5,932.41
6840- PROPERTY TAXES	13,714.58
6850- FEES & LICENSES	78,144.95
6851- CPR FEES	966.35
6852- FINGERPRINT	3,752.79
6875- EMPLOYEE HEALTH & WELFARE COSTS	38,623.76
7111- PARENT MILEAGE	249.46
7114- PC ALLOWANCE	4,335.04
7210- TRANSPORTATION VOUCHERS	2,031.02
7222- MOTEL VOUCHERS	24,695.00
7224- CLIENT RENT	491,711.72
7226- CLIENT LODGING/SHELTER	216,945.49
7230- CLIENT FOOD	880.02
7234- FOOD - INDIVIDUAL	36.00
7236- FOOD BOX/MASS	20,000.00
7240- DIRECT BENEFITS	5,409,642.76
7245- DIRECT BENEFITS - STATE	266,626.00
7250- FURNACE REPAIRS/REPLACEMENT	29,427.63
8110- IN KIND SALARIES	961,429.59
8120- IN KIND RENT	393,750.98
8130- IN KIND - OTHER	58,507.51
9010- INDIRECT COST ALLOCATION	<u>2,167,722.24</u>
Total Expenses	<u><u>31,980,711.94</u></u>
Excess Revenue Over (Under) Expenditures	<u><u>(66,708.60)</u></u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 10/01/2019 to 5/31/2021

203 0 HOME ENERGY ASSISTANCE PROGRAM	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	754,299.00	0.00	626,377.46	754,299.00	(0.83)	0.00	626,377.46	127,921.54
Total Revenues	754,299.00	0.00	626,377.46	754,299.00	(0.83)	0.00	626,377.46	127,921.54
Expenses								
5010- SALARIES & WAGES	203,621.00	0.00	182,351.16	203,621.00	0.90	0.00	182,351.16	21,269.84
5019- SALARIES & WAGES C19	0.00	0.00	7,500.45	0.00	0.00	0.00	7,500.45	(7,500.45)
5020- ACCRUED VACATION PAY	0.00	0.00	13,986.18	0.00	0.00	0.00	13,986.18	(13,986.18)
5112- HEALTH INSURANCE	22,592.00	0.00	16,324.74	22,592.00	0.72	0.00	16,324.74	6,267.26
5114- WORKER'S COMPENSATION	1,254.00	0.00	1,132.78	1,254.00	0.90	0.00	1,132.78	121.22
5115- Worker's Compensation C19	0.00	0.00	39.90	0.00	0.00	0.00	39.90	(39.90)
5116- PENSION	11,529.00	0.00	8,063.74	11,529.00	0.70	0.00	8,063.74	3,465.26
5117- Pension C19	0.00	0.00	223.01	0.00	0.00	0.00	223.01	(223.01)
5121- FICA C19	0.00	0.00	559.00	0.00	0.00	0.00	559.00	(559.00)
5122- FICA	16,131.00	0.00	14,721.93	16,131.00	0.91	0.00	14,721.93	1,409.07
5124- SUI	2,356.00	0.00	2,867.57	2,356.00	1.22	0.00	2,867.57	(511.57)
5130- ACCRUED VACATION FICA	0.00	0.00	306.39	0.00	0.00	0.00	306.39	(306.39)
6110- OFFICE SUPPLIES	3,747.00	0.00	3,272.88	3,747.00	0.87	0.00	3,272.88	474.12
6112- DATA PROCESSING SUPPLIES	16,335.00	0.00	18,523.67	16,335.00	1.13	0.00	18,523.67	(2,188.67)
6130- PROGRAM SUPPLIES	650.00	0.00	673.47	650.00	1.04	0.00	673.47	(23.47)
6142- LINEN/LAUNDRY	10.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00
6170- POSTAGE & SHIPPING	2,360.00	0.00	2,225.39	2,360.00	0.94	0.00	2,225.39	134.61
6180- EQUIPMENT RENTAL	3,030.00	0.00	2,487.68	3,030.00	0.82	0.00	2,487.68	542.32
6181- EQUIPMENT MAINTENANCE	4,505.00	0.00	3,190.74	4,505.00	0.71	0.00	3,190.74	1,314.26
6310- PRINTING & PUBLICATIONS	10.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00
6312- ADVERTISING & PROMOTION	30.00	0.00	5,155.14	30.00	171.84	0.00	5,155.14	(5,125.14)
6320- TELEPHONE	7,050.00	0.00	8,594.54	7,050.00	1.22	0.00	8,594.54	(1,544.54)
6410- RENT	16,400.00	0.00	17,231.61	16,400.00	1.05	0.00	17,231.61	(831.61)
6420- UTILITIES/ DISPOSAL	3,160.00	0.00	3,680.91	3,160.00	1.16	0.00	3,680.91	(520.91)
6432- BUILDING REPAIRS/ MAINTENANCE	10.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00
6440- PROPERTY INSURANCE	770.00	0.00	576.03	770.00	0.75	0.00	576.03	193.97
6520- CONSULTANTS	0.00	0.00	2,540.00	0.00	0.00	0.00	2,540.00	(2,540.00)
6524- CONTRACTS	375,419.00	28,590.41	276,111.23	375,419.00	0.74	0.00	276,111.23	99,307.77
6530- LEGAL	100.00	0.00	87.50	100.00	0.88	0.00	87.50	12.50
6555- MEDICAL SCREENING/DEAT/STAFF	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00
6610- GAS & OIL	80.00	0.00	64.23	80.00	0.80	0.00	64.23	15.77
6640- VEHICLE REPAIR & MAINTENANCE	20.00	0.00	0.00	20.00	0.00	0.00	0.00	20.00
6712- STAFF TRAVEL-LOCAL	50.00	0.00	257.30	50.00	5.15	0.00	257.30	(207.30)
6714- STAFF TRAVEL-OUT OF AREA	0.00	0.00	192.48	0.00	0.00	0.00	192.48	(192.48)
6742- TRAINING - STAFF	833.00	0.00	316.54	833.00	0.38	0.00	316.54	516.46
6840- PROPERTY TAXES	30.00	0.00	22.29	30.00	0.74	0.00	22.29	7.71
6850- FEES & LICENSES	1,266.00	0.00	1,037.68	1,266.00	0.82	0.00	1,037.68	228.32
6852- FINGERPRINT	32.00	0.00	32.25	32.00	1.01	0.00	32.25	(0.25)
6875- EMPLOYEE HEALTH & WELFARE	500.00	0.00	119.50	500.00	0.24	0.00	119.50	380.50
7240- DIRECT BENEFITS	19,000.00	0.00	19,190.00	19,000.00	1.01	0.00	19,190.00	(190.00)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 10/01/2019 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
203 0 HOME ENERGY ASSISTANCE PROGRAM								
7250- FURNACE REPAIRS/REPLACEMENT	10,000.00	0.00	10,062.32	10,000.00	1.01	0.00	10,062.32	(62.32)
9010- INDIRECT COST ALLOCATION	31,269.00	0.00	31,245.64	31,269.00	1.00	0.00	31,245.64	23.36
Total Expenses	754,299.00	28,590.41	654,967.87	754,299.00	0.87	0.00	654,967.87	99,331.13
Excess Revenue Over (Under) Expenditures	0.00	(28,590.41)	(28,590.41)	0.00	0.00	0.00	(28,590.41)	28,590.41
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	(28,590.41)	(28,590.41)	0.00	0.00	0.00	(28,590.41)	28,590.41

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 10/01/2019 to 5/31/2021

203 0 HOME ENERGY ASSISTANCE PROGRAM	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	754,299.00	28,590.41	654,967.87	754,299.00	(0.87)	0.00	654,967.87	99,331.13
Total Revenues	754,299.00	28,590.41	654,967.87	754,299.00	(0.87)	0.00	654,967.87	99,331.13
Expenses								
5010- SALARIES & WAGES	203,621.00	0.00	182,351.16	203,621.00	0.90	0.00	182,351.16	21,269.84
5019- SALARIES & WAGES C19	0.00	0.00	7,500.45	0.00	0.00	0.00	7,500.45	(7,500.45)
5020- ACCRUED VACATION PAY	0.00	0.00	13,986.18	0.00	0.00	0.00	13,986.18	(13,986.18)
5112- HEALTH INSURANCE	22,592.00	0.00	16,324.74	22,592.00	0.72	0.00	16,324.74	6,267.26
5114- WORKER'S COMPENSATION	1,254.00	0.00	1,132.78	1,254.00	0.90	0.00	1,132.78	121.22
5115- Worker's Compensation C19	0.00	0.00	39.90	0.00	0.00	0.00	39.90	(39.90)
5116- PENSION	11,529.00	0.00	8,063.74	11,529.00	0.70	0.00	8,063.74	3,465.26
5117- Pension C19	0.00	0.00	223.01	0.00	0.00	0.00	223.01	(223.01)
5121- FICA C19	0.00	0.00	559.00	0.00	0.00	0.00	559.00	(559.00)
5122- FICA	16,131.00	0.00	14,721.93	16,131.00	0.91	0.00	14,721.93	1,409.07
5124- SUI	2,356.00	0.00	2,867.57	2,356.00	1.22	0.00	2,867.57	(511.57)
5130- ACCRUED VACATION FICA	0.00	0.00	306.39	0.00	0.00	0.00	306.39	(306.39)
6110- OFFICE SUPPLIES	3,747.00	0.00	3,272.88	3,747.00	0.87	0.00	3,272.88	474.12
6112- DATA PROCESSING SUPPLIES	16,335.00	0.00	18,523.67	16,335.00	1.13	0.00	18,523.67	(2,188.67)
6130- PROGRAM SUPPLIES	650.00	0.00	673.47	650.00	1.04	0.00	673.47	(23.47)
6142- LINEN/LAUNDRY	10.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00
6170- POSTAGE & SHIPPING	2,360.00	0.00	2,225.39	2,360.00	0.94	0.00	2,225.39	134.61
6180- EQUIPMENT RENTAL	3,030.00	0.00	2,487.68	3,030.00	0.82	0.00	2,487.68	542.32
6181- EQUIPMENT MAINTENANCE	4,505.00	0.00	3,190.74	4,505.00	0.71	0.00	3,190.74	1,314.26
6310- PRINTING & PUBLICATIONS	10.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00
6312- ADVERTISING & PROMOTION	30.00	0.00	5,155.14	30.00	171.84	0.00	5,155.14	(5,125.14)
6320- TELEPHONE	7,050.00	0.00	8,594.54	7,050.00	1.22	0.00	8,594.54	(1,544.54)
6410- RENT	16,400.00	0.00	17,231.61	16,400.00	1.05	0.00	17,231.61	(831.61)
6420- UTILITIES/ DISPOSAL	3,160.00	0.00	3,680.91	3,160.00	1.16	0.00	3,680.91	(520.91)
6432- BUILDING REPAIRS/ MAINTENANCE	10.00	0.00	0.00	10.00	0.00	0.00	0.00	10.00
6440- PROPERTY INSURANCE	770.00	0.00	576.03	770.00	0.75	0.00	576.03	193.97
6520- CONSULTANTS	0.00	0.00	2,540.00	0.00	0.00	0.00	2,540.00	(2,540.00)
6524- CONTRACTS	375,419.00	28,590.41	276,111.23	375,419.00	0.74	0.00	276,111.23	99,307.77
6530- LEGAL	100.00	0.00	87.50	100.00	0.88	0.00	87.50	12.50
6555- MEDICAL SCREENING/DEAT/STAFF	150.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00
6610- GAS & OIL	80.00	0.00	64.23	80.00	0.80	0.00	64.23	15.77
6640- VEHICLE REPAIR & MAINTENANCE	20.00	0.00	0.00	20.00	0.00	0.00	0.00	20.00
6712- STAFF TRAVEL-LOCAL	50.00	0.00	257.30	50.00	5.15	0.00	257.30	(207.30)
6714- STAFF TRAVEL-OUT OF AREA	0.00	0.00	192.48	0.00	0.00	0.00	192.48	(192.48)
6742- TRAINING - STAFF	833.00	0.00	316.54	833.00	0.38	0.00	316.54	516.46
6840- PROPERTY TAXES	30.00	0.00	22.29	30.00	0.74	0.00	22.29	7.71
6850- FEES & LICENSES	1,266.00	0.00	1,037.68	1,266.00	0.82	0.00	1,037.68	228.32
6852- FINGERPRINT	32.00	0.00	32.25	32.00	1.01	0.00	32.25	(0.25)
6875- EMPLOYEE HEALTH & WELFARE	500.00	0.00	119.50	500.00	0.24	0.00	119.50	380.50
7240- DIRECT BENEFITS	19,000.00	0.00	19,190.00	19,000.00	1.01	0.00	19,190.00	(190.00)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 10/01/2019 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
203 0 HOME ENERGY ASSISTANCE PROGRAM								
7250- FURNACE REPAIRS/REPLACEMENT	10,000.00	0.00	10,062.32	10,000.00	1.01	0.00	10,062.32	(62.32)
9010- INDIRECT COST ALLOCATION	31,269.00	0.00	31,245.64	31,269.00	1.00	0.00	31,245.64	23.36
Total Expenses	754,299.00	28,590.41	654,967.87	754,299.00	0.87	0.00	654,967.87	99,331.13
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 11/01/2020 to 5/31/2021

207 0 HOME ENERGY ASSIST. PROG.	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	407,634.00	34,419.56	135,201.85	237,790.00	(0.33)	0.00	135,201.85	272,432.15
Total Revenues	407,634.00	34,419.56	135,201.85	237,790.00	(0.33)	0.00	135,201.85	272,432.15
Expenses								
5010- SALARIES & WAGES	106,857.00	21,633.80	63,774.36	62,335.00	0.60	0.00	63,774.36	43,082.64
5020- ACCRUED VACATION PAY	0.00	1,343.13	3,843.61	0.00	0.00	0.00	3,843.61	(3,843.61)
5112- HEALTH INSURANCE	13,156.00	2,185.82	7,760.10	7,672.00	0.59	0.00	7,760.10	5,395.90
5114- WORKER'S COMPENSATION	581.00	105.91	322.47	336.00	0.56	0.00	322.47	258.53
5116- PENSION	5,592.00	1,001.24	3,102.21	3,262.00	0.55	0.00	3,102.21	2,489.79
5122- FICA	8,353.00	1,753.86	5,075.47	4,872.00	0.61	0.00	5,075.47	3,277.53
5124- SUI	1,108.00	0.00	769.57	644.00	0.69	0.00	769.57	338.43
5130- ACCRUED VACATION FICA	0.00	7.63	55.75	0.00	0.00	0.00	55.75	(55.75)
6110- OFFICE SUPPLIES	2,500.00	685.32	3,314.79	1,456.00	1.33	226.30	3,541.09	(1,041.09)
6112- DATA PROCESSING SUPPLIES	15,264.00	1,254.19	8,557.09	8,904.00	0.56	231.35	8,788.44	6,475.56
6130- PROGRAM SUPPLIES	10.00	0.00	11.84	7.00	1.18	0.00	11.84	(1.84)
6142- LINEN/LAUNDRY	5.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00
6170- POSTAGE & SHIPPING	1,200.00	165.64	3,445.15	700.00	2.87	0.00	3,445.15	(2,245.15)
6180- EQUIPMENT RENTAL	1,500.00	828.99	3,376.77	875.00	2.25	0.00	3,376.77	(1,876.77)
6181- EQUIPMENT MAINTENANCE	1,800.00	258.46	382.89	1,050.00	0.21	0.00	382.89	1,417.11
6310- PRINTING & PUBLICATIONS	25.00	0.00	27.06	14.00	1.08	0.00	27.06	(2.06)
6312- ADVERTISING & PROMOTION	2,990.00	0.00	0.00	1,743.00	0.00	0.00	0.00	2,990.00
6320- TELEPHONE	8,200.00	219.84	3,328.71	4,781.00	0.41	0.00	3,328.71	4,871.29
6410- RENT	16,900.00	903.29	8,198.64	9,856.00	0.49	0.00	8,198.64	8,701.36
6420- UTILITIES/ DISPOSAL	3,566.00	123.72	940.57	2,079.00	0.26	0.00	940.57	2,625.43
6432- BUILDING REPAIRS/ MAINTENANCE	20.00	0.00	0.00	14.00	0.00	0.00	0.00	20.00
6440- PROPERTY INSURANCE	575.00	69.86	628.74	336.00	1.09	0.00	628.74	(53.74)
6524- CONTRACTS	180,864.00	64.91	1,679.50	105,504.00	0.01	0.00	1,679.50	179,184.50
6530- LEGAL	88.00	0.00	0.00	49.00	0.00	0.00	0.00	88.00
6555- MEDICAL SCREENING/DEAT/STAFF	0.00	0.00	255.50	0.00	0.00	0.00	255.50	(255.50)
6610- GAS & OIL	30.00	0.00	17.75	21.00	0.59	0.00	17.75	12.25
6640- VEHICLE REPAIR & MAINTENANCE	10.00	0.00	0.00	7.00	0.00	0.00	0.00	10.00
6712- STAFF TRAVEL-LOCAL	125.00	0.00	0.00	70.00	0.00	0.00	0.00	125.00
6742- TRAINING - STAFF	428.00	0.00	0.00	252.00	0.00	0.00	0.00	428.00
6810- BANK CHARGES	0.00	0.00	25.00	0.00	0.00	0.00	25.00	(25.00)
6820- INTEREST EXPENSE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
6840- PROPERTY TAXES	10.00	0.00	39.65	7.00	3.97	0.00	39.65	(29.65)
6850- FEES & LICENSES	150.00	0.00	193.53	91.00	1.29	0.00	193.53	(43.53)
6852- FINGERPRINT	0.00	0.00	17.75	0.00	0.00	0.00	17.75	(17.75)
6875- EMPLOYEE HEALTH & WELFARE	60.00	0.00	29.54	35.00	0.49	0.00	29.54	30.46
7240- DIRECT BENEFITS	6,000.00	0.00	8,386.00	3,500.00	1.40	0.00	8,386.00	(2,386.00)
7250- FURNACE REPAIRS/REPLACEMENT	10,000.00	0.00	0.00	5,831.00	0.00	0.00	0.00	10,000.00
9010- INDIRECT COST ALLOCATION	19,666.00	0.00	7,706.75	11,473.00	0.39	0.00	7,706.75	11,959.25
Total Expenses	407,634.00	32,605.61	135,266.76	237,776.00	0.33	457.65	135,724.41	271,909.59

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 11/01/2020 to 5/31/2021

207 0 HOME ENERGY ASSIST. PROG.	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Excess Revenue Over (Under) Expenditures	0.00	1,813.95	(64.91)	14.00	0.00	(457.65)	(522.56)	522.56
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	1,813.95	(64.91)	14.00	0.00	(457.65)	(522.56)	522.56

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 11/01/2020 to 5/31/2021

224 0 HUD SHUNAMMITE PLACE	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	541,520.00	52,817.68	271,790.54	0.00	(0.50)	0.00	271,790.54	269,729.46
4220- IN KIND CONTRIBUTIONS	0.00	0.00	7,608.76	0.00	0.00	0.00	7,608.76	(7,608.76)
4350- RENTAL INCOME	0.00	4,676.60	24,576.41	0.00	0.00	0.00	24,576.41	(24,576.41)
Total Revenues	<u>541,520.00</u>	<u>57,494.28</u>	<u>303,975.71</u>	<u>0.00</u>	<u>(0.56)</u>	<u>0.00</u>	<u>303,975.71</u>	<u>237,544.29</u>
Expenses								
5010- SALARIES & WAGES	157,808.00	20,539.63	85,431.51	0.00	0.54	0.00	85,431.51	72,376.49
5020- ACCRUED VACATION PAY	0.00	958.77	5,938.40	0.00	0.00	0.00	5,938.40	(5,938.40)
5112- HEALTH INSURANCE	22,695.00	1,019.50	8,010.12	0.00	0.35	0.00	8,010.12	14,684.88
5114- WORKER'S COMPENSATION	9,123.00	949.72	4,272.13	0.00	0.47	0.00	4,272.13	4,850.87
5116- PENSION	6,312.00	935.83	3,241.14	0.00	0.51	0.00	3,241.14	3,070.86
5122- FICA	12,072.00	1,640.73	6,838.21	0.00	0.57	0.00	6,838.21	5,233.79
5124- SUI	1,517.00	168.63	1,501.53	0.00	0.99	0.00	1,501.53	15.47
5130- ACCRUED VACATION FICA	0.00	39.77	178.88	0.00	0.00	0.00	178.88	(178.88)
6110- OFFICE SUPPLIES	2,900.00	301.20	1,931.63	0.00	0.67	0.00	1,931.63	968.37
6112- DATA PROCESSING SUPPLIES	7,402.00	87.62	5,386.25	0.00	0.73	0.00	5,386.25	2,015.75
6122- KITCHEN SUPPLIES	0.00	767.56	2,064.40	0.00	0.00	0.00	2,064.40	(2,064.40)
6130- PROGRAM SUPPLIES	8,230.00	2,240.67	7,339.15	0.00	0.89	0.00	7,339.15	890.85
6132- MEDICAL & DENTAL SUPPLIES	0.00	404.00	404.00	0.00	0.00	1,500.00	1,904.00	(1,904.00)
6140- CUSTODIAL SUPPLIES	1,250.00	0.00	922.92	0.00	0.74	0.00	922.92	327.08
6143- FURNISHINGS	25,272.00	1,027.42	24,234.78	0.00	0.96	7,170.21	31,404.99	(6,132.99)
6170- POSTAGE & SHIPPING	150.00	0.00	41.15	0.00	0.27	0.00	41.15	108.85
6180- EQUIPMENT RENTAL	1,350.00	68.41	456.66	0.00	0.34	0.00	456.66	893.34
6181- EQUIPMENT MAINTENANCE	2,065.00	262.78	394.26	0.00	0.19	0.00	394.26	1,670.74
6310- PRINTING & PUBLICATIONS	150.00	0.00	108.25	0.00	0.72	0.00	108.25	41.75
6320- TELEPHONE	4,945.00	427.94	3,158.65	0.00	0.64	0.00	3,158.65	1,786.35
6410- RENT	197,157.00	15,067.26	92,594.52	0.00	0.47	0.00	92,594.52	104,562.48
6420- UTILITIES/ DISPOSAL	28,048.00	2,407.92	11,621.70	0.00	0.41	0.00	11,621.70	16,426.30
6432- BUILDING REPAIRS/ MAINTENANCE	7,700.00	1,363.00	4,110.82	0.00	0.53	0.00	4,110.82	3,589.18
6433- GROUNDS MAINTENANCE	1,860.00	160.00	1,620.00	0.00	0.87	0.00	1,620.00	240.00
6440- PROPERTY INSURANCE	1,880.00	94.79	1,618.11	0.00	0.86	0.00	1,618.11	261.89
6530- LEGAL	6,569.00	0.00	787.50	0.00	0.12	0.00	787.50	5,781.50
6540- CUSTODIAL SERVICES	0.00	1,100.00	4,296.82	0.00	0.00	0.00	4,296.82	(4,296.82)
6562- MEDICAL EXAM	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
6566- DENTAL EXAM	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
6610- GAS & OIL	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6640- VEHICLE REPAIR & MAINTENANCE	30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
6712- STAFF TRAVEL-LOCAL	682.00	0.00	0.00	0.00	0.00	0.00	0.00	682.00
6742- TRAINING - STAFF	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
6745- TRAINING - PARTICIPANT/CLIENTS	47.00	0.00	0.00	0.00	0.00	0.00	0.00	47.00
6832- LIABILITY INSURANCE	25.00	1.31	14.36	0.00	0.57	0.00	14.36	10.64
6850- FEES & LICENSES	5,241.00	0.00	733.00	0.00	0.14	0.00	733.00	4,508.00
7210- TRANSPORTATION VOUCHERS	320.00	0.00	266.35	0.00	0.83	0.00	266.35	53.65
7226- CLIENT LODGING/SHELTER	0.00	80.00	675.00	0.00	0.00	0.00	675.00	(675.00)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 11/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
224 0 HUD SHUNAMMITE PLACE								
7230- CLIENT FOOD	575.00	0.00	169.65	0.00	0.30	0.00	169.65	405.35
8130- IN KIND - OTHER	0.00	0.00	7,608.76	0.00	0.00	0.00	7,608.76	(7,608.76)
9010- INDIRECT COST ALLOCATION	26,445.00	3,340.55	16,011.83	0.00	0.61	0.00	16,011.83	10,433.17
Total Expenses	541,520.00	55,455.01	303,982.44	0.00	0.56	8,670.21	312,652.65	228,867.35
Excess Revenue Over (Under) Expenditures	0.00	2,039.27	(6.73)	0.00	0.00	(8,670.21)	(8,676.94)	8,676.94
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	2,039.27	(6.73)	0.00	0.00	(8,670.21)	(8,676.94)	8,676.94

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

246 0 HOMELESS HOUSING ASSIST. & PREVENTION (HHAP) - MADERA CO BEHAVIORAL HEALTH	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4120- GRANT INCOME-STATE	411,434.00	11,525.12	271,006.58	0.00	(0.66)	0.00	271,006.58	140,427.42
Total Revenues	<u>411,434.00</u>	<u>11,525.12</u>	<u>271,006.58</u>	<u>0.00</u>	<u>(0.66)</u>	<u>0.00</u>	<u>271,006.58</u>	<u>140,427.42</u>
Expenses								
5010- SALARIES & WAGES	55,865.00	1,468.45	12,370.52	0.00	0.22	0.00	12,370.52	43,494.48
5020- ACCRUED VACATION PAY	0.00	89.01	2,022.02	0.00	0.00	0.00	2,022.02	(2,022.02)
5112- HEALTH INSURANCE	3,455.00	98.57	1,348.44	0.00	0.39	0.00	1,348.44	2,106.56
5114- WORKER'S COMPENSATION	303.00	6.74	102.75	0.00	0.34	0.00	102.75	200.25
5116- PENSION	2,344.00	74.50	551.11	0.00	0.24	0.00	551.11	1,792.89
5122- FICA	4,483.00	114.00	964.90	0.00	0.22	0.00	964.90	3,518.10
5124- SUI	445.00	0.00	203.29	0.00	0.46	0.00	203.29	241.71
5130- ACCRUED VACATION FICA	0.00	2.27	99.78	0.00	0.00	0.00	99.78	(99.78)
6110- OFFICE SUPPLIES	0.00	17.77	17.77	0.00	0.00	0.00	17.77	(17.77)
6112- DATA PROCESSING SUPPLIES	500.00	0.00	41.75	0.00	0.08	0.00	41.75	458.25
6130- PROGRAM SUPPLIES	1,379.00	0.00	0.00	0.00	0.00	0.00	0.00	1,379.00
6180- EQUIPMENT RENTAL	300.00	102.11	102.11	0.00	0.34	0.00	102.11	197.89
6181- EQUIPMENT MAINTENANCE	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
6320- TELEPHONE	600.00	50.53	301.64	0.00	0.50	0.00	301.64	298.36
6410- RENT	1,300.00	94.04	686.06	0.00	0.53	0.00	686.06	613.94
6420- UTILITIES/ DISPOSAL	400.00	12.88	93.68	0.00	0.23	0.00	93.68	306.32
6610- GAS & OIL	180.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
6640- VEHICLE REPAIR & MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6712- STAFF TRAVEL-LOCAL	3,242.00	0.00	0.00	0.00	0.00	0.00	0.00	3,242.00
7210- TRANSPORTATION VOUCHERS	3,750.00	0.00	51.00	0.00	0.01	0.00	51.00	3,699.00
7224- CLIENT RENT	297,420.00	9,394.25	230,299.11	0.00	0.77	0.00	230,299.11	67,120.89
7230- CLIENT FOOD	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
9010- INDIRECT COST ALLOCATION	34,318.00	0.00	21,750.65	0.00	0.63	0.00	21,750.65	12,567.35
Total Expenses	<u>411,434.00</u>	<u>11,525.12</u>	<u>271,006.58</u>	<u>0.00</u>	<u>0.66</u>	<u>0.00</u>	<u>271,006.58</u>	<u>140,427.42</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 8/01/2020 to 5/31/2021

247 0 SENIOR MEAL HOME DELIVERY PROG - MADERA COUNTY	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	350,000.00	33,380.99	322,397.69	0.00	(0.92)	0.00	322,397.69	27,602.31
Total Revenues	350,000.00	33,380.99	322,397.69	0.00	(0.92)	0.00	322,397.69	27,602.31
Expenses								
5010- SALARIES & WAGES	14,192.00	591.35	9,019.51	0.00	0.64	0.00	9,019.51	5,172.49
5020- ACCRUED VACATION PAY	0.00	48.00	2,925.62	0.00	0.00	0.00	2,925.62	(2,925.62)
5112- HEALTH INSURANCE	858.00	6.12	190.69	0.00	0.22	0.00	190.69	667.31
5114- WORKER'S COMPENSATION	78.00	3.31	48.38	0.00	0.62	0.00	48.38	29.62
5116- PENSION	591.00	59.41	952.90	0.00	1.61	0.00	952.90	(361.90)
5122- FICA	1,146.00	54.82	771.71	0.00	0.67	0.00	771.71	374.29
5124- SUI	255.00	0.00	102.72	0.00	0.40	0.00	102.72	152.28
5130- ACCRUED VACATION FICA	0.00	(2.74)	190.91	0.00	0.00	0.00	190.91	(190.91)
6110- OFFICE SUPPLIES	25.00	1.35	10.73	0.00	0.43	0.00	10.73	14.27
6120- FOOD/KITCHEN SUPPLIES	25.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00
6130- PROGRAM SUPPLIES	42.00	0.00	0.00	0.00	0.00	0.00	0.00	42.00
6140- CUSTODIAL SUPPLIES	25.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00
6170- POSTAGE & SHIPPING	100.00	0.00	0.55	0.00	0.01	0.00	0.55	99.45
6180- EQUIPMENT RENTAL	335.00	7.76	79.73	0.00	0.24	0.00	79.73	255.27
6181- EQUIPMENT MAINTENANCE	477.00	0.00	0.09	0.00	0.00	0.00	0.09	476.91
6312- ADVERTISING & PROMOTION	40.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
6410- RENT	8,100.00	0.00	0.00	0.00	0.00	0.00	0.00	8,100.00
6420- UTILITIES/ DISPOSAL	105.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00
6524- CONTRACTS	318,826.00	32,541.60	304,528.44	0.00	0.96	0.00	304,528.44	14,297.56
6610- GAS & OIL	30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
6712- STAFF TRAVEL-LOCAL	65.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00
9010- INDIRECT COST ALLOCATION	4,685.00	70.01	3,575.71	0.00	0.76	0.00	3,575.71	1,109.29
Total Expenses	350,000.00	33,380.99	322,397.69	0.00	0.92	0.00	322,397.69	27,602.31
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Fiscal Year July 20- June 21
May 31, 2021**

<u>426/432 ALT. PYMT. - GENERAL - FEDERAL</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual May 31, 2021</u>	<u>YTD Budget May 31, 2021</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	5,189,879.00	191,496.92	2,361,208.83	0.00	(0.45)	0.00	2,361,208.83	2,828,670.17
4120- GRANT INCOME-STATE	1,354,398.00	98,649.93	755,497.16	0.00	(0.56)	0.00	755,497.16	598,900.84
4315- CHILD CRE REVENUE-STATE	185,000.00	22,198.00	184,618.00	0.00	(1.00)	0.00	184,618.00	382.00
Total Revenues	6,729,277.00	312,344.85	3,301,323.99	0.00	(0.49)	0.00	3,301,323.99	3,427,953.01
EXPENSES								
5010- SALARIES & WAGES	221,599.00	21,306.10	167,072.50	0.00	0.75	0.00	167,072.50	54,526.50
5020- ACCRUED VACATION PAY	11,711.00	1,152.13	10,875.34	0.00	0.93	0.00	10,875.34	835.66
Total Salaries	233,310.00	22,458.23	177,947.84	0.00	0.76	0.00	177,947.84	55,362.16
5112- HEALTH INSURANCE	26,812.00	1,346.25	16,524.97	0.00	0.62	0.00	16,524.97	10,287.03
5114- WORKER'S COMPENSATION	998.00	97.79	858.28	0.00	0.86	0.00	858.28	139.72
5116- PENSION	6,791.00	904.07	6,891.76	0.00	1.01	0.00	6,891.76	(100.76)
5122- FICA	16,263.00	1,641.08	13,040.18	0.00	0.80	0.00	13,040.18	3,222.82
5124- SUI	1,690.00	69.85	2,235.30	0.00	1.32	0.00	2,235.30	(545.30)
5130- ACCRUED VACATION FICA	2,100.00	42.97	520.70	0.00	0.25	0.00	520.70	1,579.30
Fringe Benefits	54,654.00	4,102.01	40,071.19	0.00	0.73	0.00	40,071.19	14,582.81
6110- OFFICE SUPPLIES	9,880.00	683.23	2,812.71	0.00	0.28	0.00	2,812.71	7,067.29
6112- DATA PROCESSING SUPPLIES	14,880.00	222.68	8,760.10	0.00	0.59	0.00	8,760.10	6,119.90
6130- PROGRAM SUPPLIES	9,830.00	0.00	387.76	0.00	0.04	0.00	387.76	9,442.24
6170- POSTAGE & SHIPPING	3,050.00	0.00	2,766.73	0.00	0.91	0.00	2,766.73	283.27
Supplies	37,640.00	905.91	14,727.30	0.00	0.39	0.00	14,727.30	22,912.70
6180- EQUIPMENT RENTAL	3,355.00	376.82	2,784.37	0.00	0.83	0.00	2,784.37	570.63
6181- EQUIPMENT MAINTENANCE	1,545.00	0.00	0.00	0.00	0.00	0.00	0.00	1,545.00
6310- PRINTING & PUBLICATIONS	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6312- ADVERTISING & PROMOTION	2,928.00	0.00	127.84	0.00	0.04	0.00	127.84	2,800.16
6320- TELEPHONE	7,625.00	311.26	5,939.83	0.00	0.78	0.00	5,939.83	1,685.17
6410- RENT	22,158.00	1,437.56	15,087.19	0.00	0.68	0.00	15,087.19	7,070.81
6420- UTILITIES/ DISPOSAL	5,490.00	196.72	2,590.52	0.00	0.47	0.00	2,590.52	2,899.48
6432- BUILDING REPAIRS/ MAINTENANCE	1,830.00	0.00	994.43	0.00	0.54	0.00	994.43	835.57
6440- PROPERTY INSURANCE	549.00	49.74	544.31	0.00	0.99	0.00	544.31	4.69
6520- CONSULTANTS	368.00	0.00	0.00	0.00	0.00	367.50	367.50	0.50
6530- LEGAL	3,050.00	360.75	604.45	0.00	0.20	0.00	604.45	2,445.55
6555- MEDICAL SCREENING/DEAT/STAFF	1,220.00	0.00	693.00	0.00	0.57	0.00	693.00	527.00
6610- GAS & OIL	153.00	0.00	0.00	0.00	0.00	0.00	0.00	153.00
6620- VEHICLE INSURANCE	240.00	15.63	173.67	0.00	0.72	0.00	173.67	66.33
6640- VEHICLE REPAIR & MAINTENANCE	61.00	0.00	19.96	0.00	0.33	0.00	19.96	41.04
6712- STAFF TRAVEL-LOCAL	1,525.00	0.00	0.00	0.00	0.00	0.00	0.00	1,525.00
6714- STAFF TRAVEL-OUT OF AREA	915.00	0.00	0.00	0.00	0.00	0.00	0.00	915.00
6722- PER DIEM - STAFF	531.00	0.00	0.00	0.00	0.00	0.00	0.00	531.00
6742- TRAINING - STAFF	2,440.00	0.00	1,736.53	0.00	0.71	0.00	1,736.53	703.47
6840- PROPERTY TAXES	122.00	0.00	25.61	0.00	0.21	0.00	25.61	96.39
6850- FEES & LICENSES	3,843.00	1.00	229.63	0.00	0.06	0.00	229.63	3,613.37
6852- FINGERPRINT	183.00	0.00	87.50	0.00	0.48	0.00	87.50	95.50
6875- EMPLOYEE HEALTH & WELFARE	439.00	0.00	104.70	0.00	0.24	0.00	104.70	334.30
6890- MISCELLANEOUS EXPENSE	213,068.00	0.00	0.00	0.00	0.00	0.00	0.00	213,068.00
Total Other & Services	273,788.00	2,749.48	31,743.54	0.00	0.12	367.50	32,111.04	241,676.96
Equipment & Bldg Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7240- DIRECT BENEFITS	5,399,029.00	235,730.15	2,592,252.56	0.00	0.48	0.00	2,592,252.56	2,806,776.44
7245- DIRECT BENEFITS - STATE	185,000.00	22,198.00	184,618.00	0.00	1.00	0.00	184,618.00	382.00
Direct Benefits	5,584,029.00	257,928.15	2,776,870.56	0.00	0.50	0.00	2,776,870.56	2,807,158.44
9010- INDIRECT COST ALLOCATION	545,856.00	24,201.07	259,963.56	0.00	0.48	0.00	259,963.56	285,892.44
TOTAL EXPENSES	6,729,277.00	312,344.85	3,301,323.99	0.00	0.49	367.50	3,301,691.49	3,427,585.51
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	(367.50)	(367.50)	367.50

**Fiscal Year July 20- June 21
May 31, 2021**

<u>427 ALT. PYMT. PROG. STG 2 - FEDERAL</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual May 31, 2021</u>	<u>YTD Budget May 31, 2021</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	454,317.00	36,263.22	137,288.84	0.00	(0.30)	0.00	137,288.84	317,028.16
4120- GRANT INCOME-STATE	2,205,312.00	136,418.79	1,841,944.05	0.00	(0.84)	0.00	1,841,944.05	363,367.95
4315- CHILD CRE REVENUE-STATE	30,000.00	4,091.00	24,728.00	0.00	(0.82)	0.00	24,728.00	5,272.00
Total Revenues	2,689,629.00	176,773.01	2,003,960.89	0.00	(0.75)	0.00	2,003,960.89	685,668.11
EXPENSES								
5010- SALARIES & WAGES	159,557.00	14,457.42	118,039.03	0.00	0.74	0.00	118,039.03	41,517.97
5020- ACCRUED VACATION PAY	6,374.00	764.44	6,282.70	0.00	0.99	0.00	6,282.70	91.30
Total Salaries	165,931.00	15,221.86	124,321.73	0.00	0.75	0.00	124,321.73	41,609.27
5112- HEALTH INSURANCE	16,037.00	857.57	11,672.75	0.00	0.73	0.00	11,672.75	4,364.25
5114- WORKER'S COMPENSATION	730.00	66.67	610.60	0.00	0.84	0.00	610.60	119.40
5116- PENSION	4,607.00	561.38	4,706.54	0.00	1.02	0.00	4,706.54	(99.54)
5122- FICA	15,462.00	1,118.48	9,366.14	0.00	0.61	0.00	9,366.14	6,095.86
5124- SUI	1,216.00	74.34	1,815.06	0.00	1.49	0.00	1,815.06	(599.06)
5130- ACCRUED VACATION FICA	2,819.00	31.58	330.59	0.00	0.12	0.00	330.59	2,488.41
Fringe Benefits	40,871.00	2,710.02	28,501.68	0.00	0.70	0.00	28,501.68	12,369.32
6110- OFFICE SUPPLIES	2,355.00	551.97	2,327.03	0.00	0.99	0.00	2,327.03	27.97
6112- DATA PROCESSING SUPPLIES	6,570.00	182.99	7,574.96	0.00	1.15	0.00	7,574.96	(1,004.96)
6130- PROGRAM SUPPLIES	295.00	0.00	290.16	0.00	0.98	0.00	290.16	4.84
6170- POSTAGE & SHIPPING	2,750.00	0.00	2,780.26	0.00	1.01	0.00	2,780.26	(30.26)
Supplies	11,970.00	734.96	12,972.41	0.00	1.08	0.00	12,972.41	(1,002.41)
6180- EQUIPMENT RENTAL	2,545.00	346.88	2,543.30	0.00	1.00	0.00	2,543.30	1.70
6181- EQUIPMENT MAINTENANCE	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
6310- PRINTING & PUBLICATIONS	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
6312- ADVERTISING & PROMOTION	150.00	0.00	110.89	0.00	0.74	0.00	110.89	39.11
6320- TELEPHONE	4,225.00	277.72	6,298.20	0.00	1.49	0.00	6,298.20	(2,073.20)
6410- RENT	9,081.00	1,156.36	12,135.44	0.00	1.34	0.00	12,135.44	(3,054.44)
6420- UTILITIES/ DISPOSAL	2,250.00	158.25	2,083.80	0.00	0.93	0.00	2,083.80	166.20
6432- BUILDING REPAIRS/ MAINTENANCE	913.00	0.00	842.16	0.00	0.92	0.00	842.16	70.84
6440- PROPERTY INSURANCE	536.00	40.01	459.18	0.00	0.86	0.00	459.18	76.82
6520- CONSULTANTS	294.00	0.00	0.00	0.00	0.00	294.00	294.00	0.00
6530- LEGAL	520.00	360.75	516.95	0.00	0.99	0.00	516.95	3.05
6555- MEDICAL SCREENING/DEAT/STAFF	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6610- GAS & OIL	63.00	0.00	0.00	0.00	0.00	0.00	0.00	63.00
6620- VEHICLE INSURANCE	200.00	15.63	173.67	0.00	0.87	0.00	173.67	26.33
6640- VEHICLE REPAIR & MAINTENANCE	25.00	0.00	15.97	0.00	0.64	0.00	15.97	9.03
6712- STAFF TRAVEL-LOCAL	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6714- STAFF TRAVEL-OUT OF AREA	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6722- PER DIEM - STAFF	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6742- TRAINING - STAFF	1,392.00	0.00	1,391.80	0.00	1.00	0.00	1,391.80	0.20
6840- PROPERTY TAXES	58.00	0.00	29.31	0.00	0.51	0.00	29.31	28.69
6850- FEES & LICENSES	1,359.00	0.00	159.48	0.00	0.12	0.00	159.48	1,199.52
6852- FINGERPRINT	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6875- EMPLOYEE HEALTH & WELFARE	188.00	0.00	106.66	0.00	0.57	0.00	106.66	81.34
Total Other & Services	24,824.00	2,355.60	26,866.81	0.00	1.08	294.00	27,160.81	(2,336.81)
Equipment & Bldg Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7240- DIRECT BENEFITS	2,194,194.00	137,256.22	1,621,483.01	0.00	0.74	0.00	1,621,483.01	572,710.99
7245- DIRECT BENEFITS - STATE	30,000.00	4,091.00	24,728.00	0.00	0.82	0.00	24,728.00	5,272.00
Direct Benefits	2,224,194.00	141,347.22	1,646,211.01	0.00	0.74	0.00	1,646,211.01	577,982.99
9010- INDIRECT COST ALLOCATION	221,839.00	14,403.35	165,087.25	0.00	0.74	0.00	165,087.25	56,751.75
TOTAL EXPENSES	2,689,629.00	176,773.01	2,003,960.89	0.00	0.75	294.00	2,004,254.89	685,374.11
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	(294.00)	(294.00)	294.00

**Fiscal Year July 20- June 21
May 31, 2021**

<u>428 ALT. PYMT. PROG. STG 3 - FEDERAL</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual May 31, 2021</u>	<u>YTD Budget May 31, 2021</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	760,218.00	50,324.82	747,218.44	0.00	(0.98)	0.00	747,218.44	12,999.56
4120- GRANT INCOME-STATE	623,354.00	34,971.49	400,067.62	0.00	(0.64)	0.00	400,067.62	223,286.38
4315- CHILD CRE REVENUE-STATE	57,000.00	6,560.00	57,280.00	0.00	(1.00)	0.00	57,280.00	(280.00)
Total Revenues	1,440,572.00	91,856.31	1,204,566.06	0.00	(0.84)	0.00	1,204,566.06	236,005.94
EXPENSES								
5010- SALARIES & WAGES	80,929.00	8,321.75	69,393.05	0.00	0.86	0.00	69,393.05	11,535.95
5020- ACCRUED VACATION PAY	2,696.00	434.95	4,453.19	0.00	1.65	0.00	4,453.19	(1,757.19)
Total Salaries	83,625.00	8,756.70	73,846.24	0.00	0.88	0.00	73,846.24	9,778.76
5112- HEALTH INSURANCE	10,716.00	542.89	6,703.61	0.00	0.63	0.00	6,703.61	4,012.39
5114- WORKER'S COMPENSATION	392.00	39.10	376.57	0.00	0.96	0.00	376.57	15.43
5116- PENSION	3,158.00	336.43	2,984.18	0.00	0.94	0.00	2,984.18	173.82
5122- FICA	6,046.00	657.25	5,539.44	0.00	0.92	0.00	5,539.44	506.56
5124- SUI	1,159.00	64.04	1,149.58	0.00	0.99	0.00	1,149.58	9.42
5130- ACCRUED VACATION FICA	1,615.00	14.40	154.95	0.00	0.10	0.00	154.95	1,460.05
Fringe Benefits	23,086.00	1,654.11	16,908.33	0.00	0.73	0.00	16,908.33	6,177.67
6110- OFFICE SUPPLIES	1,680.00	240.25	1,035.98	0.00	0.62	0.00	1,035.98	644.02
6112- DATA PROCESSING SUPPLIES	2,040.00	82.25	2,915.95	0.00	1.43	0.00	2,915.95	(875.95)
6130- PROGRAM SUPPLIES	600.00	0.00	124.28	0.00	0.21	0.00	124.28	475.72
6170- POSTAGE & SHIPPING	600.00	0.00	808.65	0.00	1.35	0.00	808.65	(208.65)
Supplies	4,920.00	322.50	4,884.86	0.00	0.99	0.00	4,884.86	35.14
6180- EQUIPMENT RENTAL	1,015.00	113.70	859.96	0.00	0.85	0.00	859.96	155.04
6181- EQUIPMENT MAINTENANCE	396.00	0.00	0.00	0.00	0.00	0.00	0.00	396.00
6310- PRINTING & PUBLICATIONS	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00	1,350.00
6312- ADVERTISING & PROMOTION	535.00	0.00	33.03	0.00	0.06	0.00	33.03	501.97
6320- TELEPHONE	1,625.00	130.80	2,246.91	0.00	1.38	0.00	2,246.91	(621.91)
6410- RENT	5,792.00	533.95	5,581.75	0.00	0.96	0.00	5,581.75	210.25
6420- UTILITIES/ DISPOSAL	1,080.00	73.07	959.33	0.00	0.89	0.00	959.33	120.67
6432- BUILDING REPAIRS/ MAINTENANCE	360.00	0.00	287.63	0.00	0.80	0.00	287.63	72.37
6440- PROPERTY INSURANCE	220.00	18.48	200.86	0.00	0.91	0.00	200.86	19.14
6520- CONSULTANTS	126.00	0.00	0.00	0.00	0.00	126.00	126.00	0.00
6530- LEGAL	600.00	111.00	159.06	0.00	0.27	0.00	159.06	440.94
6555- MEDICAL SCREENING/DEAT/STAFF	240.00	0.00	0.00	0.00	0.00	0.00	0.00	240.00
6610- GAS & OIL	29.00	0.00	0.00	0.00	0.00	0.00	0.00	29.00
6620- VEHICLE INSURANCE	12.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00
6640- VEHICLE REPAIR & MAINTENANCE	12.00	0.00	6.85	0.00	0.57	0.00	6.85	5.15
6712- STAFF TRAVEL-LOCAL	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
6714- STAFF TRAVEL-OUT OF AREA	180.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
6722- PER DIEM - STAFF	120.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00
6742- TRAINING - STAFF	740.00	0.00	611.23	0.00	0.83	0.00	611.23	128.77
6840- PROPERTY TAXES	27.00	0.00	9.47	0.00	0.35	0.00	9.47	17.53
6850- FEES & LICENSES	300.00	0.00	61.50	0.00	0.21	0.00	61.50	238.50
6852- FINGERPRINT	39.00	0.00	0.00	0.00	0.00	0.00	0.00	39.00
6875- EMPLOYEE HEALTH & WELFARE	93.00	0.00	43.76	0.00	0.47	0.00	43.76	49.24
Total Other & Services	15,091.00	981.00	11,061.34	0.00	0.73	126.00	11,187.34	3,903.66
Equipment & Blding Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7240- DIRECT BENEFITS	1,141,447.00	66,467.46	944,890.49	0.00	0.83	0.00	944,890.49	196,556.51
7245- DIRECT BENEFITS - STATE	57,000.00	6,560.00	57,280.00	0.00	1.00	0.00	57,280.00	(280.00)
Direct Benefits	1,198,447.00	73,027.46	1,002,170.49	0.00	0.84	0.00	1,002,170.49	196,276.51
9010- INDIRECT COST ALLOCATION	115,403.00	7,114.54	95,694.80	0.00	0.83	0.00	95,694.80	19,708.20
TOTAL EXPENSES	1,440,572.00	91,856.31	1,204,566.06	0.00	0.84	126.00	1,204,692.06	235,879.94
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	(126.00)	(126.00)	126.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
309 0 EARLY HEAD START T&TA								
Revenues								
4110- GRANT INCOME-FEDERAL	13,373.00	0.00	13,373.00	13,373.00	(1.00)	0.00	13,373.00	0.00
Total Revenues	<u>13,373.00</u>	<u>0.00</u>	<u>13,373.00</u>	<u>13,373.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>13,373.00</u>	<u>0.00</u>
Expenses								
6110- OFFICE SUPPLIES	478.00	0.00	0.00	478.00	0.00	0.00	0.00	478.00
6134- INSTRUCTIONAL SUPPLIES	0.00	0.00	850.00	0.00	0.00	0.00	850.00	(850.00)
6520- CONSULTANTS	0.00	0.00	300.00	0.00	0.00	0.00	300.00	(300.00)
6714- STAFF TRAVEL-OUT OF AREA	8,070.00	0.00	8,574.90	8,070.00	1.06	0.00	8,574.90	(504.90)
6742- TRAINING - STAFF	3,710.00	0.00	2,454.35	3,710.00	0.66	1,275.00	3,729.35	(19.35)
6746- TRAINING - PARENT	0.00	0.00	78.75	0.00	0.00	0.00	78.75	(78.75)
9010- INDIRECT COST ALLOCATION	1,115.00	0.00	1,115.00	1,115.00	1.00	0.00	1,115.00	0.00
Total Expenses	<u>13,373.00</u>	<u>0.00</u>	<u>13,373.00</u>	<u>13,373.00</u>	<u>1.00</u>	<u>1,275.00</u>	<u>14,648.00</u>	<u>(1,275.00)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,275.00)</u>	<u>(1,275.00)</u>	<u>1,275.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,275.00)</u>	<u>(1,275.00)</u>	<u>1,275.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
310 0 HEAD START-MADERA REG. T&TA								
Revenues								
4110- GRANT INCOME-FEDERAL	46,025.00	8,285.36	45,970.75	46,025.00	(1.00)	0.00	45,970.75	54.25
Total Revenues	<u>46,025.00</u>	<u>8,285.36</u>	<u>45,970.75</u>	<u>46,025.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>45,970.75</u>	<u>54.25</u>
Expenses								
6130- PROGRAM SUPPLIES	2,070.00	0.00	0.00	2,070.00	0.00	0.00	0.00	2,070.00
6134- INSTRUCTIONAL SUPPLIES	0.00	0.00	3,060.00	0.00	0.00	0.00	3,060.00	(3,060.00)
6410- RENT	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00
6714- STAFF TRAVEL-OUT OF AREA	21,977.00	0.00	914.87	21,977.00	0.04	0.00	914.87	21,062.13
6742- TRAINING - STAFF	16,638.00	7,589.30	37,447.68	16,638.00	2.25	630.00	38,077.68	(21,439.68)
6746- TRAINING - PARENT	0.00	0.00	708.75	0.00	0.00	0.00	708.75	(708.75)
6850- FEES & LICENSES	0.00	0.00	0.00	0.00	0.00	15.00	15.00	(15.00)
9010- INDIRECT COST ALLOCATION	3,840.00	696.06	3,839.45	3,840.00	1.00	0.00	3,839.45	0.55
Total Expenses	<u>46,025.00</u>	<u>8,285.36</u>	<u>45,970.75</u>	<u>46,025.00</u>	<u>1.00</u>	<u>645.00</u>	<u>46,615.75</u>	<u>(590.75)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(645.00)</u>	<u>(645.00)</u>	<u>645.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(645.00)</u>	<u>(645.00)</u>	<u>645.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

311 0 HEAD START-MADERA REGIONAL	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,060,640.00	446,635.08	3,093,090.60	4,060,640.00	(0.76)	0.00	3,093,090.60	967,549.40
4220- IN KIND CONTRIBUTIONS	901,665.00	61,095.87	457,929.09	1,026,666.00	(0.51)	0.00	457,929.09	443,735.91
Total Revenues	<u>4,962,305.00</u>	<u>507,730.95</u>	<u>3,551,019.69</u>	<u>5,087,306.00</u>	<u>(0.72)</u>	<u>0.00</u>	<u>3,551,019.69</u>	<u>1,411,285.31</u>
Expenses								
5010- SALARIES & WAGES	2,213,193.00	231,987.81	1,507,985.91	2,213,193.00	0.68	0.00	1,507,985.91	705,207.09
5019- SALARIES & WAGES C19	0.00	0.00	2,799.25	0.00	0.00	0.00	2,799.25	(2,799.25)
5020- ACCRUED VACATION PAY	124,930.00	13,313.54	93,711.64	124,930.00	0.75	0.00	93,711.64	31,218.36
5112- HEALTH INSURANCE	222,472.00	14,528.56	135,252.12	222,472.00	0.61	0.00	135,252.12	87,219.88
5114- WORKER'S COMPENSATION	113,398.00	7,893.81	54,653.28	113,398.00	0.48	0.00	54,653.28	58,744.72
5115- Worker's Compensation C19	0.00	0.00	118.78	0.00	0.00	0.00	118.78	(118.78)
5116- PENSION	96,173.00	12,113.22	80,690.95	96,173.00	0.84	0.00	80,690.95	15,482.05
5117- Pension C19	0.00	0.00	105.91	0.00	0.00	0.00	105.91	(105.91)
5121- FICA C19	0.00	0.00	198.57	0.00	0.00	0.00	198.57	(198.57)
5122- FICA	179,270.00	17,715.75	119,035.60	179,270.00	0.66	0.00	119,035.60	60,234.40
5124- SUI	43,066.00	896.94	19,577.33	43,066.00	0.45	0.00	19,577.33	23,488.67
5130- ACCRUED VACATION FICA	10,120.00	1,018.70	7,167.34	10,120.00	0.71	0.00	7,167.34	2,952.66
6110- OFFICE SUPPLIES	25,000.00	4,431.43	19,728.89	25,000.00	0.79	1,723.66	21,452.55	3,547.45
6112- DATA PROCESSING SUPPLIES	50,000.00	12,654.06	118,984.57	50,000.00	2.38	13,198.99	132,183.56	(82,183.56)
6121- FOOD	4,000.00	0.00	4,414.75	4,000.00	1.10	0.00	4,414.75	(414.75)
6122- KITCHEN SUPPLIES	2,000.00	0.00	11,868.62	2,000.00	5.93	243.06	12,111.68	(10,111.68)
6130- PROGRAM SUPPLIES	49,478.00	83,740.46	190,763.33	49,478.00	3.86	85,623.26	276,386.59	(226,908.59)
6132- MEDICAL & DENTAL SUPPLIES	100.00	1,054.23	3,935.56	100.00	39.36	78.76	4,014.32	(3,914.32)
6134- INSTRUCTIONAL SUPPLIES	8,000.00	4,439.65	28,686.18	8,000.00	3.59	1,666.70	30,352.88	(22,352.88)
6140- CUSTODIAL SUPPLIES	25,000.00	34.07	7,880.09	25,000.00	0.32	1,640.00	9,520.09	15,479.91
6142- LINEN/LAUNDRY	650.00	0.00	0.00	650.00	0.00	0.00	0.00	650.00
6150- UNIFORM RENTAL/PURCHASE	300.00	0.00	300.00	300.00	1.00	0.00	300.00	0.00
6170- POSTAGE & SHIPPING	900.00	0.00	444.75	900.00	0.49	0.00	444.75	455.25
6180- EQUIPMENT RENTAL	27,500.00	2,409.38	17,555.65	27,500.00	0.64	0.00	17,555.65	9,944.35
6181- EQUIPMENT MAINTENANCE	12,200.00	1,725.90	5,802.10	12,200.00	0.48	500.00	6,302.10	5,897.90
6221- EQUIPMENT OVER > \$5000	0.00	8,617.34	8,617.34	0.00	0.00	0.00	8,617.34	(8,617.34)
6310- PRINTING & PUBLICATIONS	2,600.00	256.46	4,983.17	2,600.00	1.92	0.00	4,983.17	(2,383.17)
6312- ADVERTISING & PROMOTION	200.00	0.00	10.13	200.00	0.05	0.00	10.13	189.87
6320- TELEPHONE	48,000.00	(55,509.91)	37,467.23	48,000.00	0.78	0.00	37,467.23	10,532.77
6410- RENT	112,790.00	15,738.54	120,055.89	112,790.00	1.06	0.00	120,055.89	(7,265.89)
6420- UTILITIES/ DISPOSAL	80,900.00	5,783.98	46,632.33	80,900.00	0.58	0.00	46,632.33	34,267.67
6432- BUILDING REPAIRS/ MAINTENANCE	80,000.00	5,748.10	52,420.23	80,000.00	0.66	3,894.74	56,314.97	23,685.03
6433- GROUNDS MAINTENANCE	18,400.00	1,950.01	21,642.50	18,400.00	1.18	0.00	21,642.50	(3,242.50)
6436- PEST CONTROL	4,744.00	446.73	3,910.74	4,744.00	0.82	0.00	3,910.74	833.26
6437- BURGLAR & FIRE ALARM	2,316.00	547.05	1,562.70	2,316.00	0.67	0.00	1,562.70	753.30
6440- PROPERTY INSURANCE	5,638.00	871.21	6,158.85	5,638.00	1.09	0.00	6,158.85	(520.85)
6520- CONSULTANTS	31,690.00	0.00	4,799.28	31,690.00	0.15	9,666.67	14,465.95	17,224.05
6522- CONSULTANT EXPENSES	1,200.00	0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00
6524- CONTRACTS	18,820.00	0.00	21,020.20	18,820.00	1.12	0.00	21,020.20	(2,200.20)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
311 0 HEAD START-MADERA REGIONAL								
6530- LEGAL	5,000.00	0.00	5,831.50	5,000.00	1.17	0.00	5,831.50	(831.50)
6540- CUSTODIAL SERVICES	0.00	1,200.00	3,863.12	0.00	0.00	0.00	3,863.12	(3,863.12)
6555- MEDICAL SCREENING/DEAT/STAFF	2,500.00	0.00	1,456.62	2,500.00	0.58	0.00	1,456.62	1,043.38
6610- GAS & OIL	9,000.00	843.19	2,985.64	9,000.00	0.33	0.00	2,985.64	6,014.36
6620- VEHICLE INSURANCE	13,334.00	992.53	12,478.98	13,334.00	0.94	0.00	12,478.98	855.02
6640- VEHICLE REPAIR & MAINTENANCE	12,000.00	444.97	6,470.30	12,000.00	0.54	0.00	6,470.30	5,529.70
6712- STAFF TRAVEL-LOCAL	6,000.00	138.88	1,767.98	6,000.00	0.29	0.00	1,767.98	4,232.02
6714- STAFF TRAVEL-OUT OF AREA	9,500.00	0.00	0.00	9,500.00	0.00	0.00	0.00	9,500.00
6722- PER DIEM - STAFF	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00
6730- VOLUNTEER TRAVEL	0.00	0.00	(30.00)	0.00	0.00	0.00	(30.00)	30.00
6742- TRAINING - STAFF	4,000.00	0.00	3,946.42	4,000.00	0.99	0.00	3,946.42	53.58
6750- FIELD TRIPS	1,474.00	0.00	0.00	1,474.00	0.00	0.00	0.00	1,474.00
6832- LIABILITY INSURANCE	888.00	26.11	357.84	888.00	0.40	0.00	357.84	530.16
6834- STUDENT ACTIVITY INSURANCE	1,990.00	0.00	1,611.64	1,990.00	0.81	0.00	1,611.64	378.36
6840- PROPERTY TAXES	8.00	0.00	42.41	8.00	5.30	0.00	42.41	(34.41)
6850- FEES & LICENSES	15,442.00	1,502.00	18,757.71	15,442.00	1.21	0.00	18,757.71	(3,315.71)
6852- FINGERPRINT	1,500.00	225.75	772.25	1,500.00	0.51	0.00	772.25	727.75
6875- EMPLOYEE HEALTH & WELFARE COSTS	16,409.00	10,162.52	12,976.91	16,409.00	0.79	0.00	12,976.91	3,432.09
7111- PARENT MILEAGE	1,950.00	7.17	48.01	1,950.00	0.02	0.00	48.01	1,901.99
7112- PARENT INVOLVEMENT	2,280.00	0.00	0.00	2,280.00	0.00	0.00	0.00	2,280.00
7114- PC ALLOWANCE	2,520.00	150.00	1,536.47	2,520.00	0.61	0.00	1,536.47	983.53
7116- POLICY COUNCIL FOOD ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00
8110- IN KIND SALARIES	756,982.00	48,465.62	305,856.59	881,983.00	0.40	0.00	305,856.59	451,125.41
8120- IN KIND RENT	139,143.00	12,630.25	151,563.00	139,143.00	1.09	0.00	151,563.00	(12,420.00)
8130- IN KIND - OTHER	5,540.00	0.00	509.50	5,540.00	0.09	0.00	509.50	5,030.50
9010- INDIRECT COST ALLOCATION	338,697.00	36,534.94	257,275.04	338,696.92	0.76	0.00	257,275.04	81,421.96
Total Expenses	<u>4,962,305.00</u>	<u>507,730.95</u>	<u>3,551,019.69</u>	<u>5,087,306.00</u>	<u>0.72</u>	<u>118,235.84</u>	<u>3,669,255.53</u>	<u>1,293,049.47</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(118,235.84)</u>	<u>(118,235.84)</u>	<u>118,235.84</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(118,235.84)</u>	<u>(118,235.84)</u>	<u>118,235.84</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

312 0 EARLY HEAD START - MADERA	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	601,117.00	67,859.67	584,221.97	601,117.00	(0.97)	0.00	584,221.97	16,895.03
4220- IN KIND CONTRIBUTIONS	153,623.00	50,842.78	92,909.28	153,623.00	(0.60)	0.00	92,909.28	60,713.72
Total Revenues	754,740.00	118,702.45	677,131.25	754,740.00	(0.90)	0.00	677,131.25	77,608.75
Expenses								
5010- SALARIES & WAGES	318,238.00	34,977.15	281,799.91	318,238.00	0.89	0.00	281,799.91	36,438.09
5019- SALARIES & WAGES C19	0.00	0.00	7,658.62	0.00	0.00	0.00	7,658.62	(7,658.62)
5020- ACCRUED VACATION PAY	21,212.00	2,373.10	21,460.78	21,212.00	1.01	0.00	21,460.78	(248.78)
5112- HEALTH INSURANCE	28,806.00	2,047.86	25,021.67	28,806.00	0.87	0.00	25,021.67	3,784.33
5114- WORKER'S COMPENSATION	4,040.00	397.43	3,257.77	4,040.00	0.81	0.00	3,257.77	782.23
5115- Worker's Compensation C19	0.00	0.00	65.21	0.00	0.00	0.00	65.21	(65.21)
5116- PENSION	17,620.00	2,045.63	16,575.77	17,620.00	0.94	0.00	16,575.77	1,044.23
5117- Pension C19	0.00	0.00	298.51	0.00	0.00	0.00	298.51	(298.51)
5121- FICA C19	0.00	0.00	564.28	0.00	0.00	0.00	564.28	(564.28)
5122- FICA	25,140.00	2,685.95	22,338.91	25,140.00	0.89	0.00	22,338.91	2,801.09
5124- SUI	3,144.00	10.77	2,476.55	3,144.00	0.79	0.00	2,476.55	667.45
5130- ACCRUED VACATION FRINGE	1,676.00	181.56	1,634.76	1,676.00	0.98	0.00	1,634.76	41.24
6110- OFFICE SUPPLIES	6,000.00	507.77	2,883.73	6,000.00	0.48	1,430.27	4,314.00	1,686.00
6112- DATA PROCESSING SUPPLIES	5,000.00	608.72	35,133.83	5,000.00	7.03	875.28	36,009.11	(31,009.11)
6121- FOOD	540.00	0.00	0.00	540.00	0.00	0.00	0.00	540.00
6130- PROGRAM SUPPLIES	6,440.00	7,868.42	10,246.83	6,440.00	1.59	10,259.20	20,506.03	(14,066.03)
6132- MEDICAL & DENTAL SUPPLIES	0.00	127.52	368.61	0.00	0.00	9.58	378.19	(378.19)
6134- INSTRUCTIONAL SUPPLIES	7,014.00	0.00	4,258.71	7,014.00	0.61	0.00	4,258.71	2,755.29
6140- CUSTODIAL SUPPLIES	540.00	0.00	94.70	540.00	0.18	200.00	294.70	245.30
6170- POSTAGE & SHIPPING	6.00	0.00	23.14	6.00	3.86	0.00	23.14	(17.14)
6180- EQUIPMENT RENTAL	2,700.00	(83.34)	1,607.73	2,700.00	0.60	0.00	1,607.73	1,092.27
6181- EQUIPMENT MAINTENANCE	1,500.00	0.00	2,236.92	1,500.00	1.49	0.00	2,236.92	(736.92)
6221- EQUIPMENT OVER > \$5000	0.00	1,122.06	1,122.06	0.00	0.00	0.00	1,122.06	(1,122.06)
6310- PRINTING & PUBLICATIONS	2,400.00	123.74	698.93	2,400.00	0.29	0.00	698.93	1,701.07
6312- ADVERTISING & PROMOTION	0.00	0.00	2.81	0.00	0.00	0.00	2.81	(2.81)
6320- TELEPHONE	26,400.00	1,892.33	27,872.61	26,400.00	1.06	0.00	27,872.61	(1,472.61)
6410- RENT	33,300.00	4,502.00	47,179.25	33,300.00	1.42	0.00	47,179.25	(13,879.25)
6420- UTILITIES/ DISPOSAL	4,800.00	71.33	4,760.89	4,800.00	0.99	0.00	4,760.89	39.11
6432- BUILDING REPAIRS/ MAINTENANCE	300.00	36.37	805.57	300.00	2.69	61.70	867.27	(567.27)
6433- GROUNDS MAINTENANCE	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00
6436- PEST CONTROL	600.00	52.00	624.00	600.00	1.04	0.00	624.00	(24.00)
6437- BURGLAR & FIRE ALARM	216.00	17.50	210.00	216.00	0.97	0.00	210.00	6.00
6440- PROPERTY INSURANCE	2,796.00	183.18	2,363.80	2,796.00	0.85	0.00	2,363.80	432.20
6520- CONSULTANTS	9,600.00	0.00	1,227.18	9,600.00	0.13	1,666.67	2,893.85	6,706.15
6522- CONSULTANT EXPENSES	540.00	0.00	0.00	540.00	0.00	0.00	0.00	540.00
6530- LEGAL	100.00	0.00	788.68	100.00	7.89	0.00	788.68	(688.68)
6555- MEDICAL SCREENING/DEAT/STAFF	0.00	0.00	5.07	0.00	0.00	0.00	5.07	(5.07)
6610- GAS & OIL	600.00	0.00	0.00	600.00	0.00	0.00	0.00	600.00
6620- VEHICLE INSURANCE	0.00	156.31	1,901.50	0.00	0.00	0.00	1,901.50	(1,901.50)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
312 0 EARLY HEAD START - MADERA								
6640- VEHICLE REPAIR & MAINTENANCE	1,500.00	319.64	1,087.41	1,500.00	0.72	0.00	1,087.41	412.59
6712- STAFF TRAVEL-LOCAL	1,218.00	0.00	0.00	1,218.00	0.00	0.00	0.00	1,218.00
6714- STAFF TRAVEL-OUT OF AREA	4,260.00	0.00	1,440.10	4,260.00	0.34	0.00	1,440.10	2,819.90
6742- TRAINING - STAFF	9,854.00	0.00	2,359.13	9,854.00	0.24	0.00	2,359.13	7,494.87
6834- STUDENT ACTIVITY INSURANCE	588.00	68.10	681.59	588.00	1.16	0.00	681.59	(93.59)
6850- FEES & LICENSES	1,200.00	0.00	292.06	1,200.00	0.24	0.00	292.06	907.94
6875- EMPLOYEE HEALTH & WELFARE	0.00	0.00	156.19	0.00	0.00	0.00	156.19	(156.19)
7111- PARENT MILEAGE	58.00	0.00	0.00	58.00	0.00	0.00	0.00	58.00
7112- PARENT INVOLVEMENT	252.00	0.00	0.00	252.00	0.00	0.00	0.00	252.00
7114- PC ALLOWANCE	480.00	0.00	0.00	480.00	0.00	0.00	0.00	480.00
8110- IN KIND SALARIES	152,723.00	50,842.78	92,909.28	152,723.00	0.61	0.00	92,909.28	59,813.72
8130- IN KIND - OTHER	900.00	0.00	0.00	900.00	0.00	0.00	0.00	900.00
9010- INDIRECT COST ALLOCATION	50,139.00	5,566.57	48,636.20	50,139.00	0.97	0.00	48,636.20	1,502.80
Total Expenses	754,740.00	118,702.45	677,131.25	754,740.00	0.90	14,502.70	691,633.95	63,106.05
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	(14,502.70)	(14,502.70)	14,502.70
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	(14,502.70)	(14,502.70)	14,502.70

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

380 0 MADERA REGIONAL HS BLENDED	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	0.00	67,452.87	605,125.02	0.00	0.00	0.00	605,125.02	(605,125.02)
Total Revenues	<u>0.00</u>	<u>67,452.87</u>	<u>605,125.02</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>605,125.02</u>	<u>(605,125.02)</u>
Expenses								
5010- SALARIES & WAGES	0.00	48,737.33	313,633.05	0.00	0.00	0.00	313,633.05	(313,633.05)
5019- SALARIES & WAGES C19	0.00	0.00	(159.45)	0.00	0.00	0.00	(159.45)	159.45
5020- ACCRUED VACATION PAY	0.00	3,033.03	20,458.04	0.00	0.00	0.00	20,458.04	(20,458.04)
5112- HEALTH INSURANCE	0.00	1,326.18	30,363.91	0.00	0.00	0.00	30,363.91	(30,363.91)
5114- WORKER'S COMPENSATION	0.00	1,672.94	11,115.51	0.00	0.00	0.00	11,115.51	(11,115.51)
5115- Worker's Compensation C19	0.00	0.00	5.85	0.00	0.00	0.00	5.85	(5.85)
5116- PENSION	0.00	2,330.66	16,229.30	0.00	0.00	0.00	16,229.30	(16,229.30)
5117- Pension C19	0.00	0.00	5.31	0.00	0.00	0.00	5.31	(5.31)
5121- FICA C19	0.00	0.00	10.00	0.00	0.00	0.00	10.00	(10.00)
5122- FICA	0.00	3,694.47	24,682.03	0.00	0.00	0.00	24,682.03	(24,682.03)
5124- SUI	0.00	143.66	4,514.63	0.00	0.00	0.00	4,514.63	(4,514.63)
5130- ACCRUED VACATION FICA	0.00	231.94	1,564.75	0.00	0.00	0.00	1,564.75	(1,564.75)
6110- OFFICE SUPPLIES	0.00	0.00	6,052.61	0.00	0.00	0.00	6,052.61	(6,052.61)
6112- DATA PROCESSING SUPPLIES	0.00	0.00	8,963.82	0.00	0.00	0.00	8,963.82	(8,963.82)
6121- FOOD	0.00	0.00	825.62	0.00	0.00	0.00	825.62	(825.62)
6122- KITCHEN SUPPLIES	0.00	0.00	804.52	0.00	0.00	0.00	804.52	(804.52)
6130- PROGRAM SUPPLIES	0.00	571.02	16,845.22	0.00	0.00	0.00	16,845.22	(16,845.22)
6132- MEDICAL & DENTAL SUPPLIES	0.00	0.00	452.52	0.00	0.00	0.00	452.52	(452.52)
6134- INSTRUCTIONAL SUPPLIES	0.00	0.00	4,300.21	0.00	0.00	0.00	4,300.21	(4,300.21)
6140- CUSTODIAL SUPPLIES	0.00	0.00	2,727.89	0.00	0.00	0.00	2,727.89	(2,727.89)
6180- EQUIPMENT RENTAL	0.00	0.00	4,577.12	0.00	0.00	0.00	4,577.12	(4,577.12)
6181- EQUIPMENT MAINTENANCE	0.00	0.00	2,038.86	0.00	0.00	0.00	2,038.86	(2,038.86)
6320- TELEPHONE	0.00	0.00	25,993.98	0.00	0.00	0.00	25,993.98	(25,993.98)
6410- RENT	0.00	85.41	13,154.95	0.00	0.00	0.00	13,154.95	(13,154.95)
6420- UTILITIES/ DISPOSAL	0.00	0.00	20,980.85	0.00	0.00	0.00	20,980.85	(20,980.85)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	0.00	8,901.36	0.00	0.00	0.00	8,901.36	(8,901.36)
6433- GROUNDS MAINTENANCE	0.00	0.00	8,338.25	0.00	0.00	0.00	8,338.25	(8,338.25)
6436- PEST CONTROL	0.00	0.00	1,037.60	0.00	0.00	0.00	1,037.60	(1,037.60)
6437- BURGLAR & FIRE ALARM	0.00	0.00	552.88	0.00	0.00	0.00	552.88	(552.88)
6440- PROPERTY INSURANCE	0.00	0.00	3,809.43	0.00	0.00	0.00	3,809.43	(3,809.43)
6540- CUSTODIAL SERVICES	0.00	0.00	357.94	0.00	0.00	0.00	357.94	(357.94)
6712- STAFF TRAVEL-LOCAL	0.00	0.00	149.50	0.00	0.00	0.00	149.50	(149.50)
6834- STUDENT ACTIVITY INSURANCE	0.00	0.00	590.98	0.00	0.00	0.00	590.98	(590.98)
6850- FEES & LICENSES	0.00	0.00	152.48	0.00	0.00	0.00	152.48	(152.48)
6875- EMPLOYEE HEALTH & WELFARE	0.00	0.00	113.70	0.00	0.00	0.00	113.70	(113.70)
7111- PARENT MILEAGE	0.00	0.00	18.72	0.00	0.00	0.00	18.72	(18.72)
7114- PC ALLOWANCE	0.00	0.00	487.77	0.00	0.00	0.00	487.77	(487.77)
9010- INDIRECT COST ALLOCATION	0.00	5,626.23	50,473.31	0.00	0.00	0.00	50,473.31	(50,473.31)
Total Expenses	<u>0.00</u>	<u>67,452.87</u>	<u>605,125.02</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>605,125.02</u>	<u>(605,125.02)</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

380 0 MADERA REGIONAL HS BLENDED	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

811 0 COVID-19 CARES - RHS

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	216,187.00	29,664.18	223,180.16	0.00	(1.03)	0.00	223,180.16	(6,993.16)
Total Revenues	<u>216,187.00</u>	<u>29,664.18</u>	<u>223,180.16</u>	<u>0.00</u>	<u>(1.03)</u>	<u>0.00</u>	<u>223,180.16</u>	<u>(6,993.16)</u>
Expenses								
5010- SALARIES & WAGES	75,546.00	0.00	92,366.70	0.00	1.22	0.00	92,366.70	(16,820.70)
5020- ACCRUED VACATION PAY	3,570.00	0.00	0.00	0.00	0.00	0.00	0.00	3,570.00
5112- HEALTH INSURANCE	5,571.00	0.00	0.00	0.00	0.00	0.00	0.00	5,571.00
5114- WORKER'S COMPENSATION	2,222.00	0.00	3,170.05	0.00	1.43	0.00	3,170.05	(948.05)
5116- PENSION	2,371.00	0.00	3,168.11	0.00	1.34	0.00	3,168.11	(797.11)
5122- FICA	4,569.00	0.00	7,066.05	0.00	1.55	0.00	7,066.05	(2,497.05)
5124- SUI	659.00	0.00	218.55	0.00	0.33	0.00	218.55	440.45
5130- ACCRUED VACATION FRINGE	272.00	0.00	0.00	0.00	0.00	0.00	0.00	272.00
6110- OFFICE SUPPLIES	0.00	0.00	257.78	0.00	0.00	0.00	257.78	(257.78)
6112- DATA PROCESSING SUPPLIES	0.00	0.00	13,349.75	0.00	0.00	0.00	13,349.75	(13,349.75)
6120- FOOD/KITCHEN SUPPLIES	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
6130- PROGRAM SUPPLIES	20,000.00	9,669.25	43,376.65	0.00	2.17	609.57	43,986.22	(23,986.22)
6132- MEDICAL & DENTAL SUPPLIES	30,000.00	16,524.51	29,314.02	0.00	0.98	0.00	29,314.02	685.98
6134- INSTRUCTIONAL SUPPLIES	0.00	996.14	1,222.23	0.00	0.00	225.80	1,448.03	(1,448.03)
6140- CUSTODIAL SUPPLIES	19,200.00	0.00	2,081.29	0.00	0.11	0.00	2,081.29	17,118.71
6310- PRINTING & PUBLICATIONS	5,000.00	0.00	97.43	0.00	0.02	0.00	97.43	4,902.57
6432- BUILDING REPAIRS/ MAINTENANCE	15,000.00	0.00	5,588.66	0.00	0.37	0.00	5,588.66	9,411.34
6520- CONSULTANTS	0.00	0.00	1,687.50	0.00	0.00	0.00	1,687.50	(1,687.50)
6742- TRAINING - STAFF	0.00	0.00	1,600.00	0.00	0.00	0.00	1,600.00	(1,600.00)
6746- TRAINING - PARENT	4,175.00	0.00	0.00	0.00	0.00	0.00	0.00	4,175.00
9010- INDIRECT COST ALLOCATION	18,032.00	2,474.28	18,615.39	0.00	1.03	0.00	18,615.39	(583.39)
Total Expenses	<u>216,187.00</u>	<u>29,664.18</u>	<u>223,180.16</u>	<u>0.00</u>	<u>1.03</u>	<u>835.37</u>	<u>224,015.53</u>	<u>(7,828.53)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(835.37)</u>	<u>(835.37)</u>	<u>835.37</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(835.37)</u>	<u>(835.37)</u>	<u>835.37</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
812 0 COVID-19 CARES - REGIONAL EHS								
Revenues								
4110- GRANT INCOME-FEDERAL	36,910.00	1,846.07	21,327.24	0.00	(0.58)	0.00	21,327.24	15,582.76
Total Revenues	<u>36,910.00</u>	<u>1,846.07</u>	<u>21,327.24</u>	<u>0.00</u>	<u>(0.58)</u>	<u>0.00</u>	<u>21,327.24</u>	<u>15,582.76</u>
Expenses								
5010- SALARIES & WAGES	5,285.00	0.00	9,312.35	0.00	1.76	0.00	9,312.35	(4,027.35)
5020- ACCRUED VACATION PAY	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
5112- HEALTH INSURANCE	390.00	0.00	0.00	0.00	0.00	0.00	0.00	390.00
5114- WORKER'S COMPENSATION	155.00	0.00	92.96	0.00	0.60	0.00	92.96	62.04
5116- PENSION	166.00	0.00	369.49	0.00	2.23	0.00	369.49	(203.49)
5122- FICA	320.00	0.00	712.40	0.00	2.23	0.00	712.40	(392.40)
5124- SUI	46.00	0.00	0.00	0.00	0.00	0.00	0.00	46.00
5130- ACCRUED VACATION FRINGE	19.00	0.00	0.00	0.00	0.00	0.00	0.00	19.00
6110- OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	1,048.63	1,048.63	(1,048.63)
6112- DATA PROCESSING SUPPLIES	0.00	0.00	0.00	0.00	0.00	1,893.67	1,893.67	(1,893.67)
6130- PROGRAM SUPPLIES	6,600.00	1,924.48	2,491.30	0.00	0.38	33,350.68	35,841.98	(29,241.98)
6132- MEDICAL & DENTAL SUPPLIES	6,744.00	0.00	0.00	0.00	0.00	535.30	535.30	6,208.70
6134- INSTRUCTIONAL SUPPLIES	0.00	0.00	6,194.84	0.00	0.00	4,230.07	10,424.91	(10,424.91)
6140- CUSTODIAL SUPPLIES	5,357.00	0.00	0.00	0.00	0.00	0.00	0.00	5,357.00
6310- PRINTING & PUBLICATIONS	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00
6520- CONSULTANTS	0.00	0.00	375.00	0.00	0.00	0.00	375.00	(375.00)
6746- TRAINING - PARENT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
9010- INDIRECT COST ALLOCATION	3,078.00	(78.41)	1,778.90	0.00	0.58	0.00	1,778.90	1,299.10
Total Expenses	<u>36,910.00</u>	<u>1,846.07</u>	<u>21,327.24</u>	<u>0.00</u>	<u>0.58</u>	<u>41,058.35</u>	<u>62,385.59</u>	<u>(25,475.59)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(41,058.35)</u>	<u>(41,058.35)</u>	<u>41,058.35</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(41,058.35)</u>	<u>(41,058.35)</u>	<u>41,058.35</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

Report Recap	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,974,252.00	621,743.23	4,586,288.74	4,721,155.00	(0.92)	0.00	4,586,288.74	387,963.26
4220- IN KIND CONTRIBUTIONS	1,055,288.00	111,938.65	550,838.37	1,180,289.00	(0.52)	0.00	550,838.37	504,449.63
Total Revenues	<u>6,029,540.00</u>	<u>733,681.88</u>	<u>5,137,127.11</u>	<u>5,901,444.00</u>	<u>(0.85)</u>	<u>0.00</u>	<u>5,137,127.11</u>	<u>892,412.89</u>
Expenses								
5010- SALARIES & WAGES	2,612,262.00	315,702.29	2,205,097.92	2,531,431.00	0.84	0.00	2,205,097.92	407,164.08
5019- SALARIES & WAGES C19	0.00	0.00	10,298.42	0.00	0.00	0.00	10,298.42	(10,298.42)
5020- ACCRUED VACATION PAY	149,962.00	18,719.67	135,630.46	146,142.00	0.90	0.00	135,630.46	14,331.54
5112- HEALTH INSURANCE	257,239.00	17,902.60	190,637.70	251,278.00	0.74	0.00	190,637.70	66,601.30
5114- WORKER'S COMPENSATION	119,815.00	9,964.18	72,289.57	117,438.00	0.60	0.00	72,289.57	47,525.43
5115- Worker's Compensation C19	0.00	0.00	189.84	0.00	0.00	0.00	189.84	(189.84)
5116- PENSION	116,330.00	16,489.51	117,033.62	113,793.00	1.01	0.00	117,033.62	(703.62)
5117- Pension C19	0.00	0.00	409.73	0.00	0.00	0.00	409.73	(409.73)
5121- FICA C19	0.00	0.00	772.85	0.00	0.00	0.00	772.85	(772.85)
5122- FICA	209,299.00	24,096.17	173,834.99	204,410.00	0.83	0.00	173,834.99	35,464.01
5124- SUI	46,915.00	1,051.37	26,787.06	46,210.00	0.57	0.00	26,787.06	20,127.94
5130- ACCRUED VACATION FICA	12,087.00	1,432.20	10,366.85	11,796.00	0.86	0.00	10,366.85	1,720.15
6110- OFFICE SUPPLIES	31,478.00	4,939.20	28,923.01	31,478.00	0.92	4,202.56	33,125.57	(1,647.57)
6112- DATA PROCESSING SUPPLIES	55,000.00	13,262.78	176,431.97	55,000.00	3.21	15,967.94	192,399.91	(137,399.91)
6120- FOOD/KITCHEN SUPPLIES	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
6121- FOOD	4,540.00	0.00	5,240.37	4,540.00	1.15	0.00	5,240.37	(700.37)
6122- KITCHEN SUPPLIES	2,000.00	0.00	12,673.14	2,000.00	6.34	243.06	12,916.20	(10,916.20)
6130- PROGRAM SUPPLIES	84,588.00	103,773.63	263,723.33	57,988.00	3.12	129,842.71	393,566.04	(308,978.04)
6132- MEDICAL & DENTAL SUPPLIES	36,844.00	17,706.26	34,070.71	100.00	0.92	623.64	34,694.35	2,149.65
6134- INSTRUCTIONAL SUPPLIES	15,014.00	5,435.79	48,572.17	15,014.00	3.24	6,122.57	54,694.74	(39,680.74)
6140- CUSTODIAL SUPPLIES	50,097.00	34.07	12,783.97	25,540.00	0.26	1,840.00	14,623.97	35,473.03
6142- LINEN/LAUNDRY	650.00	0.00	0.00	650.00	0.00	0.00	0.00	650.00
6150- UNIFORM RENTAL/PURCHASE	300.00	0.00	300.00	300.00	1.00	0.00	300.00	0.00
6170- POSTAGE & SHIPPING	906.00	0.00	467.89	906.00	0.52	0.00	467.89	438.11
6180- EQUIPMENT RENTAL	30,200.00	2,326.04	23,740.50	30,200.00	0.79	0.00	23,740.50	6,459.50
6181- EQUIPMENT MAINTENANCE	13,700.00	1,725.90	10,077.88	13,700.00	0.74	500.00	10,577.88	3,122.12
6221- EQUIPMENT OVER > \$5000	0.00	9,739.40	9,739.40	0.00	0.00	0.00	9,739.40	(9,739.40)
6310- PRINTING & PUBLICATIONS	13,500.00	380.20	5,779.53	5,000.00	0.43	0.00	5,779.53	7,720.47
6312- ADVERTISING & PROMOTION	200.00	0.00	12.94	200.00	0.06	0.00	12.94	187.06
6320- TELEPHONE	74,400.00	(53,617.58)	91,333.82	74,400.00	1.23	0.00	91,333.82	(16,933.82)
6410- RENT	147,590.00	20,325.95	180,390.09	147,590.00	1.22	0.00	180,390.09	(32,800.09)
6420- UTILITIES/ DISPOSAL	85,700.00	5,855.31	72,374.07	85,700.08	0.84	0.00	72,374.07	13,325.93
6432- BUILDING REPAIRS/ MAINTENANCE	95,300.00	5,784.47	67,715.82	80,300.00	0.71	3,956.44	71,672.26	23,627.74
6433- GROUNDS MAINTENANCE	18,700.00	1,950.01	29,980.75	18,700.00	1.60	0.00	29,980.75	(11,280.75)
6436- PEST CONTROL	5,344.00	498.73	5,572.34	5,344.00	1.04	0.00	5,572.34	(228.34)
6437- BURGLAR & FIRE ALARM	2,532.00	564.55	2,325.58	2,532.00	0.92	0.00	2,325.58	206.42
6440- PROPERTY INSURANCE	8,434.00	1,054.39	12,332.08	8,434.00	1.46	0.00	12,332.08	(3,898.08)
6520- CONSULTANTS	41,290.00	0.00	8,388.96	41,290.00	0.20	11,333.34	19,722.30	21,567.70
6522- CONSULTANT EXPENSES	1,740.00	0.00	0.00	1,740.00	0.00	0.00	0.00	1,740.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2020 to 5/31/2021

Report Recap	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
6524- CONTRACTS	18,820.00	0.00	21,020.20	18,820.00	1.12	0.00	21,020.20	(2,200.20)
6530- LEGAL	5,100.00	0.00	6,620.18	5,100.00	1.30	0.00	6,620.18	(1,520.18)
6540- CUSTODIAL SERVICES	0.00	1,200.00	4,221.06	0.00	0.00	0.00	4,221.06	(4,221.06)
6555- MEDICAL SCREENING/DEAT/STAFF	2,500.00	0.00	1,461.69	2,500.00	0.58	0.00	1,461.69	1,038.31
6610- GAS & OIL	9,600.00	843.19	2,985.64	9,600.00	0.31	0.00	2,985.64	6,614.36
6620- VEHICLE INSURANCE	13,334.00	1,148.84	14,380.48	13,334.00	1.08	0.00	14,380.48	(1,046.48)
6640- VEHICLE REPAIR & MAINTENANCE	13,500.00	764.61	7,557.71	13,500.00	0.56	0.00	7,557.71	5,942.29
6712- STAFF TRAVEL-LOCAL	7,218.00	138.88	1,917.48	7,218.00	0.27	0.00	1,917.48	5,300.52
6714- STAFF TRAVEL-OUT OF AREA	43,807.00	0.00	10,929.87	43,807.00	0.25	0.00	10,929.87	32,877.13
6722- PER DIEM - STAFF	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00
6730- VOLUNTEER TRAVEL	0.00	0.00	(30.00)	0.00	0.00	0.00	(30.00)	30.00
6742- TRAINING - STAFF	34,202.00	7,589.30	47,807.58	34,202.00	1.40	1,905.00	49,712.58	(15,510.58)
6746- TRAINING - PARENT	9,175.00	0.00	787.50	0.00	0.09	0.00	787.50	8,387.50
6750- FIELD TRIPS	1,474.00	0.00	0.00	1,474.00	0.00	0.00	0.00	1,474.00
6832- LIABILITY INSURANCE	888.00	26.11	357.84	888.00	0.40	0.00	357.84	530.16
6834- STUDENT ACTIVITY INSURANCE	2,578.00	68.10	2,884.21	2,578.00	1.12	0.00	2,884.21	(306.21)
6840- PROPERTY TAXES	8.00	0.00	42.41	8.00	5.30	0.00	42.41	(34.41)
6850- FEES & LICENSES	16,642.00	1,502.00	19,202.25	16,642.00	1.15	15.00	19,217.25	(2,575.25)
6852- FINGERPRINT	1,500.00	225.75	772.25	1,500.00	0.51	0.00	772.25	727.75
6875- EMPLOYEE HEALTH & WELFARE	16,409.00	10,162.52	13,246.80	16,409.00	0.81	0.00	13,246.80	3,162.20
7111- PARENT MILEAGE	2,008.00	7.17	66.73	2,008.00	0.03	0.00	66.73	1,941.27
7112- PARENT INVOLVEMENT	2,532.00	0.00	0.00	2,532.00	0.00	0.00	0.00	2,532.00
7114- PC ALLOWANCE	3,000.00	150.00	2,024.24	3,000.00	0.67	0.00	2,024.24	975.76
7116- POLICY COUNCIL FOOD ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00
8110- IN KIND SALARIES	909,705.00	99,308.40	398,765.87	1,034,706.00	0.44	0.00	398,765.87	510,939.13
8120- IN KIND RENT	139,143.00	12,630.25	151,563.00	139,143.00	1.09	0.00	151,563.00	(12,420.00)
8130- IN KIND - OTHER	6,440.00	0.00	509.50	6,440.00	0.08	0.00	509.50	5,930.50
9010- INDIRECT COST ALLOCATION	414,901.00	50,819.67	381,733.29	393,790.92	0.92	0.00	381,733.29	33,167.71
Total Expenses	6,029,540.00	733,681.88	5,137,127.11	5,901,444.00	0.85	176,552.26	5,313,679.37	715,860.63
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	(176,552.26)	(176,552.26)	176,552.26
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	(176,552.26)	(176,552.26)	176,552.26

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
330 0 HEAD START-FRESNO MIGRANT T&TA								
Revenues								
4110- GRANT INCOME-FEDERAL	82,690.00	14,136.09	48,099.38	71,048.00	(0.58)	0.00	48,099.38	34,590.62
Total Revenues	<u>82,690.00</u>	<u>14,136.09</u>	<u>48,099.38</u>	<u>71,048.00</u>	<u>(0.58)</u>	<u>0.00</u>	<u>48,099.38</u>	<u>34,590.62</u>
Expenses								
6130- PROGRAM SUPPLIES	8,871.00	0.00	0.00	1,200.00	0.00	0.00	0.00	8,871.00
6310- PRINTING & PUBLICATIONS	0.00	332.02	332.02	0.00	0.00	0.00	332.02	(332.02)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	0.00	0.00	0.00	0.00	200.00	200.00	(200.00)
6520- CONSULTANTS	17,500.00	0.00	0.00	17,500.00	0.00	0.00	0.00	17,500.00
6714- STAFF TRAVEL-OUT OF AREA	25,047.00	0.00	156.33	25,047.00	0.01	0.00	156.33	24,890.67
6722- PER DIEM - STAFF	1,712.00	0.00	0.00	1,712.00	0.00	0.00	0.00	1,712.00
6724- PER DIEM - PARENT	2,050.00	0.00	0.00	2,050.00	0.00	0.00	0.00	2,050.00
6742- TRAINING - STAFF	17,613.00	12,600.00	40,698.50	17,613.00	2.31	300.00	40,998.50	(23,385.50)
6746- TRAINING - PARENT	3,000.00	0.00	525.00	0.00	0.18	0.00	525.00	2,475.00
6875- EMPLOYEE HEALTH & WELFARE	0.00	0.00	2,375.57	0.00	0.00	0.00	2,375.57	(2,375.57)
9010- INDIRECT COST ALLOCATION	6,897.00	1,204.07	4,011.96	5,926.00	0.58	0.00	4,011.96	2,885.04
Total Expenses	<u>82,690.00</u>	<u>14,136.09</u>	<u>48,099.38</u>	<u>71,048.00</u>	<u>0.58</u>	<u>500.00</u>	<u>48,599.38</u>	<u>34,090.62</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(500.00)</u>	<u>(500.00)</u>	<u>500.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(500.00)</u>	<u>(500.00)</u>	<u>500.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

331 0 HEAD START-FRESNO MIGRANT	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,806,650.00	448,866.06	2,707,649.33	2,782,225.64	(0.56)	0.00	2,707,649.33	2,099,000.67
4220- IN KIND CONTRIBUTIONS	666,728.00	9,694.63	176,210.80	402,433.97	(0.26)	0.00	176,210.80	490,517.20
Total Revenues	5,473,378.00	458,560.69	2,883,860.13	3,184,659.61	(0.53)	0.00	2,883,860.13	2,589,517.87
Expenses								
5010- SALARIES & WAGES	2,544,511.00	312,174.02	1,297,345.03	1,358,282.00	0.51	0.00	1,297,345.03	1,247,165.97
5020- ACCRUED VACATION PAY	152,718.00	19,336.83	79,563.00	81,565.00	0.52	0.00	79,563.00	73,155.00
5112- HEALTH INSURANCE	193,684.00	9,075.95	98,829.59	145,260.00	0.51	0.00	98,829.59	94,854.41
5114- WORKER'S COMPENSATION	107,775.00	10,597.98	47,961.22	57,519.00	0.45	0.00	47,961.22	59,813.78
5116- PENSION	140,699.00	16,032.09	54,937.68	73,767.00	0.39	0.00	54,937.68	85,761.32
5122- FICA	227,802.00	23,879.49	108,479.85	121,602.00	0.48	0.00	108,479.85	119,322.15
5124- SUI	46,571.00	13,555.95	20,348.53	23,441.00	0.44	0.00	20,348.53	26,222.47
5130- ACCRUED VACATION FICA	13,667.00	1,479.30	6,086.26	7,299.39	0.45	0.00	6,086.26	7,580.74
6110- OFFICE SUPPLIES	27,200.00	2,387.27	7,184.56	13,350.00	0.26	122.75	7,307.31	19,892.69
6112- DATA PROCESSING SUPPLIES	90,000.00	3,394.88	42,025.60	64,000.00	0.47	1,771.25	43,796.85	46,203.15
6121- FOOD	12,000.00	(76.81)	3,275.94	8,575.00	0.27	0.00	3,275.94	8,724.06
6122- KITCHEN SUPPLIES	5,000.00	0.00	140.33	2,500.00	0.03	0.00	140.33	4,859.67
6130- PROGRAM SUPPLIES	107,433.00	10,306.56	20,426.82	70,033.00	0.19	11,947.39	32,374.21	75,058.79
6132- MEDICAL & DENTAL SUPPLIES	160.00	356.76	1,348.01	0.00	8.43	100.30	1,448.31	(1,288.31)
6134- INSTRUCTIONAL SUPPLIES	30,000.00	0.00	64.66	12,000.00	0.00	0.00	64.66	29,935.34
6140- CUSTODIAL SUPPLIES	29,450.00	0.00	6,100.08	13,200.00	0.21	507.37	6,607.45	22,842.55
6170- POSTAGE & SHIPPING	2,040.00	123.08	887.47	1,590.00	0.44	0.00	887.47	1,152.53
6180- EQUIPMENT RENTAL	26,184.00	2,373.87	24,400.49	19,638.00	0.93	0.00	24,400.49	1,783.51
6181- EQUIPMENT MAINTENANCE	21,850.00	4,889.61	9,366.41	16,389.00	0.43	0.00	9,366.41	12,483.59
6221- EQUIPMENT OVER > \$5000	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
6310- PRINTING & PUBLICATIONS	7,000.00	717.21	5,908.20	7,000.00	0.84	0.00	5,908.20	1,091.80
6312- ADVERTISING & PROMOTION	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00
6320- TELEPHONE	48,996.00	(50,134.18)	47,189.16	36,747.00	0.96	0.00	47,189.16	1,806.84
6410- RENT	87,032.00	7,176.38	64,772.42	65,275.25	0.74	0.00	64,772.42	22,259.58
6420- UTILITIES/ DISPOSAL	84,396.00	4,260.94	50,211.75	63,297.00	0.59	0.00	50,211.75	34,184.25
6432- BUILDING REPAIRS/ MAINTENANCE	176,462.00	1,910.67	359,966.74	167,939.00	2.04	0.00	359,966.74	(183,504.74)
6433- GROUNDS MAINTENANCE	31,284.00	6,868.29	19,903.29	23,463.00	0.64	140.00	20,043.29	11,240.71
6436- PEST CONTROL	7,260.00	502.00	5,634.00	5,445.00	0.78	0.00	5,634.00	1,626.00
6437- BURGLAR & FIRE ALARM	5,328.00	340.73	2,243.14	3,996.00	0.42	0.00	2,243.14	3,084.86
6440- PROPERTY INSURANCE	13,013.00	1,075.84	9,682.56	9,761.00	0.74	0.00	9,682.56	3,330.44
6520- CONSULTANTS	10,000.00	975.00	13,910.80	0.00	1.39	20,000.00	33,910.80	(23,910.80)
6522- CONSULTANT EXPENSES	900.00	0.00	0.00	360.00	0.00	0.00	0.00	900.00
6530- LEGAL	2,004.00	0.00	10,710.84	1,503.00	5.34	0.00	10,710.84	(8,706.84)
6540- CUSTODIAL SERVICES	4,776.00	398.00	3,582.00	3,582.00	0.75	0.00	3,582.00	1,194.00
6555- MEDICAL SCREENING/DEAT/STAFF	1,000.00	0.00	680.00	600.00	0.68	0.00	680.00	320.00
6610- GAS & OIL	10,008.00	884.65	5,460.59	7,506.00	0.55	0.00	5,460.59	4,547.41
6620- VEHICLE INSURANCE	15,660.00	1,365.84	12,292.56	11,745.00	0.78	0.00	12,292.56	3,367.44
6640- VEHICLE REPAIR & MAINTENANCE	20,000.00	2,884.76	6,159.71	14,900.00	0.31	0.00	6,159.71	13,840.29
6712- STAFF TRAVEL-LOCAL	5,000.00	0.00	1,915.49	2,000.00	0.38	0.00	1,915.49	3,084.51

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
331 0 HEAD START-FRESNO MIGRANT								
6714- STAFF TRAVEL-OUT OF AREA	1,750.00	0.00	1,150.00	0.00	0.66	0.00	1,150.00	600.00
6722- PER DIEM - STAFF	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
6742- TRAINING - STAFF	34,834.00	1,795.53	3,506.21	4,400.00	0.10	0.00	3,506.21	31,327.79
6746- TRAINING - PARENT	16,277.00	0.00	0.00	0.00	0.00	0.00	0.00	16,277.00
6832- LIABILITY INSURANCE	504.00	32.64	293.76	378.00	0.58	0.00	293.76	210.24
6834- STUDENT ACTIVITY INSURANCE	1,260.00	205.97	617.91	756.00	0.49	0.00	617.91	642.09
6840- PROPERTY TAXES	1,600.00	0.00	7,626.34	1,600.00	4.77	0.00	7,626.34	(6,026.34)
6850- FEES & LICENSES	18,000.00	4.00	15,561.29	15,512.00	0.86	0.00	15,561.29	2,438.71
6851- CPR FEES	0.00	0.00	240.00	0.00	0.00	0.00	240.00	(240.00)
6852- FINGERPRINT	0.00	149.50	398.75	0.00	0.00	0.00	398.75	(398.75)
6875- EMPLOYEE HEALTH & WELFARE	7,650.00	0.00	2,381.00	300.00	0.31	0.00	2,381.00	5,269.00
7110- PARENT ACTIVITIES	2,800.00	0.00	0.00	1,300.00	0.00	0.00	0.00	2,800.00
7111- PARENT MILEAGE	675.00	35.67	75.03	270.00	0.11	0.00	75.03	599.97
7114- PC ALLOWANCE	1,000.00	90.00	960.00	400.00	0.96	0.00	960.00	40.00
7116- POLICY COUNCIL FOOD ALLOWANCE	600.00	0.00	0.00	450.00	0.00	0.00	0.00	600.00
8110- IN KIND SALARIES	566,743.00	1,458.71	102,087.52	327,798.00	0.18	0.00	102,087.52	464,655.48
8120- IN KIND RENT	97,936.00	8,235.92	74,123.28	73,451.97	0.76	0.00	74,123.28	23,812.72
8130- IN KIND - OTHER	2,049.00	0.00	0.00	1,184.00	0.00	0.00	0.00	2,049.00
9010- INDIRECT COST ALLOCATION	400,087.00	37,439.79	225,844.26	231,230.00	0.56	0.00	225,844.26	174,242.74
Total Expenses	<u>5,473,378.00</u>	<u>458,560.69</u>	<u>2,883,860.13</u>	<u>3,184,659.61</u>	<u>0.53</u>	<u>34,589.06</u>	<u>2,918,449.19</u>	<u>2,554,928.81</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(34,589.06)</u>	<u>(34,589.06)</u>	<u>34,589.06</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(34,589.06)</u>	<u>(34,589.06)</u>	<u>34,589.06</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

337 0 FRESNO MIGRANT - EARLY HEAD START	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	310,267.00	20,125.66	124,271.64	214,960.00	(0.40)	0.00	124,271.64	185,995.36
4220- IN KIND CONTRIBUTIONS	35,246.00	392.86	3,552.66	24,530.00	(0.10)	0.00	3,552.66	31,693.34
Total Revenues	345,513.00	20,518.52	127,824.30	239,490.00	(0.37)	0.00	127,824.30	217,688.70
Expenses								
5010- SALARIES & WAGES	51,840.00	9,793.12	52,342.10	38,333.00	1.01	0.00	52,342.10	(502.10)
5020- ACCRUED VACATION PAY	2,850.00	640.89	3,215.45	2,105.00	1.13	0.00	3,215.45	(365.45)
5112- HEALTH INSURANCE	6,534.00	687.94	5,793.35	4,901.00	0.89	0.00	5,793.35	740.65
5114- WORKER'S COMPENSATION	3,680.00	281.27	1,785.57	2,721.00	0.49	0.00	1,785.57	1,894.43
5116- PENSION	3,030.00	468.86	2,634.86	2,239.00	0.87	0.00	2,634.86	395.14
5122- FICA	4,882.00	762.66	4,194.30	3,609.00	0.86	0.00	4,194.30	687.70
5124- SUI	450.00	0.00	479.71	450.00	1.07	0.00	479.71	(29.71)
5130- ACCRUED VACATION FICA	269.00	49.04	245.95	202.00	0.91	0.00	245.95	23.05
6110- OFFICE SUPPLIES	1,500.00	0.00	0.07	1,200.00	0.00	0.00	0.07	1,499.93
6112- DATA PROCESSING SUPPLIES	2,000.00	8.87	732.09	1,000.00	0.37	0.00	732.09	1,267.91
6121- FOOD	386.00	0.00	0.00	266.00	0.00	0.00	0.00	386.00
6130- PROGRAM SUPPLIES	4,500.00	0.00	(25.58)	3,500.00	(0.01)	0.00	(25.58)	4,525.58
6134- INSTRUCTIONAL SUPPLIES	1,800.00	0.00	0.00	1,200.00	0.00	0.00	0.00	1,800.00
6180- EQUIPMENT RENTAL	0.00	0.71	113.05	0.00	0.00	0.00	113.05	(113.05)
6181- EQUIPMENT MAINTENANCE	0.00	0.16	0.16	0.00	0.00	0.00	0.16	(0.16)
6310- PRINTING & PUBLICATIONS	360.00	0.00	161.29	360.00	0.45	0.00	161.29	198.71
6312- ADVERTISING & PROMOTION	120.00	0.00	0.00	120.00	0.00	0.00	0.00	120.00
6320- TELEPHONE	648.00	51.04	458.97	486.00	0.71	0.00	458.97	189.03
6410- RENT	2,160.00	180.00	1,620.00	2,160.00	0.75	0.00	1,620.00	540.00
6520- CONSULTANTS	2,500.00	0.00	0.00	1,700.00	0.00	6,000.00	6,000.00	(3,500.00)
6522- CONSULTANT EXPENSES	300.00	0.00	195.00	220.00	0.65	0.00	195.00	105.00
6524- CONTRACTS	181,200.00	0.00	31,840.00	117,250.00	0.18	0.00	31,840.00	149,360.00
6610- GAS & OIL	804.00	88.05	831.16	639.00	1.03	0.00	831.16	(27.16)
6620- VEHICLE INSURANCE	0.00	162.69	1,482.97	0.00	0.00	0.00	1,482.97	(1,482.97)
6640- VEHICLE REPAIR & MAINTENANCE	0.00	0.00	67.38	0.00	0.00	0.00	67.38	(67.38)
6712- STAFF TRAVEL-LOCAL	9,000.00	0.00	0.00	9,000.00	0.00	0.00	0.00	9,000.00
6742- TRAINING - STAFF	0.00	5,214.00	5,450.00	0.00	0.00	975.00	6,425.00	(6,425.00)
6746- TRAINING - PARENT	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
6834- STUDENT ACTIVITY INSURANCE	0.00	24.92	174.44	0.00	0.00	0.00	174.44	(174.44)
6850- FEES & LICENSES	20.00	0.00	21.12	20.00	1.06	0.00	21.12	(1.12)
7111- PARENT MILEAGE	315.00	0.00	0.00	200.00	0.00	0.00	0.00	315.00
7114- PC ALLOWANCE	240.00	0.00	60.00	150.00	0.25	0.00	60.00	180.00
8110- IN KIND SALARIES	33,403.00	392.86	3,552.66	23,246.00	0.11	0.00	3,552.66	29,850.34
8130- IN KIND - OTHER	1,843.00	0.00	0.00	1,284.00	0.00	0.00	0.00	1,843.00
9010- INDIRECT COST ALLOCATION	25,879.00	1,711.44	10,398.23	17,929.00	0.40	0.00	10,398.23	15,480.77
Total Expenses	345,513.00	20,518.52	127,824.30	239,490.00	0.37	6,975.00	134,799.30	210,713.70
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	(6,975.00)	(6,975.00)	6,975.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

337 0 FRESNO MIGRANT - EARLY HEAD START	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	(6,975.00)	(6,975.00)	6,975.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
338 0 FRESNO EARLY HEAD START - T&TA								
Revenues								
4110- GRANT INCOME-FEDERAL	6,949.00	0.00	653.51	6,012.00	(0.09)	0.00	653.51	6,295.49
Total Revenues	<u>6,949.00</u>	<u>0.00</u>	<u>653.51</u>	<u>6,012.00</u>	<u>(0.09)</u>	<u>0.00</u>	<u>653.51</u>	<u>6,295.49</u>
Expenses								
6121- FOOD	450.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00
6130- PROGRAM SUPPLIES	834.00	0.00	0.00	500.00	0.00	0.00	0.00	834.00
6520- CONSULTANTS	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00
6712- STAFF TRAVEL-LOCAL	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6714- STAFF TRAVEL-OUT OF AREA	2,882.00	0.00	0.00	2,961.00	0.00	0.00	0.00	2,882.00
6722- PER DIEM - STAFF	428.00	0.00	0.00	349.00	0.00	0.00	0.00	428.00
6742- TRAINING - STAFF	1,700.00	0.00	599.00	1,200.00	0.35	0.00	599.00	1,101.00
9010- INDIRECT COST ALLOCATION	580.00	0.00	54.51	502.00	0.09	0.00	54.51	525.49
Total Expenses	<u>6,949.00</u>	<u>0.00</u>	<u>653.51</u>	<u>6,012.00</u>	<u>0.09</u>	<u>0.00</u>	<u>653.51</u>	<u>6,295.49</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
351 0 FRESNO COE 1-TIME FUND								
Revenues								
4120- GRANT INCOME-STATE	0.00	0.00	48,800.00	0.00	0.00	0.00	48,800.00	(48,800.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>48,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,800.00</u>	<u>(48,800.00)</u>
Expenses								
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>48,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,800.00</u>	<u>(48,800.00)</u>
Beginning Net Assets - Unrestricted	0.00	56,112.32	56,112.32	0.00	0.00	0.00	56,112.32	(56,112.32)
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>56,112.32</u>	<u>104,912.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>104,912.32</u>	<u>(104,912.32)</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
831 0 COVID-19 CARES - FRESNO MHS								
Revenues								
4110- GRANT INCOME-FEDERAL	454,125.00	38,225.32	257,499.99	0.00	(0.57)	0.00	257,499.99	196,625.01
Total Revenues	<u>454,125.00</u>	<u>38,225.32</u>	<u>257,499.99</u>	<u>0.00</u>	<u>(0.57)</u>	<u>0.00</u>	<u>257,499.99</u>	<u>196,625.01</u>
Expenses								
5010- SALARIES & WAGES	0.00	0.00	133,130.25	0.00	0.00	0.00	133,130.25	(133,130.25)
5114- WORKER'S COMPENSATION	0.00	0.00	5,138.72	0.00	0.00	0.00	5,138.72	(5,138.72)
5116- PENSION	0.00	0.00	4,549.23	0.00	0.00	0.00	4,549.23	(4,549.23)
5122- FICA	0.00	0.00	10,184.48	0.00	0.00	0.00	10,184.48	(10,184.48)
5124- SUI	0.00	0.00	302.25	0.00	0.00	0.00	302.25	(302.25)
6110- OFFICE SUPPLIES	0.00	0.00	535.22	0.00	0.00	0.00	535.22	(535.22)
6112- DATA PROCESSING SUPPLIES	0.00	0.00	9,128.64	0.00	0.00	0.00	9,128.64	(9,128.64)
6130- PROGRAM SUPPLIES	416,247.00	16,386.96	22,103.06	0.00	0.05	4,118.62	26,221.68	390,025.32
6140- CUSTODIAL SUPPLIES	0.00	0.00	7,170.94	0.00	0.00	0.00	7,170.94	(7,170.94)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	18,650.00	43,779.20	0.00	0.00	0.00	43,779.20	(43,779.20)
6742- TRAINING - STAFF	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00	(2,400.00)
9010- INDIRECT COST ALLOCATION	37,878.00	3,188.36	21,478.00	0.00	0.57	0.00	21,478.00	16,400.00
Total Expenses	<u>454,125.00</u>	<u>38,225.32</u>	<u>257,499.99</u>	<u>0.00</u>	<u>0.57</u>	<u>6,518.62</u>	<u>264,018.61</u>	<u>190,106.39</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(6,518.62)</u>	<u>(6,518.62)</u>	<u>6,518.62</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(6,518.62)</u>	<u>(6,518.62)</u>	<u>6,518.62</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
837 0 COVID-19 CARES - FRESNO EHS								
Revenues								
4110- GRANT INCOME-FEDERAL	26,250.00	3,155.53	8,537.45	0.00	(0.33)	0.00	8,537.45	17,712.55
Total Revenues	<u>26,250.00</u>	<u>3,155.53</u>	<u>8,537.45</u>	<u>0.00</u>	<u>(0.33)</u>	<u>0.00</u>	<u>8,537.45</u>	<u>17,712.55</u>
Expenses								
5010- SALARIES & WAGES	0.00	0.00	1,764.00	0.00	0.00	0.00	1,764.00	(1,764.00)
5114- WORKER'S COMPENSATION	0.00	0.00	67.39	0.00	0.00	0.00	67.39	(67.39)
5116- PENSION	0.00	0.00	69.00	0.00	0.00	0.00	69.00	(69.00)
5122- FICA	0.00	0.00	134.94	0.00	0.00	0.00	134.94	(134.94)
6112- DATA PROCESSING SUPPLIES	0.00	0.00	1,825.73	0.00	0.00	0.00	1,825.73	(1,825.73)
6130- PROGRAM SUPPLIES	24,060.00	2,978.55	3,964.28	0.00	0.16	0.00	3,964.28	20,095.72
6742- TRAINING - STAFF	0.00	0.00	0.00	0.00	0.00	700.00	700.00	(700.00)
9010- INDIRECT COST ALLOCATION	<u>2,190.00</u>	<u>176.98</u>	<u>712.11</u>	<u>0.00</u>	<u>0.33</u>	<u>0.00</u>	<u>712.11</u>	<u>1,477.89</u>
Total Expenses	<u>26,250.00</u>	<u>3,155.53</u>	<u>8,537.45</u>	<u>0.00</u>	<u>0.33</u>	<u>700.00</u>	<u>9,237.45</u>	<u>17,012.55</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(700.00)</u>	<u>(700.00)</u>	<u>700.00</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(700.00)</u>	<u>(700.00)</u>	<u>700.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

Report Recap	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	5,686,931.00	524,508.66	3,146,711.30	3,074,245.64	(0.55)	0.00	3,146,711.30	2,540,219.70
4120- GRANT INCOME-STATE	0.00	0.00	48,800.00	0.00	0.00	0.00	48,800.00	(48,800.00)
4220- IN KIND CONTRIBUTIONS	701,974.00	10,087.49	179,763.46	426,963.97	(0.26)	0.00	179,763.46	522,210.54
Total Revenues	<u>6,388,905.00</u>	<u>534,596.15</u>	<u>3,375,274.76</u>	<u>3,501,209.61</u>	<u>(0.53)</u>	<u>0.00</u>	<u>3,375,274.76</u>	<u>3,013,630.24</u>
Expenses								
5010- SALARIES & WAGES	2,596,351.00	321,967.14	1,484,581.38	1,396,615.00	0.57	0.00	1,484,581.38	1,111,769.62
5020- ACCRUED VACATION PAY	155,568.00	19,977.72	82,778.45	83,670.00	0.53	0.00	82,778.45	72,789.55
5112- HEALTH INSURANCE	200,218.00	9,763.89	104,622.94	150,161.00	0.52	0.00	104,622.94	95,595.06
5114- WORKER'S COMPENSATION	111,455.00	10,879.25	54,952.90	60,240.00	0.49	0.00	54,952.90	56,502.10
5116- PENSION	143,729.00	16,500.95	62,190.77	76,006.00	0.43	0.00	62,190.77	81,538.23
5122- FICA	232,684.00	24,642.15	122,993.57	125,211.00	0.53	0.00	122,993.57	109,690.43
5124- SUI	47,021.00	13,555.95	21,130.49	23,891.00	0.45	0.00	21,130.49	25,890.51
5130- ACCRUED VACATION FICA	13,936.00	1,528.34	6,332.21	7,501.39	0.45	0.00	6,332.21	7,603.79
6110- OFFICE SUPPLIES	28,700.00	2,387.27	7,719.85	14,550.00	0.27	122.75	7,842.60	20,857.40
6112- DATA PROCESSING SUPPLIES	92,000.00	3,403.75	53,712.06	65,000.00	0.58	1,771.25	55,483.31	36,516.69
6121- FOOD	12,836.00	(76.81)	3,275.94	8,841.00	0.26	0.00	3,275.94	9,560.06
6122- KITCHEN SUPPLIES	5,000.00	0.00	140.33	2,500.00	0.03	0.00	140.33	4,859.67
6130- PROGRAM SUPPLIES	561,945.00	29,672.07	46,468.58	75,233.00	0.08	16,066.01	62,534.59	499,410.41
6132- MEDICAL & DENTAL SUPPLIES	160.00	356.76	1,348.01	0.00	8.43	100.30	1,448.31	(1,288.31)
6134- INSTRUCTIONAL SUPPLIES	31,800.00	0.00	64.66	13,200.00	0.00	0.00	64.66	31,735.34
6140- CUSTODIAL SUPPLIES	29,450.00	0.00	13,271.02	13,200.00	0.45	507.37	13,778.39	15,671.61
6170- POSTAGE & SHIPPING	2,040.00	123.08	887.47	1,590.00	0.44	0.00	887.47	1,152.53
6180- EQUIPMENT RENTAL	26,184.00	2,374.58	24,513.54	19,638.00	0.94	0.00	24,513.54	1,670.46
6181- EQUIPMENT MAINTENANCE	21,850.00	4,889.77	9,366.57	16,389.00	0.43	0.00	9,366.57	12,483.43
6221- EQUIPMENT OVER > \$5000	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
6310- PRINTING & PUBLICATIONS	7,360.00	1,049.23	6,401.51	7,360.00	0.87	0.00	6,401.51	958.49
6312- ADVERTISING & PROMOTION	620.00	0.00	0.00	620.00	0.00	0.00	0.00	620.00
6320- TELEPHONE	49,644.00	(50,083.14)	47,648.13	37,233.00	0.96	0.00	47,648.13	1,995.87
6410- RENT	89,192.00	7,356.38	66,392.42	67,435.25	0.74	0.00	66,392.42	22,799.58
6420- UTILITIES/ DISPOSAL	84,396.00	4,260.94	50,211.75	63,297.00	0.59	0.00	50,211.75	34,184.25
6432- BUILDING REPAIRS/ MAINTENANCE	176,462.00	20,560.67	403,745.94	167,939.00	2.29	200.00	403,945.94	(227,483.94)
6433- GROUNDS MAINTENANCE	31,284.00	6,868.29	19,903.29	23,463.00	0.64	140.00	20,043.29	11,240.71
6436- PEST CONTROL	7,260.00	502.00	5,634.00	5,445.00	0.78	0.00	5,634.00	1,626.00
6437- BURGLAR & FIRE ALARM	5,328.00	340.73	2,243.14	3,996.00	0.42	0.00	2,243.14	3,084.86
6440- PROPERTY INSURANCE	13,013.00	1,075.84	9,682.56	9,761.00	0.74	0.00	9,682.56	3,330.44
6520- CONSULTANTS	30,000.00	975.00	13,910.80	19,700.00	0.46	26,000.00	39,910.80	(9,910.80)
6522- CONSULTANT EXPENSES	1,200.00	0.00	195.00	580.00	0.16	0.00	195.00	1,005.00
6524- CONTRACTS	181,200.00	0.00	31,840.00	117,250.00	0.18	0.00	31,840.00	149,360.00
6530- LEGAL	2,004.00	0.00	10,710.84	1,503.00	5.34	0.00	10,710.84	(8,706.84)
6540- CUSTODIAL SERVICES	4,776.00	398.00	3,582.00	3,582.00	0.75	0.00	3,582.00	1,194.00
6555- MEDICAL SCREENING/DEAT/STAFF	1,000.00	0.00	680.00	600.00	0.68	0.00	680.00	320.00
6610- GAS & OIL	10,812.00	972.70	6,291.75	8,145.00	0.58	0.00	6,291.75	4,520.25
6620- VEHICLE INSURANCE	15,660.00	1,528.53	13,775.53	11,745.00	0.88	0.00	13,775.53	1,884.47

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2020 to 5/31/2021

Report Recap	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
6640- VEHICLE REPAIR & MAINTENANCE	20,000.00	2,884.76	6,227.09	14,900.00	0.31	0.00	6,227.09	13,772.91
6712- STAFF TRAVEL-LOCAL	14,075.00	0.00	1,915.49	11,000.00	0.14	0.00	1,915.49	12,159.51
6714- STAFF TRAVEL-OUT OF AREA	29,679.00	0.00	1,306.33	28,008.00	0.04	0.00	1,306.33	28,372.67
6722- PER DIEM - STAFF	2,390.00	0.00	0.00	2,061.00	0.00	0.00	0.00	2,390.00
6724- PER DIEM - PARENT	2,050.00	0.00	0.00	2,050.00	0.00	0.00	0.00	2,050.00
6742- TRAINING - STAFF	54,147.00	19,609.53	50,253.71	23,213.00	0.93	4,375.00	54,628.71	(481.71)
6746- TRAINING - PARENT	22,277.00	0.00	525.00	3,000.00	0.02	0.00	525.00	21,752.00
6832- LIABILITY INSURANCE	504.00	32.64	293.76	378.00	0.58	0.00	293.76	210.24
6834- STUDENT ACTIVITY INSURANCE	1,260.00	230.89	792.35	756.00	0.63	0.00	792.35	467.65
6840- PROPERTY TAXES	1,600.00	0.00	7,626.34	1,600.00	4.77	0.00	7,626.34	(6,026.34)
6850- FEES & LICENSES	18,020.00	4.00	15,582.41	15,532.00	0.86	0.00	15,582.41	2,437.59
6851- CPR FEES	0.00	0.00	240.00	0.00	0.00	0.00	240.00	(240.00)
6852- FINGERPRINT	0.00	149.50	398.75	0.00	0.00	0.00	398.75	(398.75)
6875- EMPLOYEE HEALTH & WELFARE	7,650.00	0.00	4,756.57	300.00	0.62	0.00	4,756.57	2,893.43
7110- PARENT ACTIVITIES	2,800.00	0.00	0.00	1,300.00	0.00	0.00	0.00	2,800.00
7111- PARENT MILEAGE	990.00	35.67	75.03	470.00	0.08	0.00	75.03	914.97
7114- PC ALLOWANCE	1,240.00	90.00	1,020.00	550.00	0.82	0.00	1,020.00	220.00
7116- POLICY COUNCIL FOOD ALLOWANCE	600.00	0.00	0.00	450.00	0.00	0.00	0.00	600.00
8110- IN KIND SALARIES	600,146.00	1,851.57	105,640.18	351,044.00	0.18	0.00	105,640.18	494,505.82
8120- IN KIND RENT	97,936.00	8,235.92	74,123.28	73,451.97	0.76	0.00	74,123.28	23,812.72
8130- IN KIND - OTHER	3,892.00	0.00	0.00	2,468.00	0.00	0.00	0.00	3,892.00
9010- INDIRECT COST ALLOCATION	473,511.00	43,720.64	262,499.07	255,587.00	0.55	0.00	262,499.07	211,011.93
Total Expenses	6,388,905.00	534,596.15	3,326,474.76	3,501,209.61	0.52	49,282.68	3,375,757.44	3,013,147.56
Excess Revenue Over (Under) Expenditures	0.00	0.00	48,800.00	0.00	0.00	(49,282.68)	(482.68)	482.68
Beginning Net Assets - Unrestricted	0.00	56,112.32	56,112.32	0.00	0.00	0.00	56,112.32	(56,112.32)
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	56,112.32	104,912.32	0.00	0.00	(49,282.68)	55,629.64	(55,629.64)

FUND #311 Basic
Madera Regional Head Start
Budget to Actual
For the period ending May 31, 2021

Account	Grant	Current	Current Mth	Prior Mth	YTD		Actual +		
Description	Budget	Period	YTD	YTD	Budget	% Spent	Encumbered	Encumbered	Balance
Revenues									
4110- GRANT INCOME-FEDERAL	4,060,640.00	526,125.12	3,698,215.62	3,172,090.50	4,060,640.00	94%	128,995.30	3,827,210.92	(233,429.08)
4210- DONATIONS	-	-	-	-	-	0%	-	-	-
4220- IN KIND CONTRIBUTIONS	901,665.00	61,197.20	458,030.42	396,833.22	901,665.00	51%	-	458,030.42	(443,634.58)
4330- SALE OF ASSETS	-	-	-	-	-	0%	-	-	-
4350- RENTAL INCOME	-	-	-	-	-	0%	-	-	-
4390- MISC INCOME	-	-	-	-	-	0%	-	-	-
Total Revenues	4,962,305.00	587,322.32	4,156,144.71	3,569,082.82	4,962,305.00	84%	128,995.30	4,285,241.34	(677,063.66)
5010 SALARIES & WAGES	2,213,193.00	280,725.14	1,821,618.96	1,540,893.82	2,213,193.00	82%	-	1,821,618.96	(391,574.04)
5019- SALARIES & WAGES C19	-	-	2,639.80	2,639.80	-	-	-	2,639.80	2,639.80
5020 ACCRUED VACATION PAY	124,930.00	16,346.57	114,169.68	97,823.11	124,930.00	91%	-	114,169.68	(10,760.32)
5112 HEALTH INSURANCE	222,472.00	15,848.56	165,616.03	149,767.47	222,472.00	74%	-	165,616.03	(56,855.97)
5114 WORKER'S COMPENSATION	113,398.00	9,566.75	65,768.79	56,202.04	113,398.00	58%	-	65,768.79	(47,629.21)
5115- Worker's Compensation C19	-	-	124.63	124.63	-	-	-	124.63	124.63
5116 PENSION	96,173.00	14,443.88	96,920.25	82,476.37	96,173.00	101%	-	96,920.25	747.25
5117- Pension C19	-	-	111.22	111.22	-	-	-	111.22	111.22
5121- FICA C19	-	-	208.57	208.57	-	-	-	208.57	208.57
5122 FICA	179,270.00	21,410.22	143,717.63	122,307.41	179,270.00	80%	-	143,717.63	(35,552.37)
5123- SUI C19	-	-	-	-	-	0%	-	-	-
5124 SUI	43,066.00	1,040.60	24,091.96	23,051.36	43,066.00	56%	-	24,091.96	(18,974.04)
5130 ACCRUED VACATION FRINGE	10,120.00	1,250.64	8,732.09	7,481.45	10,120.00	86%	-	8,732.09	(1,387.91)
6110 OFFICE SUPPLIES	25,000.00	4,979.78	25,781.50	20,801.72	25,000.00	110%	1,723.66	27,505.16	2,505.16
6112 DATA PROCESSING	50,000.00	13,839.46	127,948.39	114,108.93	50,000.00	282%	13,198.99	141,147.38	91,147.38
6121 FOOD	4,000.00	-	5,240.37	5,240.37	4,000.00	131%	-	5,240.37	1,240.37
6122 KITCHEN SUPPLIES	2,000.00	-	12,673.14	12,673.14	2,000.00	646%	243.06	12,916.20	10,916.20
6130 PROGRAM SUPPLIES	49,478.00	89,126.40	207,608.55	118,482.15	49,478.00	593%	85,623.26	293,231.81	243,753.81
6132 MEDICAL & DENTAL SUPPLIES	100.00	1,054.23	4,388.08	3,333.85	100.00	4467%	78.76	4,466.84	4,366.84
6134 INSTRUCTIONAL SUPPLIES	8,000.00	4,446.93	32,986.39	28,539.46	8,000.00	433%	1,666.70	34,653.09	26,653.09
6140 CUSTODIAL SUPPLIES	25,000.00	3,128.58	10,607.98	7,479.40	25,000.00	49%	1,640.00	12,247.98	(12,752.02)
6142 LINEN/LAUNDRY	650.00	-	-	-	650.00	0%	-	-	(650.00)
6150 UNIFORM RENTAL/PURCHASE	300.00	-	300.00	300.00	300.00	100%	-	300.00	-
6170 POSTAGE & SHIPPING	900.00	154.51	444.75	290.24	900.00	49%	-	444.75	(455.25)
6180 EQUIPMENT RENTAL	27,500.00	2,409.38	22,132.77	19,723.39	27,500.00	80%	-	22,132.77	(5,367.23)
6181 EQUIPMENT MAINTENANCE	12,200.00	1,725.90	7,840.96	6,115.06	12,200.00	68%	500.00	8,340.96	(3,859.04)
6221 EQUIPMENT OVER >\$5000	-	8,617.34	8,617.34	-	-	0%	-	8,617.34	8,617.34
6231- BUILDING RENOVATION	-	-	-	-	-	0%	-	-	-
6232- BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	-	-
6310 PRINTING & PUBLICATIONS	2,600.00	256.46	4,983.17	4,726.71	2,600.00	192%	-	4,983.17	2,383.17
6312 ADVERTISING & PROMOTION	200.00	-	10.13	10.13	200.00	5%	-	10.13	(189.87)
6320 TELEPHONE	48,000.00	(55,784.02)	63,461.21	119,245.23	48,000.00	132%	-	63,461.21	15,461.21
6410 RENT	112,790.00	15,823.95	133,210.84	117,386.89	112,790.00	118%	-	133,210.84	20,420.84
6420 UTILITIES/ DISPOSAL	80,900.00	5,783.98	67,613.18	61,829.20	80,900.00	84%	-	67,613.18	(13,286.82)
6432 BUILDING REPAIRS/ MAINTEN	80,000.00	5,706.22	61,321.59	55,615.37	80,000.00	82%	3,894.74	65,216.33	(14,783.67)
6433 GROUNDS MAINTENANCE	18,400.00	1,950.01	29,980.75	28,030.74	18,400.00	163%	-	29,980.75	11,580.75
6436 PEST CONTROL	4,744.00	446.73	4,948.34	4,501.61	4,744.00	104%	-	4,948.34	204.34
6437 BURGLAR & FIRE ALARM	2,316.00	547.05	2,115.58	1,568.53	2,316.00	91%	-	2,115.58	(200.42)
6440 PROPERTY INSURANCE	5,638.00	871.21	9,968.28	9,097.07	5,638.00	177%	-	9,968.28	4,330.28
6520 CONSULTANTS	31,690.00	-	4,799.28	4,799.28	31,690.00	46%	9,666.67	14,465.95	(17,224.05)
6522 CONSULTANT EXPENSES	1,200.00	-	-	-	1,200.00	0%	-	-	(1,200.00)
6524 CONTRACTS	18,820.00	-	21,020.20	21,020.20	18,820.00	112%	-	21,020.20	2,200.20
6530 LEGAL	5,000.00	-	5,831.50	5,831.50	5,000.00	117%	-	5,831.50	831.50
6540 CUSTODIAL SERVICES	-	1,200.00	4,221.06	3,021.06	-	0%	-	4,221.06	4,221.06
6555 MEDICAL SCREENING/DEAT/ST	2,500.00	-	1,456.62	1,456.62	2,500.00	58%	-	1,456.62	(1,043.38)
6562 MEDICAL EXAM	-	-	-	-	-	0%	-	-	-
6564 MEDICAL FOLLOW-UP	-	-	-	-	-	0%	-	-	-
6566 DENTAL EXAM	-	-	-	-	-	0%	-	-	-

FUND #311 Basic
Madera Regional Head Start
Budget to Actual
For the period ending May 31, 2021

Account	Grant	Current	Current Mth	Prior Mth	YTD			Actual +	
Description	Budget	Period	YTD	YTD	Budget	% Spent	Encumbered	Encumbered	Balance
6568 DENTAL FOLLOW-UP		-				0%	-	-	-
6610 GAS & OIL	9,000.00	843.19	2,985.64	2,142.45	9,000.00	33%	-	2,985.64	(6,014.36)
6620 VEHICLE INSURANCE	13,334.00	992.53	12,478.98	11,486.45	13,334.00	94%	-	12,478.98	(855.02)
6640 VEHICLE REPAIR & MAINTENA	12,000.00	446.97	6,470.30	6,023.33	12,000.00	54%	-	6,470.30	(5,529.70)
6712 STAFF TRAVEL-LOCAL	6,000.00	296.69	1,917.48	1,620.79	6,000.00	32%	-	1,917.48	(4,082.52)
6714 STAFF TRAVEL-OUT OF AREA	9,500.00	-	-	-	9,500.00	0%	-	-	(9,500.00)
6722 PER DIEM - STAFF	100.00	-	-	-	100.00	0%	-	-	(100.00)
6724 PER DIEM - PARENT		-				0%	-	-	-
6730 VOLUNTEER TRAVEL		-	(30.00)	(30.00)	-	0%	-	(30.00)	(30.00)
6742 TRAINING - STAFF	4,000.00	-	3,946.42	3,946.42	4,000.00	99%	-	3,946.42	(53.58)
6744 TRAINING VOLUNTEERS		-				0%	-	-	-
6746 TRAINING PARENTS		-				0%	-	-	-
6748 EDUCATION REIMBURSEMENT		-				0%	-	-	-
6750 FIELD TRIPS	1,474.00	-	-	-	1,474.00	0%	-	-	(1,474.00)
6810 BANK CHARGES		-				0%	-	-	-
6820 INTEREST CHARGES		-				0%	-	-	-
6832 LIABILITY INSURANCE	888.00	26.11	357.84	331.73	888.00	40%	-	357.84	(530.16)
6834 STUDENT ACTIVITY INSURANC	1,990.00	-	2,202.62	2,202.62	1,990.00	111%	-	2,202.62	212.62
6840 PROPERTY TAXES	8.00	-	42.41	42.41	8.00	530%	-	42.41	34.41
6850 FEES & LICENSES	15,442.00	1,502.00	18,910.19	17,408.19	15,442.00	122%	-	18,910.19	3,468.19
6851 CPR FEES		-				0%	-	-	-
6852 FINGER PRINTING	1,500.00	225.75	772.25	546.50	1,500.00	51%	-	772.25	(727.75)
6860 DEPRECIATION EXPENSE		-				0%	-	-	-
6870 EMPLOYEE RECOGNITION		-				0%	-	-	-
6875- EMPLOYEE HEALTH & WELFARE COSTS	16,409.00	10,162.52	13,090.61	2,928.09	16,409.00	80%	-	13,090.61	(3,318.39)
6880 VOLUNTEER RECONGNITION		-				0%	-	-	-
6892 CASH SHORT / OVER		-				0%	-	-	-
7110 PARENT ACTIVITIES		-				0%	-	-	-
7111 PARENT MILEAGE	1,950.00	7.17	66.73	59.56	1,950.00	3%	-	66.73	(1,883.27)
7112 PARENT INVOLVEMENT	2,280.00	-	-	-	2,280.00	0%	-	-	(2,280.00)
7114 PPC ALLOWANCE	2,520.00	150.00	2,024.24	1,874.24	2,520.00	80%	-	2,024.24	(495.76)
7115 PPC FOOD ALLOWANCE		-				0%	-	-	-
7116 POLICY COUN. FOOD ALLOWAN	1,000.00	-	-	-	1,000.00	0%	-	-	(1,000.00)
8110 IN KIND SALARIES	756,982.00	48,566.95	305,957.92	257,390.97	756,982.00	40%	-	305,957.92	(451,024.08)
8120 IN KIND RENT	139,143.00	12,630.25	151,563.00	138,932.75	139,143.00	109%	-	151,563.00	12,420.00
8130 IN KIND - OTHER	5,540.00	-	509.50	509.50	5,540.00	9%	-	509.50	(5,030.50)
9010 INDIRECT COST ALLOCATION	338,697.00	44,555.73	307,748.35	263,192.62	338,696.92	94%	10,759.46	318,507.81	(20,189.19)
Total Expenses	4,962,305.00	587,322.32	4,156,144.71	3,569,082.82	4,962,305.00	86%	128,995.30	4,285,241.34	(677,063.66)
Excess Revenue Over (Under) Expenditures	-	-	-	-	-	-	-	-	-

						ADMINISTRATIVE EXPENSES	\$542,616.18
						PERCENT ADMINISTRATIVE	12.91%
						LIMIT IS 15%	

YTD Contract % 94.25%

**Madera Migrant Head Start
Budget to Actual**

For the Period Ending **5/31/2021**

Start Date 3/1/2021
Current Mnth 3.00
22%

Account	Description	Grant Budget	Current PTD	Current Actual YTD	Previous Actual YTD	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
REVENUES										
4110	GRANT INCOME-	5,159,852	529,823.09	1,179,560.73	649,737.64	1,289,963.00	23%	34,732.80	1,214,293.53	3,945,558.47
4220	IN KIND CONTRIBUTIONS	364,695	10,717.81	82,261.58	71,543.77	91,173.75	23%	-	82,261.58	282,433.42
4120	GRANT INCOME-STATE	-	-	-	-	-	-	-	-	-
4390	MISCELLANEOUS	-	54,901.33	54,901.33	-	-	-	-	54,901.33	(54,901.33)
	TOTAL REVENUES	5,524,547	595,442.23	1,316,723.64	721,281.41	1,381,136.75	24%	34,732.80	1,351,456.44	4,173,090.56
EXPENDITURES										
5010	Salaries & Wages	2,801,103	328,603.10	647,712.80	319,109.70	700,275.75	23%	-	647,712.80	2,153,390.20
5020	Accrued Vacation Pay	159,000	20,269.57	42,535.54	22,265.97	39,750.00	27%	-	42,535.54	116,464.46
5112	Health Insurance	294,354	24,109.63	78,381.56	54,271.93	73,588.50	27%	-	78,381.56	215,972.44
5114	Worker's Compensation	107,790	12,177.49	25,621.74	13,444.25	26,947.50	24%	-	25,621.74	82,168.26
5116	Pension	112,072	17,730.25	40,020.53	22,290.28	28,018.00	36%	-	40,020.53	72,051.47
5122	FICA	210,448	25,748.90	53,633.17	27,884.27	52,612.00	25%	-	53,633.17	156,814.83
5124	SUI	37,910	1,143.67	2,627.03	1,483.36	9,477.50	7%	-	2,627.03	35,282.97
5130	Accrued Vacation Fringe	16,000	1,550.69	3,254.05	1,703.36	4,000.00	20%	-	3,254.05	12,745.95
6110	Office supplies	41,003	4,631.20	5,174.76	543.56	10,250.75	13%	6,568.24	11,743.00	29,260.00
6112	Data Processing Supplies	40,000	13,902.22	40,959.46	27,057.24	10,000.00	102%	8,705.49	49,664.95	(9,664.95)
6121	Food	3,000	-	128.97	128.97	750.00	4%	-	128.97	2,871.03
6122	Kitchen Supplies	1,200	-	-	-	300.00	0%	-	-	1,200.00
6130	Program Supplies	197,124	24,027.05	28,260.16	4,233.11	49,281.00	14%	6,916.69	35,176.85	161,947.15
6132	Medical & Dental Supplies	25,000	1,389.57	1,389.57	-	6,250.00	6%	3,739.97	5,129.54	19,870.46
6134	Instructional Supplies	25,000	-	254.33	254.33	6,250.00	1%	-	254.33	24,745.67
6140	Custodial Supplies	45,000	2,693.13	3,849.67	1,156.54	11,250.00	9%	2,160.00	6,009.67	38,990.33
6142	Linen / Laundry	-	-	-	-	-	-	-	-	-
6143	Furnishing	-	9,421.62	9,421.62	-	-	-	-	9,421.62	(9,421.62)
6150	Uniform Rental / Purchases	300	-	150.00	150.00	75.00	50%	-	150.00	150.00
6170	Postage & Shipping	500	46.88	46.88	-	125.00	9%	-	46.88	453.12
6221	Equipment Over > \$5,000	52,844	(7,370.93)	2,589.78	9,960.71	13,211.00	5%	-	2,589.78	50,254.22
6233	Land Improvements	-	-	-	-	-	-	-	-	-
6180	Equipment Rental	30,000	2,348.09	4,828.88	2,480.79	7,500.00	16%	-	4,828.88	25,171.12
6181	Equipment Maintenance	6,100	1,444.05	1,744.05	300.00	1,525.00	29%	-	1,744.05	4,355.95
6310	Printing & Publications	4,000	1,462.56	4,784.22	3,321.66	1,000.00	120%	-	4,784.22	(784.22)
6312	Advertising & Promotion	-	-	-	-	-	-	-	-	-
6320	Telephone	38,017	11,246.78	37,829.48	26,582.70	9,504.25	100%	-	37,829.48	187.52
6410	Rent	97,780	14,825.39	28,950.93	14,125.54	24,445.00	30%	-	28,950.93	68,829.07
6420	Utilities / Disposal	110,400	6,698.17	15,562.55	8,864.38	27,600.00	14%	-	15,562.55	94,837.45
6432	Building Repairs / Maintenan	50,000	8,317.90	15,541.15	7,223.25	12,500.00	31%	3,745.36	19,286.51	30,713.49
6433	Grounds Maintenance	15,000	5,207.69	10,697.03	5,489.34	3,750.00	71%	-	10,697.03	4,302.97
6436	Pest Control	2,700	212.81	630.69	417.88	675.00	23%	-	630.69	2,069.31
6437	Burglar & Fire Alarm	1,200	22.23	66.69	44.46	300.00	6%	-	66.69	1,133.31
6440	Property Insurance	16,300	1,399.30	4,197.90	2,798.60	4,075.00	26%	-	4,197.90	12,102.10
6521 / 6520	Consultants	45,000	-	-	-	11,250.00	0%	-	-	45,000.00
6522	Consultants Expense	100	-	-	-	25.00	0%	-	-	100.00
6524	Contracts	-	-	-	-	-	-	-	-	-
6530	Legal	10,000	-	175.00	175.00	2,500.00	2%	-	175.00	9,825.00
6540	Custodial Services	46,800	(1,483.50)	6,428.50	7,912.00	11,700.00	14%	-	6,428.50	40,371.50
6555	Medical Screening / DEAT / Staff	5,000	-	688.31	688.31	1,250.00	14%	-	688.31	4,311.69
6562	Medical Exam	100	-	-	-	25.00	0%	-	-	100.00
6564	Medical Follow-up	-	-	-	-	-	-	-	-	-
6566	Dental Exam	100	-	-	-	25.00	0%	-	-	100.00
6568	Dental Follow-up	-	-	-	-	-	-	-	-	-

Account	Description	Grant Budget	Current	Current	Previous	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
			PTD	Actual YTD	Actual YTD					
6610	Gas & Oil	8,000	444.65	1,725.51	1,280.86	2,000.00	22%	-	1,725.51	6,274.49
6620	Vehicle Insurance	18,000	809.34	3,155.24	2,345.90	4,500.00	18%	-	3,155.24	14,844.76
6630	Vehicle License & Fees	-	-	-	-	-	-	-	-	-
6640	Vehicle Repair & Maintenan	8,000	802.04	4,734.46	3,932.42	2,000.00	59%	-	4,734.46	3,265.54
6712	Staff Travel-Local	1,300	-	-	-	325.00	0%	-	-	1,300.00
6714	Staff Travel-Out of Area	463	-	-	-	115.75	0%	-	-	463.00
6722	Per Diem-Staff	-	-	-	-	-	-	-	-	-
6724	Per Diem-Parent	-	-	-	-	-	-	-	-	-
6730	Volunteer Travel	-	-	-	-	-	-	-	-	-
6742	Training - Staff	7,775	750.00	2,265.24	1,515.24	1,943.75	29%	-	2,265.24	5,509.76
6746	Training - Parent	-	-	-	-	-	-	-	-	-
6748	Education Reimbursement	-	-	-	-	-	-	-	-	-
6750	Field Trips	-	-	-	-	-	-	-	-	-
6810	Bank Charges	-	-	-	-	-	-	-	-	-
6820	Interest Expense	-	-	-	-	-	-	-	-	-
6832	Liability Insurance	600	32.64	97.92	65.28	150.00	16%	-	97.92	502.08
6834	Student Activity Insurance	2,300	225.91	225.91	-	575.00	10%	-	225.91	2,074.09
6840	Property Taxes	-	-	-	-	-	-	-	-	-
6850	Fees & Licenses	10,000	17.00	273.63	256.63	2,500.00	3%	-	273.63	9,726.37
6852	Finger Printing	3,000	449.25	523.25	74.00	750.00	17%	-	523.25	2,476.75
6860	Depreciation Expense	-	-	-	-	-	-	-	-	-
6875	Employee Health & Welfare	9,095	-	417.59	417.59	2,273.75	5%	-	417.59	8,677.41
7110	Parent Activities	10,000	-	-	-	2,500.00	0%	-	-	10,000.00
7111	Parent Mileage	500	1.57	6.19	4.62	125.00	1%	-	6.19	493.81
7112	Parent Involvement	2,600	-	-	-	650.00	0%	-	-	2,600.00
7114	PPC Allowance	2,800	30.00	150.00	120.00	700.00	5%	-	150.00	2,650.00
7116	PPC Food Allowance	1,200	-	-	-	300.00	0%	-	-	1,200.00
8110	In-Kind Salaries	238,563	-	50,688.45	50,688.45	59,640.75	21%	-	50,688.45	187,874.55
8120	In-Kind Rent	125,132	10,427.66	31,282.98	20,855.32	31,283.00	25%	-	31,282.98	93,849.02
8130	In-Kind Other	1,000	290.15	290.15	-	250.00	29%	-	290.15	709.85
9010	In-Direct Cost Allocation	425,974	49,386.51	102,750.12	53,363.61	106,493.50	24%	2,897.05	105,647.17	320,326.83
Total Expenses		5,524,547	595,442.23	1,316,723.64	721,281.41	1,381,136.75	24%	34,732.80	1,351,456.44	4,173,090.56
Excess Revenue Over		-	-	-	-	-	-	-	-	-
Total Expenses w/o In Kind		5,159,852	584,724.42	1,234,462.06	649,737.64				1,269,194.86	3,890,657.14
In-Kind		364,695	10,717.81						24.60%	

ADMINISTRATION BUDGET LIMIT	\$616,514
YEAR-TO DATE ADMIN EXP.	\$139,623
PERCENT OF TOTAL EXPENSES	2.17%
ADMINISTRATION LIMIT IS 9.5%	

ID Cost Calc. @ 9.1%	102,750.12
	102,750.12

State Migrant Full-Day Program - Basic Program
Budget to Actual

			For the Period Ending		5/31/2021			Start Date	7/1/2020		
			Current		Previous			Current Mnth	11	91%	
Account	Description	Budget	MTD	Actual YTD	Actual YTD	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance	
REVENUES											
4120	GRANT INCOME-STATE	750,881	56,687.52	654,529.70	597,842.18	688,309	87.17%	-	654,529.70	96,351.30	
4220	IN KIND CONTRIBUTIONS		-					-			
4315	CHILD CRE REVENUE-STATE		-					-			
4350	RENTAL INCOME		-					-			
	TOTAL REVENUES	750,881	56,687.52	654,529.70	597,842.18	688,309	87.17%	-	654,529.70	96,351.30	
EXPENDITURES											
5010	SALARIES & WAGES	500,256	36,706.78	425,548.62	388,841.84	458,568	85.07%	-	425,548.62	74,707.38	
5020	ACCRUED VACATION PAY	31,100	2,202.18	27,040.38	24,838.20	28,508	86.95%	-	27,040.38	4,059.62	
5112	HEALTH INSURANCE	54,352	2,039.50	48,001.67	45,962.17	49,823	88.32%	-	48,001.67	6,350.33	
5114	WORKER'S COMPENSATION	24,821	1,609.39	20,665.17	19,055.78	22,753	83.26%	-	20,665.17	4,155.83	
5116	PENSION	22,258	1,945.06	21,875.92	19,930.86	20,403	98.28%	-	21,875.92	382.08	
5122	FICA	35,002	2,786.49	32,782.64	29,996.15	32,085	93.66%	-	32,782.64	2,219.36	
5124	SUI	6,198	67.90	7,479.07	7,411.17	5,682	120.67%	-	7,479.07	(1,281.07)	
5130	ACCRUED VACATION FRINGE	2,500	168.84	2,068.70	1,899.86	2,292	82.75%	-	2,068.70	431.30	
6110	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	
6112	DATA PROCESSING SUPPLIES	-	-	-	-	-	-	-	-	-	
6121	FOOD	-	-	-	-	-	-	-	-	-	
6122	KITCHEN SUPPLIES	-	-	-	-	-	-	-	-	-	
6130	PROGRAM SUPPLIES	3,014	-	-	-	2,763	-	-	-	3,014.00	
6132	MEDICAL & DENTAL SUPPLIES	-	-	-	-	-	-	-	-	-	
6134	INSTRUCTIONAL SUPPLIES	-	-	-	-	-	-	-	-	-	
6140	CUSTODIAL SUPPLIES	-	607.23	1,532.87	925.64	-	-	-	1,532.87	(1,532.87)	
6170	POSTAGE & SHIPPING	-	-	-	-	-	-	-	-	-	
6221	EQUIPMENT OVER > \$5000	9,545	-	9,596.07	9,596.07	8,750	-	-	9,596.07	(51.07)	
6310	PRINTING & PUBLICATIONS	-	-	-	-	-	-	-	-	-	
6312	ADVERTISING & PROMOTION	-	-	-	-	-	-	-	-	-	
6320	TELEPHONE	-	1,404.10	1,404.10	-	-	-	-	1,404.10	(1,404.10)	
6410	RENT	-	-	-	-	-	-	-	-	-	
6420	UTILITIES/ DISPOSAL	-	-	-	-	-	-	-	-	-	
6432	BUILDING REPAIRS/ MAINTENANCE	-	433.75	433.75	-	-	-	-	433.75	(433.75)	
6540	CUSTODIAL SERVICES	-	1,483.50	1,483.50	-	-	-	-	1,483.50	(1,483.50)	
6610	GAS & OIL	-	140.90	140.90	-	-	-	-	140.90	(140.90)	
6620	VEHICLE INSURANCE	-	363.61	598.75	235.14	-	-	-	598.75	(598.75)	
6630	VEHICLE LICENSE & FEES	-	-	-	-	-	-	-	-	-	
6640	VEHICLE REPAIR & MAINTENANCE	-	-	83.86	83.86	-	-	-	83.86	(83.86)	
6742	TRAINING - STAFF	-	-	-	-	-	-	-	-	-	
6834	STUDENT ACTIVITY INSURANCE	-	-	-	-	-	-	-	-	-	
6850	FEES & LICENSES	-	-	-	-	-	-	-	-	-	
6852	FINGER PRINTING	-	-	-	-	-	-	-	-	-	
6875	EE HEALTH & WELFARE COSTS	-	-	-	-	-	-	-	-	-	
7110	PARENT ACTIVITIES	-	-	-	-	-	-	-	-	-	
7111	PARENT MILEAGE	-	-	-	-	-	-	-	-	-	
7112	PARENT INVOLVEMENT	-	-	-	-	-	-	-	-	-	
7114	PPC ALLOWANCE	-	-	-	-	-	-	-	-	-	
7116	PPC FOOD ALLOWANCE	-	-	-	-	-	-	-	-	-	
9010	INDIRECT COST ALLOCATION	61,835	4,728.29	53,793.73	49,065.44	56,682	87.00%	-	53,793.73	8,041.27	
	Total Expenses	750,881	56,687.52	654,529.70	597,842.18	688,309	87.17%	-	654,529.70	96,351.30	
											87.2%

In Direct Calc. @ 9.1%
53,793.73
53,793.73 Total

**Fresno Migrant Head Start
Budget to Actual (Combined)
Period Ending May-21**

Account Description		Grant Budget	Current Period	Current Mth YTD	Prior Month YTD	YTD Budget	% Spent	Encumbered	YTD Actual + Encumbered	Budget Balance
REVENUES										
4110 GRANT INCOME-FEDERAL		4,896,289.00	468,734.80	2,755,748.71	2,287,013.91	2,853,273.64	56.28%	38,282.16	2,794,030.87	(2,102,258.13)
4130 GRANT INCOME-AREA		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
4210 DONATIONS		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
4220 IN KIND CONTRIBUTIONS		666,728.00	9,694.63	176,210.80	166,516.17	402,433.97	26.43%	0.00	176,210.80	(490,517.20)
4390 MISC INCOME		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
TOTAL REVENUES		5,563,017.00	478,429.43	2,931,959.51	2,453,530.08	3,255,707.61	52.70%	38,282.16	2,970,241.67	(2,592,775.33)
5010 SALARIES & WAGES	6A	2,544,511.00	312,174.02	1,297,345.03	985,171.01	1,358,282.00	50.99%	0.00	1,297,345.03	(1,247,165.97)
5012- DIRECTOR'S SALARY			(60,226.17)	0.00	60,226.17	0.00	0.00%	0.00	0.00	0.00
5019- SALARIES & WAGES C19			0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5020 ACCRUED VACATION PAY	6A	152,718.00	79,563.00	79,563.00	0.00	81,565.00	52.10%	0.00	79,563.00	(73,155.00)
5112 HEALTH INSURANCE	6B	193,684.00	9,071.45	98,829.59	89,758.14	145,260.00	51.03%	0.00	98,829.59	(94,854.41)
5114 WORKER'S COMPENSATION	6B	107,775.00	10,597.98	47,961.22	37,363.24	57,519.00	44.50%	0.00	47,961.22	(59,813.78)
5115- Worker's Compensation C19			0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5116 PENSION	6B	140,699.00	16,032.09	54,937.68	38,905.59	73,767.00	39.05%	0.00	54,937.68	(85,761.32)
5117- Pension C19			0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5121- FICA C19			0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5122 FICA	6B	227,802.00	23,879.49	108,479.85	84,600.36	121,602.00	47.62%	0.00	108,479.85	(119,322.15)
5124 SUI	6B	46,571.00	13,555.95	20,348.53	6,792.58	23,441.00	43.69%	0.00	20,348.53	(26,222.47)
5125- DIRECTOR'S FRINGE			0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5130 ACCRUED VACATION FRINGE	6B	13,667.00	1,479.30	6,086.26	4,606.96	7,299.39	44.53%	0.00	6,086.26	(7,580.74)
6714 STAFF TRAVEL-OUT OF AREA	6C	29,758.00	0.00	1,306.33	1,306.33	25,047.00	4.39%	0.00	1,306.33	(28,451.67)
6722 PER DIEM - STAFF	6C	2,311.00	0.00	0.00	0.00	1,712.00	0.00%	0.00	0.00	(2,311.00)
6221 EQUIPMENT OVER > \$5000	6D	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	(10,000.00)
6110 OFFICE SUPPLIES	6E	27,200.00	3,159.68	7,184.56	4,024.88	13,350.00	26.41%	122.75	7,307.31	(19,892.69)
6112 DATA PROCESSING SUPPLIES	6E	90,000.00	6,601.18	42,025.60	35,424.42	64,000.00	46.70%	1,771.25	43,796.85	(46,203.15)
6121 FOOD	6E	12,450.00	(76.81)	3,275.94	3,352.75	8,575.00	26.31%	0.00	3,275.94	(9,174.06)
6122 KITCHEN SUPPLIES	6E	5,000.00	0.00	140.33	140.33	2,500.00	2.81%	0.00	140.33	(4,859.67)
6130 PROGRAM SUPPLIES	6E	117,138.00	10,731.85	20,758.84	10,026.99	71,233.00	17.72%	12,147.39	32,906.23	(84,231.77)
6134 INSTRUCTIONAL SUPPLIES	6E	30,000.00	0.00	64.66	64.66	12,000.00	0.22%	0.00	64.66	(29,935.34)
6140 CUSTODIAL SUPPLIES	6E	29,450.00	0.00	6,100.08	6,100.08	13,200.00	20.71%	507.37	6,607.45	(22,842.55)
6142 LINEN/LAUNDRY	6E	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6170 POSTAGE & SHIPPING	6E	2,040.00	345.54	887.47	541.93	1,590.00	43.50%	0.00	887.47	(1,152.53)
6132 MEDICAL & DENTAL SUPPLIES	6H	160.00	356.76	1,348.01	991.25	0.00	842.51%	100.30	1,448.31	1,288.31
6150 UNIFORM RENTAL/PURCHASE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6180 EQUIPMENT RENTAL	6H	26,184.00	2,373.87	24,400.49	22,026.62	19,638.00	93.19%	0.00	24,400.49	(1,783.51)
6181 EQUIPMENT MAINTENANCE	6H	21,850.00	4,889.61	9,366.41	4,476.80	16,389.00	42.87%	0.00	9,366.41	(12,483.59)
6212 EQUIPMENT PURCHASES < \$500	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6214 EQUIPMENT OVER > 500	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6216 EQUIPMENT OVER > \$1000	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6231 BUILDING RENOVATION	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6232 BUILDING IMPROVEMENTS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6310 PRINTING & PUBLICATIONS	6H	7,000.00	717.21	5,908.20	5,190.99	7,000.00	84.40%	0.00	5,908.20	(1,091.80)
6312 ADVERTISING & PROMOTION	6H	500.00	0.00	0.00	0.00	500.00	0.00%	0.00	0.00	(500.00)
6320 TELEPHONE	6H	48,996.00	(50,134.18)	47,189.16	97,323.34	36,747.00	96.31%	0.00	47,189.16	(1,806.84)
6410 RENT	6H	87,032.00	7,176.38	64,772.42	57,596.04	65,275.25	74.42%	0.00	64,772.42	(22,259.58)
6420 UTILITIES/ DISPOSAL	6H	84,396.00	4,881.40	50,211.75	45,330.35	63,297.00	59.50%	0.00	50,211.75	(34,184.25)
6432 BUILDING REPAIRS/ MAINTENANCE	6H	176,462.00	1,721.10	359,966.74	358,245.64	167,939.00	203.99%	0.00	359,966.74	183,504.74
6433 GROUNDS MAINTENANCE	6H	31,284.00	6,903.26	19,903.29	13,000.03	23,463.00	63.62%	140.00	20,043.29	(11,240.71)
6436 PEST CONTROL	6H	7,260.00	502.00	5,634.00	5,132.00	5,445.00	77.60%	0.00	5,634.00	(1,626.00)
6437 BURGLAR & FIRE ALARM	6H	5,328.00	340.73	2,243.14	1,902.41	3,996.00	42.10%	0.00	2,243.14	(3,084.86)
6440 PROPERTY INSURANCE	6H	13,013.00	1,075.84	9,682.56	8,606.72	9,761.00	74.41%	0.00	9,682.56	(3,330.44)
6520 CONSULTANTS	6H	28,000.00	975.00	13,910.80	12,935.80	17,500.00	49.68%	20,000.00	33,910.80	5,910.80

**Fresno Migrant Head Start
Budget to Actual (Combined)
Period Ending May-21**

Account Description		Grant Budget	Current Period	Current Mth YTD	Prior Month YTD	YTD Budget	% Spent	Encumbered	YTD Actual + Encumbered	Budget Balance
6522 CONSULTANT EXPENSES	6H	900.00	0.00	0.00	0.00	360.00	0.00%	0.00	0.00	(900.00)
6524 CONTRACTS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6530 LEGAL	6H	2,004.00	0.00	10,710.84	10,710.84	1,503.00	534.47%	0.00	10,710.84	8,706.84
6540 CUSTODIAL SERVICES	6H	4,776.00	398.00	3,582.00	3,184.00	3,582.00	75.00%	0.00	3,582.00	(1,194.00)
6555 MEDICAL SCREENING/DEAT/S	6H	1,000.00	0.00	680.00	680.00	600.00	68.00%	0.00	680.00	(320.00)
6562 MEDICAL EXAM	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6564 MEDICAL FOLLOW-UP	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6566 DENTAL EXAM	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6568 DENTAL FOLLOW-UP	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6610 GAS & OIL	6H	10,008.00	884.65	5,460.59	4,575.94	7,506.00	54.56%	0.00	5,460.59	(4,547.41)
6620 VEHICLE INSURANCE	6H	15,660.00	1,365.84	12,292.56	10,926.72	11,745.00	78.50%	0.00	12,292.56	(3,367.44)
6630 VEHICLE LICENSE AND FEES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6640 VEHICLE REPAIR & MAINTENANCE	6H	20,000.00	2,884.76	6,159.71	3,274.95	14,900.00	30.80%	0.00	6,159.71	(13,840.29)
6712 STAFF TRAVEL-LOCAL	6H	5,000.00	224.17	1,915.49	1,691.32	2,000.00	38.31%	0.00	1,915.49	(3,084.51)
6724 PER DIEM - PARENT	6H	2,125.00	0.00	0.00	0.00	2,050.00	0.00%	0.00	0.00	(2,125.00)
6730 VOLUNTEER TRAVEL	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6742 TRAINING - STAFF	6H	53,647.00	14,695.03	44,204.71	29,509.68	22,013.00	82.40%	300.00	44,504.71	(9,142.29)
6744 TRAINING - VOLUNTEER	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6745 TRAINING - PARTICIPANTS/CLIENTS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6746 TRAINING - PARENT	6H	19,277.00	0.00	525.00	525.00	0.00	2.72%	0.00	525.00	(18,752.00)
6748 EDUCATION REIMBURSEMENT	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6750 FIELD TRIPS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6820 INTEREST EXPENSE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6832 LIABILITY INSURANCE	6H	504.00	32.64	293.76	261.12	378.00	58.29%	0.00	293.76	(210.24)
6834 STUDENT ACTIVITY INSURAN	6H	1,260.00	205.97	617.91	411.94	756.00	49.04%	0.00	617.91	(642.09)
6840 PROPERTY TAXES	6H	1,600.00	0.00	7,626.34	7,626.34	1,600.00	476.65%	0.00	7,626.34	6,026.34
6850 FEES & LICENSES	6H	18,000.00	4.00	15,561.29	15,557.29	15,512.00	86.45%	0.00	15,561.29	(2,438.71)
6851 CPR FEES	6H	0.00	0.00	240.00	240.00	0.00	0.00%	0.00	240.00	240.00
6852 FINGER PRINTING	6H	0.00	149.50	398.75	249.25	0.00	0.00%	0.00	398.75	398.75
6860 DEPRECIATION EXPENSE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6870 EMPLOYEE RECOGNITION	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6875- EMPLOYEE HEALTH & WELFARE	6H	7,650.00	0.00	4,756.57	4,756.57	300.00	62.18%	0.00	4,756.57	(2,893.43)
6892 CASH SHORT/OVER	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
7110 PARENT ACTIVITIES	6H	2,800.00	0.00	0.00	0.00	1,300.00	0.00%	0.00	0.00	(2,800.00)
7111- PARENT MILEAGE	6H	675.00	35.67	75.03	39.36	270.00	11.12%	0.00	75.03	(599.97)
7112 PARENT INVOLVEMENT	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
7114 PC ALLOWANCE	6H	1,000.00	90.00	960.00	870.00	400.00	96.00%	0.00	960.00	(40.00)
7116 PC FOOD	6H	600.00	0.00	0.00	0.00	450.00	0.00%	0.00	0.00	(600.00)
8110 INKIND SALARIES		566,743.00	1,458.71	102,087.52	100,628.81	327,798.00	18.01%	0.00	102,087.52	(464,655.48)
8120 INKIND RENT		97,936.00	8,235.92	74,123.28	65,887.36	73,451.97	75.69%	0.00	74,123.28	(23,812.72)
8130 INKIND OTHER		2,049.00	0.00	0.00	0.00	1,184.00	0.00%	0.00	0.00	(2,049.00)
9010 INDIRECT EXPENSE	6J	407,564.00	39,097.04	229,856.22	190,759.18	237,156.00	56.40%	3,193.10	233,049.32	(174,514.68)
TOTAL EXPENSES		5,563,017.00	478,429.43	2,931,959.51	2,453,530.08	3,255,707.61	52.70%	38,282.16	2,970,241.67	(2,592,775.33)
CHANGE IN NET ASSETS		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00

Contract 53%

**Fresno Migrant Early Head Start
Budget to Actual (Combined)
Period Ending May-21**

Account Description		Grant Budget	Current Period	Current Mth YTD	Prior Month YTD	YTD Budget	% Spent	Encumbered	YTD Actual + Encumbered	Budget Balance
REVENUES										
4110 GRANT INCOME-FEDERAL		317,216.00	23,968.88	124,925.15	100,956.27	220,972.00	39.38%	7,609.73	132,534.88	(184,681.12)
4130 GRANT INCOME-AREA		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
4210 DONATIONS		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
4220 IN KIND CONTRIBUTIONS		35,246.00	392.86	3,552.66	3,159.80	24,530.00	10.08%	0.00	3,552.66	(31,693.34)
4390 MISC INCOME		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
TOTAL REVENUES		352,462.00	24,361.74	128,477.81	104,116.07	245,502.00	36.45%	7,609.73	136,087.54	(216,374.46)
5010 SALARIES & WAGES	6A	51,840.00	9,793.12	52,342.10	42,548.98	38,333.00	100.97%	0.00	52,342.10	502.10
5019- SALARIES & WAGES C19	6A		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5020 ACCRUED VACATION PAY	6A	2,850.00	640.89	3,215.45	2,574.56	2,105.00	112.82%	0.00	3,215.45	365.45
5112 HEALTH INSURANCE	6B	6,534.00	687.94	5,793.35	5,105.41	4,901.00	88.66%	0.00	5,793.35	(740.65)
5114 WORKER'S COMPENSATION	6B	3,680.00	281.27	1,785.57	1,504.30	2,721.00	48.52%	0.00	1,785.57	(1,894.43)
5115- Worker's Compensation C19	6B		0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5116 PENSION	6B	3,030.00	468.86	2,634.86	2,166.00	2,239.00	86.96%	0.00	2,634.86	(395.14)
5117- Pension C19	6B		0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5121- FICA C19	6B		0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
5122 FICA	6B	4,882.00	762.66	4,194.30	3,431.64	3,609.00	85.91%	0.00	4,194.30	(687.70)
5124 SUI	6B	450.00	0.00	479.71	479.71	450.00	106.60%	0.00	479.71	29.71
5130 ACCRUED VACATION FRINGE	6B	269.00	49.04	245.95	196.91	202.00	91.43%	0.00	245.95	(23.05)
6714 STAFF TRAVEL-OUT OF AREA	6C	2,961.00	0.00	0.00	0.00	2,961.00	0.00%	0.00	0.00	(2,961.00)
6722 PER DIEM - STAFF	6C	424.00	0.00	0.00	0.00	349.00	0.00%	0.00	0.00	(424.00)
6221 EQUIPMENT OVER > \$5000	6D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6110 OFFICE SUPPLIES	6E	1,500.00	0.07	0.07	0.00	1,200.00	0.00%	0.00	0.07	(1,499.93)
6112 DATA PROCESSING SUPPLIES	6E	2,000.00	652.37	732.09	79.72	1,000.00	36.60%	0.00	732.09	(1,267.91)
6121 FOOD	6E	836.00	0.00	0.00	0.00	266.00	0.00%	0.00	0.00	(836.00)
6122 KITCHEN SUPPLIES	6E	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6130 PROGRAM SUPPLIES	6E	5,334.00	0.00	(25.58)	(25.58)	4,000.00	-0.48%	0.00	(25.58)	(5,359.58)
6134 INSTRUCTIONAL SUPPLIES	6E	1,800.00	0.00	0.00	0.00	1,200.00	0.00%	0.00	0.00	(1,800.00)
6140 CUSTODIAL SUPPLIES	6E	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6142 LINEN/LAUNDRY	6E	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6170 POSTAGE & SHIPPING	6E	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6132 MEDICAL & DENTAL SUPPLIES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6150 UNIFORM RENTAL/PURCHASE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6180 EQUIPMENT RENTAL	6H	0.00	0.71	113.05	112.34	0.00	0.00%	0.00	113.05	113.05
6181 EQUIPMENT MAINTENANCE	6H	0.00	0.16	0.16	0.00	0.00	0.00%	0.00	0.16	0.16
6212 EQUIPMENT PURCHASES < \$500	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6214 EQUIPMENT OVER > 500	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6216 EQUIPMENT OVER > \$1000	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6231 BUILDING RENOVATION	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6232 BUILDING IMPROVEMENTS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6310 PRINTING & PUBLICATIONS	6H	360.00	0.00	161.29	161.29	360.00	44.80%	0.00	161.29	(198.71)
6312 ADVERTISING & PROMOTION	6H	120.00	0.00	0.00	0.00	120.00	0.00%	0.00	0.00	(120.00)
6320 TELEPHONE	6H	648.00	51.04	458.97	407.93	486.00	70.83%	0.00	458.97	(189.03)
6410 RENT	6H	2,160.00	180.00	1,620.00	1,440.00	2,160.00	75.00%	0.00	1,620.00	(540.00)
6420 UTILITIES/ DISPOSAL	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6432 BUILDING REPAIRS/ MAINT	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6433 GROUNDS MAINTENANCE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6436 PEST CONTROL	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6437 BURGLAR & FIRE ALARM	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6440 PROPERTY INSURANCE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6520 CONSULTANTS	6H	2,500.00	0.00	0.00	0.00	1,700.00	0.00%	6,000.00	6,000.00	3,500.00
6522 CONSULTANT EXPENSES	6H	300.00	0.00	195.00	195.00	220.00	65.00%	0.00	195.00	(105.00)
6524 CONTRACTS	6H	181,200.00	2,880.00	31,840.00	28,960.00	117,250.00	17.57%	0.00	31,840.00	(149,360.00)

**Fresno Migrant Early Head Start
Budget to Actual (Combined)
Period Ending May-21**

Account Description		Grant Budget	Current Period	Current Mth YTD	Prior Month YTD	YTD Budget	% Spent	Encumbered	YTD Actual + Encumbered	Budget Balance
6530 LEGAL	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6540 CUSTODIAL SERVICES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6555 MEDICAL SCREENING/DEAT/S	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6562 MEDICAL EXAM	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6564 MEDICAL FOLLOW-UP	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6566 DENTAL EXAM	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6568 DENTAL FOLLOW-UP	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6610 GAS & OIL	6H	804.00	88.05	831.16	743.11	639.00	103.38%	0.00	831.16	27.16
6620 VEHICLE INSURANCE	6H	0.00	162.69	1,482.97	1,320.28	0.00	0.00%	0.00	1,482.97	1,482.97
6630 VEHICLE LICENSE AND FEES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6640 VEHICLE REPAIR & MAINTENANCE	6H	0.00	0.00	67.38	67.38	0.00	0.00%	0.00	67.38	67.38
6712 STAFF TRAVEL-LOCAL	6H	9,000.00	0.00	0.00	0.00	9,000.00	0.00%	0.00	0.00	(9,000.00)
6724 PER DIEM - PARENT	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6730 VOLUNTEER TRAVEL	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6742 TRAINING - STAFF	6H	1,700.00	5,214.00	6,049.00	835.00	1,700.00	355.82%	975.00	7,024.00	5,324.00
6744 TRAINING - VOLUNTEER	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6745 TRAINING - PARTICIPANTS/CLIENTS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6746 TRAINING - PARENT	6H	3,000.00	0.00	0.00	0.00	3,000.00	0.00%	0.00	0.00	(3,000.00)
6748 EDUCATION REIMBURSEMENT	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6750 FIELD TRIPS	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6820 INTEREST EXPENSE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6832 LIABILITY INSURANCE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6834 STUDENT ACTIVITY INSURAN	6H	0.00	24.92	174.44	149.52	0.00	0.00%	0.00	174.44	174.44
6840 PROPERTY TAXES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6850 FEES & LICENSES	6H	20.00	0.00	21.12	21.12	20.00	105.60%	0.00	21.12	1.12
6851 CPR FEES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6852 FINGER PRINTING	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6860 DEPRECIATION EXPENSE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6870 EMPLOYEE RECOGNITION	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6875- EMPLOYEE HEALTH & WELFARE	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
6892 CASH SHORT/OVER	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
7110 PARENT ACTIVITIES	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
7111- PARENT MILEAGE	6H	315.00	0.00	0.00	0.00	200.00	0.00%	0.00	0.00	(315.00)
7112 PARENT INVOLVEMENT	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
7114 PC ALLOWANCE	6H	240.00	0.00	60.00	60.00	150.00	25.00%	0.00	60.00	(180.00)
7116 PC FOOD	6H	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
8110 INKIND SALARIES		33,403.00	392.86	3,552.66	3,159.80	23,246.00	10.64%	0.00	3,552.66	(29,850.34)
8120 INKIND RENT		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
8130 INKIND OTHER		1,843.00	0.00	0.00	0.00	1,284.00	0.00%	0.00	0.00	(1,843.00)
9010 INDIRECT EXPENSE	6J	26,459.00	2,031.09	10,452.74	8,421.65	18,431.00	39.51%	634.73	11,087.47	(15,371.53)
TOTAL EXPENSES		352,462.00	24,361.74	128,477.81	104,116.07	245,502.00	36.45%	7,609.73	136,087.54	(216,374.46)
CHANGE IN NET ASSETS		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00

Victim Services-Domestic Violence Program
October 1, 2020 to May 31, 2021

533 0 SHELTER BASED DV SERVICES	Grant Budget	Current Month Actual	YTD Actual May 31, 2021	YTD Budget May 31, 2021	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	335,607.00	38,944.80	271,228.21	0.00	(0.81)	0.00	271,228.21	64,378.79
4120- GRANT INCOME-STATE	201,980.00	18,000.00	133,004.00	0.00	(0.66)	0.00	133,004.00	68,976.00
4220- IN KIND CONTRIBUTIONS	0.00	0.00	14,107.00	0.00	0.00	0.00	14,107.00	(14,107.00)
Total Revenues	537,587.00	56,944.80	418,339.21	0.00	0.78	0.00	418,339.21	119,247.79
Expenses								
5010- SALARIES & WAGES	338,016.00	36,581.52	238,187.95	0.00	0.70	0.00	238,187.95	99,828.05
5020- ACCRUED VACATION PAY	0.00	1,909.34	9,728.56	0.00	0.00	0.00	9,728.56	(9,728.56)
5112- HEALTH INSURANCE	29,902.00	1,866.09	17,821.90	0.00	0.60	0.00	17,821.90	12,080.10
5114- WORKER'S COMPENSATION	8,465.00	1,030.55	5,816.13	0.00	0.69	0.00	5,816.13	2,648.87
5116- PENSION	15,427.00	1,555.73	10,496.45	0.00	0.68	0.00	10,496.45	4,930.55
5122- FICA	26,053.00	2,869.71	18,946.26	0.00	0.73	0.00	18,946.26	7,106.74
5124- SUI	3,641.00	114.22	3,498.26	0.00	0.96	0.00	3,498.26	142.74
5130- ACCRUED VACATION FICA	0.00	124.05	165.18	0.00	0.00	0.00	165.18	(165.18)
6110- OFFICE SUPPLIES	420.00	0.00	2,193.72	0.00	5.22	0.00	2,193.72	(1,773.72)
6112- DATA PROCESSING SUPPLIES	780.00	174.66	5,730.14	0.00	7.35	419.95	6,150.09	(5,370.09)
6121- FOOD	0.00	0.00	296.02	0.00	0.00	0.00	296.02	(296.02)
6130- PROGRAM SUPPLIES	6,045.00	595.79	2,769.40	0.00	0.46	155.88	2,925.28	3,119.72
6132- MEDICAL & DENTAL SUPPLIES	0.00	0.00	148.18	0.00	0.00	0.00	148.18	(148.18)
6140- CUSTODIAL SUPPLIES	360.00	0.00	294.13	0.00	0.82	0.00	294.13	65.87
6143- FURNISHINGS	0.00	59.26	59.26	0.00	0.00	0.00	59.26	(59.26)
6170- POSTAGE & SHIPPING	360.00	22.18	113.13	0.00	0.31	0.00	113.13	246.87
6180- EQUIPMENT RENTAL	960.00	163.40	863.71	0.00	0.90	0.00	863.71	96.29
6181- EQUIPMENT MAINTENANCE	480.00	0.00	164.83	0.00	0.34	0.00	164.83	315.17
6310- PRINTING & PUBLICATIONS	239.00	92.33	92.33	0.00	0.39	0.00	92.33	146.67
6312- ADVERTISING & PROMOTION	480.00	0.00	451.24	0.00	0.94	0.00	451.24	28.76
6320- TELEPHONE	8,040.00	991.49	6,863.15	0.00	0.85	0.00	6,863.15	1,176.85
6410- RENT	13,457.00	1,143.48	9,147.84	0.00	0.68	0.00	9,147.84	4,309.16
6420- UTILITIES/ DISPOSAL	10,680.00	697.45	8,692.41	0.00	0.81	0.00	8,692.41	1,987.59
6432- BUILDING REPAIRS/ MAINTENANCE	1,200.00	0.00	2,361.08	0.00	1.97	0.00	2,361.08	(1,161.08)
6433- GROUNDS MAINTENANCE	2,880.00	0.00	3,925.00	0.00	1.36	0.00	3,925.00	(1,045.00)
6436- PEST CONTROL	1,560.00	124.00	992.00	0.00	0.64	0.00	992.00	568.00
6437- BURGLAR & FIRE ALARM	2,160.00	27.56	1,217.97	0.00	0.56	0.00	1,217.97	942.03
6440- PROPERTY INSURANCE	2,640.00	218.98	1,970.82	0.00	0.75	0.00	1,970.82	669.18
6520- CONSULTANTS	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
6530- LEGAL	0.00	350.00	700.00	0.00	0.00	0.00	700.00	(700.00)
6540- CUSTODIAL SERVICES	1,200.00	274.88	3,161.12	0.00	2.63	0.00	3,161.12	(1,961.12)
6610- GAS & OIL	600.00	184.89	1,032.54	0.00	1.72	0.00	1,032.54	(432.54)
6620- VEHICLE INSURANCE	2,760.00	219.36	1,675.58	0.00	0.61	0.00	1,675.58	1,084.42
6640- VEHICLE REPAIR & MAINTENANCE	360.00	72.06	514.27	0.00	1.43	0.00	514.27	(154.27)
6712- STAFF TRAVEL-LOCAL	230.00	0.00	0.00	0.00	0.00	0.00	0.00	230.00
6830- INSURANCE & BONDING	720.00	0.00	0.00	0.00	0.00	0.00	0.00	720.00
6832- LIABILITY INSURANCE	72.00	85.66	712.56	0.00	9.90	0.00	712.56	(640.56)
6840- PROPERTY TAXES	840.00	0.00	21.62	0.00	0.03	0.00	21.62	818.38
6850- FEES & LICENSES	720.00	528.00	1,021.08	0.00	1.42	0.00	1,021.08	(301.08)
6852- FINGERPRINT	0.00	17.00	58.00	0.00	0.00	0.00	58.00	(58.00)
6875- EMPLOYEE HEALTH & WELFARE	0.00	0.00	231.69	0.00	0.00	0.00	231.69	(231.69)

Victim Services-Domestic Violence Program
October 1, 2020 to May 31, 2021

<u>533 0 SHELTER BASED DV SERVICES</u>	<u>Grant</u> <u>Budget</u>	<u>Current</u> <u>Month</u> <u>Actual</u>	<u>YTD Actual</u> <u>May 31, 2021</u>	<u>YTD Budget</u> <u>May 31, 2021</u>	<u>% Spent</u>	<u>YTD</u> <u>Encumbrance</u>	<u>Actual Plus</u> <u>Encumbrance</u>	<u>Budget</u> <u>Balance</u>
Expenses (Continued)								
7226- CLIENT LODGING/SHELTER	5,600.00	0.00	8,135.94	0.00	1.45	0.00	8,135.94	(2,535.94)
7230- CLIENT FOOD	0.00	109.11	205.07	0.00	0.00	0.00	205.07	(205.07)
7240- DIRECT BENEFITS	400.00	0.00	46.50	0.00	0.12	0.00	46.50	353.50
8120- IN KIND RENT	0.00	0.00	13,812.00	0.00	0.00	0.00	13,812.00	(13,812.00)
8130- IN KIND - OTHER	0.00	0.00	295.00	0.00	0.00	0.00	295.00	(295.00)
9010- INDIRECT COST ALLOCATION	44,840.00	4,742.05	33,709.19	0.00	0.75	0.00	33,709.19	11,130.81
Total Expenses	<u>537,587.00</u>	<u>56,944.80</u>	<u>418,339.21</u>	<u>0.00</u>	<u>0.78</u>	<u>575.83</u>	<u>418,915.04</u>	<u>118,671.96</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>(575.83)</u>	<u>(575.83)</u>	<u>575.83</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>(575.83)</u>	<u>(575.83)</u>	<u>575.83</u>

CAPMC
Work Related Injuries Report - June 2021
BOARD OF DIRECTORS

Recordable Injuries

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
Maintenance Worker I	Mis Tesoros	Laceration	6/28/2021	11:00 AM	EE was using the tape/paper dispenser to prep for painting the center and when he pulled the left side to readjust, the blade cut his left thumb/hand.	1	06/28/21.EE went to Madera Community Hospital to seek treatment. EE was placed off work.

First Aid

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days
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Claims

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
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Up To Date Injuries: January 2021 to December 2021

(2) Hand Injuries	(1) Feet Injuries	() Chest Injuries					
(1) Back Injuries	() Eye Injuries	() Neck Injuries	(1) Bottom				
(3) Knee Injuries	(1) Leg Injuries	() Head Injuries	() Hip				
() Arm Injuries	() Wrist Injuries	(3) Ankle Injuries					
() Elbow Injuries	() Burn Injuries	() Respiratory Injuries					
() Shoulder Injuries	() Abdomen Injuries	() Face Injuries					
		DOI: DATE OF INJURY					
		TOI: TIME OF INJURY					



BOARD OF DIRECTORS 2021 ATTENDANCE

Director	Area Represented	January	February	March	April	May	June	July	August	September	October	November	December
Public Officials													
Deborah Martinez A: Miguel Gonzalez	Department of Social Services	P	X	P	X	P	X						
David Hernandez <i>Secretary/Treasurer</i>	Madera Unified School District	P	P	P	P	P	P						
Leticia Gonzalez A: Robert Poythress	Madera County Board of Supervisors	P	P	P	P	P	P						
Steve Montes A: Artemio Villegas	Madera City Council	P	P/A	P/A	P	P	A						
John Chavez A: Diana Palmer	Chowchilla City Council	P	X	X	P	P	P						
Private Sector Officials													
Debi Bray	Madera Chamber of Commerce	P	X	X	P	X	P						
Patricia Trevino	Head Start Policy Council	P	X	X	X	P	X						
Donald Holley	Community Affairs	P	P	P	P	P	P						
Eric LiCalsi <i>Vice-Chairperson</i>	Attorney at Law	P	P	P	P	X	P						
Vickie Bandy	Early Childhood Education & Development	P	P	P	X	X	P						
Low-Income Target Area Officials													
Martha Garcia A: Joann Lorange	Central Madera/Alpha	P	P	P	P	P	P						
Tyson Pogue <i>Chairperson</i>	Eastern Madera County	P	X	P	P	P	P						
Richard Gutierrez	Eastside/Parksdale	P	P	X	X	X	P						
Molly Hernandez	Fairmead/Chowchilla	P	P	P	P	P	P						
Aurora Flores A: Octavio Pineda	Monroe/Washington	X	P	P	X	P	X						
<i>Total Directors</i>		14/15	10/15	11/15	10/15	11/15	12/15						

P = Primary Present | A = Alternate Present | X = Absent

STAFFING CHANGES
June 2, 2021 - June 29, 2021
BOARD OF DIRECTORS

NON-HEAD START DEPARTMENTS					
NEW HIRES					
Identification Number	Position	Location	Effective Date	Hours	Justification
61316	Program Assistant / Clerk Typist	Gill - Alternative Payment Program & Resources and Referrals	6/3/2021	80	Open Position
61318	Advocate III	Yosemite - Victim Services	6/21/2021	80	Open Position
61319	Housing Case Worker	Gill - Community Services	6/28/2021	80	Open Position
61285	Shelter / Resident Support Aide	Martha Diaz - Victim Services	6/28/2021	32	Open Position
SUBSTITUTES					
Identification Number	Position	Location	Effective Date	Hours	Justification
VOLUNTARY RESIGNATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification
61264	Housing Case Worker	Gill - Community Services	6/4/2021	80	Resignation
61187	Housing Case Worker	Gill - Community Services	6/21/2021	80	Resignation
TERMINATION					
Identification Number	Position	Location	Effective Date	Hours	Justification
HEAD START DEPARTMENTS					
NEW HIRES					
Identification Number	Position	Location	Effective Date	Hours	Justification
61317	Site Supervisor / Teacher	Cottonwood - Madera Regional Head Start	6/11/2021	80	Substitute Position
61202	Associate Teacher	Los Ninos - Madera Migrant Head Start	6/15/2021	80	Open Position
61320	Associate Teacher	Biola - Fresno Migrant Head Start	6/28/2021	80	Open Position
SUBSTITUTES					
Identification Number	Position	Location	Effective Date	Hours	Justification
VOLUNTARY RESIGNATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification
60981	Associate Teacher	Biola - Fresno Migrant Head Start	6/25/2021	80	Resignation
TERMINATION					
Identification Number	Position	Location	Effective Date	Hours	Justification

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-21-02	2. Issuance Date: 06/02/2021
	3. Originating Office: Office of Head Start	
	4. Key Words: Insurance; Layoff; Furlough; Group Health; Premiums; COBRA; Unemployment	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Agencies and Delegate Agencies

SUBJECT: Group Health Insurance Plan Premiums for Furloughed Employees

INFORMATION:

Most Head Start grantees provide health insurance coverage to employees eligible under the terms of their group health plan. Eligibility for coverage generally includes several factors, such as length of employment, hours worked, and full- or part-time status. Premiums may be paid entirely by the employer or shared between employer and employee, in accordance with the employer’s policies and procedures. When a covered employee no longer meets the criteria for group health plan coverage, they experience a [continuation of health coverage \(COBRA\)](#) qualifying event.

In this Information Memorandum (IM), the term *furlough* refers generally to a change in employment status, not to exceed 90 days, that results in a loss of coverage eligibility under the terms of the employer’s group health plan. This IM applies only to furloughed employees expected to return to work.

Summer Program Closures

Program schedules for many grantees include a summer closure. Employees are furloughed, laid off, or placed on unpaid leave until they are recalled when services resume in the fall.

COVID-19 Furloughs

As a result of the COVID-19 pandemic, some programs have implemented furloughs in addition to their usual summer closures. The American Rescue Plan Act, 2021, includes [COBRA premium assistance](#). This tax credit is available to eligible employers for the cost of premium assistance provided for periods of health coverage on or after April 1, 2021, through September 30, 2021.

Group Health Premium Payment During Furloughs

The Office of Head Start recognizes that payment of group health insurance premiums by furloughed employees may create a financial burden. Such issues decrease the likelihood that qualified staff will return when needed for fall services. Uninterrupted availability of insurance coverage may assist a grantee's recruitment and retention efforts.

Grantees may, subject to supportive policies and procedures, pay the partial or entire cost of group health premiums for employees subject to furlough for up to 90 days. Failure of a furloughed employee to return to work when recalled by the employer does not render costs paid for their group health premiums unallowable. This policy applies to covered furloughs in general and is not specific to COVID-19 or time-limited in relation to COVID-19.

Considerations

Grantees choosing to implement policies and procedures for payment of group health premiums on behalf of furloughed employees should consult with their insurance carrier to make sure their group health plan allows for such payments, and that coverage will continue for furloughed employees. Depending on each group health plan, coverage may be continued through direct payment of premiums by the employer or payment of premiums by the employer after a COBRA election by the furloughed employee.

State unemployment compensation insurance requirements should also be reviewed to determine the impact on eligibility and benefits, if any, resulting from employer premium payments for furloughed employees. While the [Internal Revenue Code, Sec. 106](#), contains language that excludes employer-paid premiums from gross income, payments may impact unemployment compensation insurance eligibility status or benefits in some states.

Grantees are encouraged to consider the budget impact and potential benefits of paying all or part of group health premium costs for furloughed employees. If a plan for payment of premiums for furloughed employees is developed, it must be supported by written policies and procedures that clearly describe the eligibility, terms, and conditions of the plan.

Thank you for your work on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell
Director
Office of Head Start