



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Revised Agenda

**Thursday, April 11, 2024
CAPMC Conference Room 1 / 1a
1225 Gill Avenue
Madera, CA 93637
5:30 pm**

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

PLEDGE OF ALLEGIANCE – Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for

consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

C- 1 *Conscious Discipline*
Julie Doll, Disabilities/Mental Health Content Area Specialist

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – February 8, 2024.

D-2 Review and consider approving the Minutes for:

- Fresno Migrant and Seasonal Executive Policy Committee – December 13, 2023
- Fresno Migrant and Seasonal Policy Committee – March 19, 2024
- Madera Migrant and Seasonal Head Start Policy Committee – February 6, 2024
- Madera Mariposa Regional Head Start – February 1, 2024

D-3 Review and consider accepting the Bank of America Credit Card Statements:

- February 2024
- March 2024

D-4 Review and consider approving the following **Madera Migrant and Seasonal Head Start** Reports:

- Monthly Enrollment Report – January & February 2024
- In-Kind Report – February 2024
- CACFP Program Report – February 2024
- Program Information Report – February 2024

D-5 Review and consider approving the following **Madera Mariposa Regional Head Start** reports:

- Monthly Enrollment Report – January & February 2024
- In-Kind Report – January & February 2024
- CACFP Program Report – January & February 2024

D-6 Review and consider approving the following **Madera Mariposa Regional Early Head Start** reports:

- Monthly Enrollment Report – January & February 2024
- In-Kind Report – January & February 2024

D-7 Review and consider approving the following **Fresno Migrant and Seasonal Head Start** Reports:

- Monthly Enrollment Report – January 2024
- In-Kind Report – February 2024

- CACFP Program Report – January & February 2024

- D-8 Review Fresno Migrant and Seasonal Head Start's 2022-2023 Annual Report.
- D-9 Review and consider approving the *Fresno Migrant and Seasonal Head Start* Recruitment and Selection Procedures for the 2024 – 2025 program year.
- D-10 Review and consider approving the Fresno Migrant and Seasonal Head Start Quality Improvement Plan with Community Action Partnership of San Luis Obispo (CAPSLO).
- D-11 Review and consider approving the results of the 2023-2024 Head Start Programs Fiscal Self-Assessment.
- D-12 Review and consider approving the 2021-2025 Community Needs Assessment Final Report for Fresno Migrant and Seasonal Head Start.
- D-13 Review the CSBG Closeout Report for Contract 23F-4023. (Informational Only)
- D-14 Review and consider approving the Enrollment Selection Criteria and the Recruitment Procedure for the 2024-2025 program year for *Madera Migrant and Seasonal Head Start*.
- D-15 Review the Madera County Child Advocacy Center Report for March 2024. (Informational Only)
- D-16 Review the Child Care Alternative Payment and Resource & Referral Program Report for February & March 2024. (Informational Only)
- D-17 Review the Community Services Program Report for February & March 2024. (Informational Only)
- D-18 Review the Homeless Engagement for Living Program (H.E.L.P) Center Report for February & March 2024. (Informational Only)
- D-19 Review the Victim Services Report for March 2024. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider authorizing the renewal of a line of credit with West America Bank.
- E-2 Review and consider ratifying the submission of the Kaiser Permanente Housing for Health II Grant 2024 application.
- E-3 Review and consider approving the Underenrollment Plan with Community Action Partnership of San Luis Obispo (CAPSLO) for the 2023-2024 and 2024-2025 Program Year.
- E-4 Review and consider approving the submission of the Fresno Migrant Seasonal Head Start Refunding application for the 2024-2025 Program Year.

- E-5 Review and consider authorizing the Executive Director to renew the lease agreements with Kings Canyon Unified School District for the Orange Cove and Inez C. Rodriguez Migrant Head Start centers.
- E-6 Review and consider approving the 2023 Impact Report.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
F-2 Personnel Committee Report – None
F-3 Executive Director Monthly Report – February & March 2024
F-4 Financial Statements – February & March 2024
F-5 Head Start Policy Council/Committee Reports
F-6 Work Related Injury Report – February & March 2024
F-7 CAPMC Board of Directors Attendance Report – February 2024
F-8 Staffing Changes Report for February 3 – April 2, 2024

G. CLOSED SESSION

Closed Session – Public Employee Performance Evaluation & Compensation Review
Title: Executive Director
(Pursuant to Government Code 54957)

H. CORRESPONDENCE

- H-1 Correspondence from the Office of Head Start regarding the 2024 monitoring review.
H-2 Victim Services – Denim Day Flyer
H-3 Victim Services – National Crime Victim’s Rights Week Flyer
H-4 Victim Services – Advocate Training Flyer

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for March 11, 2024, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on March 5, 2024.



Cristal Sanchez
Strategic Plan Coordinator &
Assistant to the Executive Director